

Lowestoft Town Council

For the attention of all Councillors

You are summoned to attend a **Climate and Ecological Emergency Committee** meeting of Lowestoft Town Council, which will be held at **Hamilton House, Battery Green Road, Lowestoft, NR32 1DE** at **15:30** on **Monday 18 May 2026**.

The meeting is held in accessible premises and open to the public and press to attend.

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via [Teams](#). The meeting can also be observed via [YouTube](#).

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with relevant interests in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

S. L. Foote

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Sarah Foote, Town Clerk
15 May 2026

Lowestoft Town Council
Climate and Ecological Emergency Committee
Hamilton House, Battery Green Road, Lowestoft, NR32 1DE
15:30 on Monday 18 May 2026

AGENDA

153 Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

154 To receive and consider approval of apologies for absence

155 Declarations of Interests and dispensations

155.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda

155.2 To consider written requests for dispensations for Disclosable Pecuniary Interests and note dispensations granted

156 To consider the draft minutes of the meeting on 20 April 2026

157 Public forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

158 Finance and Budget

158.1 To monitor expenditure by this Committee from the climate emergency budget, under delegated authority

159 To consider the following item in relation to community engagement:

159.1 To receive a report on the Wild Lowestoft event

160 To consider the following item in relation to the natural environment and other ecology related matters:

160.1 Review and monitor developments related to Lowestoft's flood risk

161 To consider the following item in relation to public transport and alternative methods of travel:

161.1 Receive the notes of the Public Transport Working Group meeting on 27 April 2026 and consider the following recommendations:

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1. For Lowestoft Town Council to contact Jess Asato MP to request support for the SOAP bid to introduce bus services on the High Street
2. Recommend representatives for the EP Passenger Interest Group

162 Date of next meeting

To be confirmed at the Annual General Meeting

163 Items for the next agenda and close

164 Admission to meetings

To resolve that under the Public Bodies (Admission to meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any employment matters and legal issues relating to the matters on this agenda

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Monday 20 April 2026 15:30

MINUTES

Present: Cllrs Wendy Brooks, Paul Page (Chair), Andy Pearce, Deborah Ray (Deputy Chair) and Dom Taylor.
Non-Councillor member John Ellerby

In attendance: Taylor Williams (Committee Clerk and Planning Assistant)

140 Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

141 To receive and consider approval of apologies for absence

Apologies were received from Cllrs Neil Coleby, John Murray, Graham Parker and John Pitts, and non-Councillor members Rachel Bunn and Cathy Williams with reasons provided. Cllr Pearce proposed approval of the apologies received; seconded by Cllr Ray; all in favour.

142 Declarations of interests and dispensations

142.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from members on items on the agenda – There were no declarations.

142.2 To consider written requests for dispensations for disclosable pecuniary interests and note dispensations granted – No written requests for dispensations had been received.

143 To consider the draft minutes of the meeting on 16 March 2026

Cllr Brooks proposed approval; seconded by Cllr Ray; five votes in favour and one abstention.

144 Public Forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No advance comments had been received and no members of the public were in attendance.

145 Finance and budget

145.1 To monitor expenditure by this Committee from the Climate Emergency budget, under delegated authority – The expenditure report was received and noted. It was requested the Finance Manager confirm there would be a virement of funds from the Climate Emergency budget to the Town Hall Project budget for the Town Hall PV panels, since the expenditure would be taken from the Town Hall Project budget.

146 To consider the following item in relation to the Earth Protector Town status of Lowestoft Town Council:

146.1 Note the tenders received for the Carbon Emissions Report and approve the formation of a working group to review and make recommendations – Cllr Brooks proposed the working group be formed to review and make a recommendation on the awarding of the contract; seconded by Cllr Pearce. The proposal was amended to give a delegation to the working group to make a recommendation directly to Full Council. A vote was held with all in favour.

Cllrs Brooks, Page, Pearce and Ray put their names forward to join the working group. It was agreed for the meeting to be scheduled for Thursday 23 April 14:00, and for Cllr Coleby to be contact to join the working group as well. The tender specification and tender submission bids would be sent to all members prior to the meeting.

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147 To consider the following item in relation to the natural environment and other ecology related matters:

- 147.1 Review and monitor developments related to Lowestoft's flood risk – There was no update.
- 147.2 The draft Fireworks Position Statement – It was requested section 3.4 on the statement be strengthened and state Lowestoft Town Council (LTC) would not organise public firework displays on its land.

It was requested section 3.3 be amended to state the noise from fireworks was also distressing to pets and the wildlife.

Cllr Brooks proposed to amend the statement to state LTC would not permit firework displays on its land and that if an application would be received for a funding a firework display on land not owned by LTC would be judged in line with this policy, with consideration of whether low-noise fireworks were to be used, effects on ecology and the provision of appropriate risk management and assessments from the applicant; seconded by Cllr Pearce.

Officers were asked to make contact with an organisation who represents veterans and operated in Lowestoft to obtain their views on firework displays.

The Events and Officer Manager entered the chamber at 16:21

Cllr Brooks amended the proposal to also include pets and wildlife in section 3.3; seconded by Cllr Pearce; all in favour.

Cllr Brooks temporarily left the chamber at 16:24

148 To consider the following item in relation to community engagement:

- 148.1 Discuss plans for the Wild Lowestoft event in May 2026 – Preparations for the event were progressing well. Officers have networked with the Green Print Forum at their eco event the previous weekend and obtained further contacts for Wild Lowestoft.

Wild Lowestoft would be enhanced with two showings held at the Marina Theatre. Officers were seeking support from Councillors to staff the event. On Wednesday 13 May there would be a standalone event with Job Centre, to which all Councillors and members of public were welcome to attend.

Cllr Brooks returned to the chamber at 16:26

The Events and Office Manager reported on all stakeholders, organisations and community groups that would participate in the event. It was confirmed there would be a gazebo for Councillors to occupy for engagement with the public.

The Events and Office Manager left the chamber at 16:31

- 148.2 Receive a report on the Plastic Free Communities launch litter pick on 11 April and further information on the steering group's next steps – Cllr Ray reported on a successful litter pick with thirty-five volunteers in attendance and fifty-five kilograms of litter collected. The next step for the steering group was to contact various businesses to support the initiative. One business has already been approached.

149 To consider the following item in relation to waste and pollution:

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- 149.1 Receive data from the bulky waste collection service for 2025-2026 – The Committee requested the supplier provide information on which collected items could be repurposed. Since the additional budget had been granted for the scheme to increase collections for 2026-2027, it was requested feedback be sought from the provider as to whether the operator has increased the frequency of collections.

It was requested officers from East Suffolk Council be invited to a future Committee meeting, or a standalone meeting, to discuss fly tipping in the town, understand the process for fly tipping and what the LTC could do to collaborate with the relevant authorities.

- 150 Date of next meeting**
Monday 18 May 15:30

- 151 Items for the next agenda and close**
An item was requested for the next agenda by John Ellerby, who declared he was a member of the Most Easterly Community Group, to devise a plan to collaborate with all levels of Council for a new community scheme for medical blister pack recycling.

- 152 Admission to Meetings**
To resolve that under the Public Bodies (Admission to meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any employment matters and legal issues relating to the matters on this agenda – There were no resolutions.

The Chair closed the meeting at 17:02

Signed:
18 May 2026