

Lowestoft Town Council
Extraordinary Personnel Committee
Hamilton House, Battery Green Road, Lowestoft, NR32 1DE
Tuesday 9 June 2026 17:30

MINUTES

Present: Cllrs Nasima Begum, Wendy Brooks, Jen Jones, John Murray, Andy Pearce, Bernie Rappensberger and Terry Robinson

In attendance: Sarah Foote (Town Clerk)

16 Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

17 To receive and consider approval of apologies for absence

Apologies were received from Cllrs Christian Newsome, Dom Taylor and Nick Webb with reasons provided. Cllr Pearce proposed approval of the apologies received; seconded by Cllr Jones; all in favour.

18 Declarations of interests and dispensations

18.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from Councillors on items on the agenda – There were no declarations.

18.2 To consider written requests for dispensations for interests and note dispensations granted – No written requests for dispensations had been received.

19 To consider matters relating to staff terms and conditions (confidential)

This item would be discussed in confidential session.

20 Date of next meeting

Tuesday 14 July 10:00

21 Items for the next agenda and close

No items were requested for the next agenda.

22 Admission to Meetings

To resolve that under the Public Bodies (Admission to meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any employment matters and legal issues relating to the matters on this agenda – Cllr Rappensberger proposed the meeting be moved into confidential session; seconded by Cllr Begum; all in favour.

The Chair closed the meeting to the public and moved into confidential session

19 To consider matters relating to staff terms and conditions (confidential)

There was a confidential discussion and a resolution was made.

The Chair closed the meeting at 18:36

Signed:



28 July 2026