

Lowestoft Town Council
Arnolds Bequest Charity Board Meeting
Hamilton House Battery Green Road, Lowestoft
17:15 Tuesday 24 March 2026

MINUTES

Present: Cllrs Nasima Begum (Mayor), Nick Webb, Bernie Rappensberger, Neil Coleby, Andy Pearce, Deborah Ray, Wendy Brooks, Sonia Barker and Elise Youngman

In Attendance: Chris Meek Acting Clerk to the Charity Board

55 Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

56 To receive and consider approval of apologies for absence

Apologies were received from Cllrs Christine Moore, Jen Jones, John Pitts, Christian Newsome, Paul Page and Dom Taylor, with reasons provided. Cllr Webb proposed approval of the apologies received; seconded by Cllr Barker; all in favour.

57 To note declarations of interests and consider any dispensations

There were no declarations.

58 To consider the draft minutes of the meeting on 28 October 2025 and 27 January 2026

Cllr Pearce proposed approval, seconded by Cllr Barker; all in favour

59 To consider governance arrangements of the Trustee Board

59.1 To approve advertisement of Call out for trustees - The logo had previously been discussed by the trustees and it had been agreed the logo would be taken forward to be discussed by a future meeting. Cllr Pearce proposed that the draft advert for a call out to trustees was accepted, seconded by Cllr Coleby; all in favour.

59.2 To determine number of members of public as Trustees - Cllr Coleby proposed a maximum of four members of the public, seconded by Cllr Webb. Votes in favour - 8. Against - 1.

60 To consider planting arrangements in Arnolds Bequest

Cllr Coleby suggested the long-term ideas for the site needed to be considered including the possibility of a nature pond and suitable planting i.e. British native plants. Cllr Pearce proposed this item be rolled over until the full trust board with the members of public present to bring their ideas and suggestions, seconded Cllr Coleby; all in favour.

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61 To grant a delegation to the Acting Clerk to explore grant opportunities and submit applications where possible

Cllr Brooks proposed approval, seconded by Cllr Pearce provided that they don't confer any binding, strategic or legal obligation on the Trust. Cllr Coleby suggested Charity Law be added. All in favour.

62 Date of next meeting

To be confirmed

63 Items for the next agenda and close

No items were requested for the next agenda.

64 Admission to meetings

To resolve that under the Public Bodies (Admission to meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any employment matters and legal issues relating to the matters on this agenda – There were no resolutions.

The Chair closed the meeting at 17:30

Signed: 