

Lowestoft Town Council
Planning Committee
Hamilton House, Battery Green Road, Lowestoft, NR32 1DE
Thursday 14 May 2026 18:45

MINUTES

Present: Cllrs Nasima Begum (ex-officio), John Murray (Deputy Chair), Bernie Rappensberger and Andy Pearce

In attendance: Taylor Williams (Committee Clerk and Planning Assistant)

241 Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

242 To receive and consider approval of apologies for absence

Apologies were received from Cllrs Wendy Brooks, Jen Jones and Christian Newsome with reasons provided. Cllr Rappensberger proposed approval of the apologies received; seconded by Cllr Pearce; all in favour.

Cllr Neil Coleby was absent with no apologies received.

243 Declarations of interests and dispensations

243.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from Councillors on items on the agenda – Cllr Murray declared he had a relative employed at the caravan site associated with application DC/26/1339/VOC and would not take part in the debate or vote.

243.2 To consider written requests for dispensations for interests and note dispensations granted – No written requests for dispensations had been received.

244 To consider the draft minutes of the meeting on 23 April 2026

Cllr Rappensberger proposed to approve the draft minutes; seconded by Cllr Murray; all in favour.

245 Public Forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No advance comments had been received and no members of the public were in attendance.

246 Planning Applications

246.1 To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/26/1392/ADN	211 Long Road - Non-Illuminated Advertisement Consent - Signage on street facing elevation, with individual powder coated aluminium letters and powder coated aluminium tray.	Carlton and Whitton
It was proposed by Cllr Rappensberger, seconded by Cllr Pearce and unanimously agreed to recommend approval of the application.		
DC/26/1082/FUL	61 - 63 London Road North - Installation of bird netting and points to the rear of the branch	Harbour and Normanston
Cllr Pearce declared he was the Lowestoft Town Council representative on the Lowestoft Kittiwake Partnership.		
It was proposed by Cllr Pearce, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application, subject to the Local Planning Authority, if inclined to approve, attaching		

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appropriate conditions to ensure the mesh size of the netting was suitable and for the netting to be hung taut so as not to trap birds.		
DC/26/1210/FUL	20 - 21 Commercial Road - Conversion and extension to provide 4No. self-contained flats to upper floors, retaining commercial use to ground floor.	Harbour and Normanston
It was proposed by Cllr Pearce, seconded by Cllr Rappensberger and unanimously agreed to recommend refusal of the application until the information requested by Highways and Environmental Protection has been supplied and both consultees feel they can make a decision, at which point the application would be re-considered by the Town Council.		
DC/26/1276/FUL	53 High Street - Retrospective application for single storey rear extension, Terraced garden, Boundary Fencing and Change of use of part building from Class E(C)(iii) to Residential C3	Harbour and Normanston
It was proposed by Cllr Begum, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application, subject to there being no objection from the Design and Conservation Officer.		
DC/26/1301/FUL	61 - 63 London Road North - Installation of a new smart ATM. Removal of 1No. ATM.	Harbour and Normanston
It was proposed by Cllr Pearce, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		
DC/26/0753/FUL	124 Stradbroke Road - Rear and side extension. Internal alterations	Kirkley and Pakefield
It was proposed by Cllr Murray, seconded by Cllr Pearce and unanimously agreed to recommend approval of the application.		
DC/26/1339/VOC	Pakefield Caravan Park Arbor Lane - Variation of Condition No. 2, 10, 33, 34 & 37 of DC/22/2520/FUL - Extension of Pakefield Holiday Park to provide for the following development on land to the west of the park: 1. A new and improved access and main site entrance off the A12 2. New entrance buildings and clubhouse facility 3. The siting of additional static holiday caravans, involving the rollback of existing static caravans away from the coast 4. Environmental improvements and landscaping throughout	Kirkley and Pakefield
Cllr Pearce proposed to recommend cautious approval of the application subject to the noise levels being within the maximum levels prescribed by the original condition and the overall number of static caravans on the site would not be increased beyond the permitted eighty-six; seconded by Cllr Rappensberger; three votes in favour (Cllrs Begum, Pearce and Rappensberger) and one abstention (Cllr Murray per his declared interests). Concerns were raised over the specific conditions the applicant was seeking variation of and their reasonings, specifically condition ten.		
DC/26/1533/FUL	2 West Grove - Loft Conversion with increased ridge height	Kirkley and Pakefield
It was proposed by Cllr Begum, seconded by Cllr Murray and unanimously agreed to recommend approval of the application.		

246.2 Applications for tree works

The Committee noted that the Planning Authority received the following application for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA):

Reference	Address and Description	District Ward
DC/26/1541/TCA	7 Kirkley Park Road - Group of Pines (G1 on submitted plan) - Reduce crown height and lateral spread by 1.5m to 2.5m Group of Limes (G2	Kirkley and Pakefield

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	on submitted plan) - Raise crown over footpath to 2.5m from ground level, raise crown over highway to 5.2m from ground level.	
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247 To receive an update on the current progress on the site of the former Lowestoft Hospital

Cllr Murray informed the Committee there had been two further meetings since the last update. A public comment letter had been sent to the Integrated Care Board on the virtues of the old hospital site being used as a new medical hub.

A representative from James Paget had indicated there were discussions on four towns to host new medical facilities and it was felt the hospital site in Lowestoft had the potential to be considered.

There needed to be consideration of public safety due to the deterioration of the building and issues of vandalism.

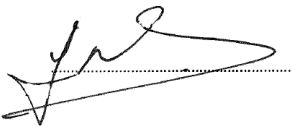
248 Date of next meeting

To be confirmed at the Annual General Meeting

249 Items for the next agenda and close

No items were requested for the next agenda.

The Chair closed the meeting at 19:48



Signed:

16 June 2026