

Lowestoft Town Council
Planning Committee
Hamilton House, Battery Green Road, Lowestoft, NR32 1DE
Thursday 8 January 2026 18:45

MINUTES

Present: Cllrs Jen Jones, Christian Newsome, John Murray and Andy Pearce

In attendance: Taylor Williams (Committee Clerk and Planning Assistant)

154 Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

155 To receive and consider approval of apologies for absence

Apologies were received from Cllrs Wendy Brooks, Neil Coleby and Elise Youngman with reasons provided. Cllr Pearce proposed approval of the apologies received; seconded by Cllr Murray; all in favour.

Cllr Bernie Rappensberger was absent with no apologies received.

156 Declarations of interests and dispensations

156.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from Councillors on items on the agenda – Cllr Pearce declared a non-registerable interest as Chair of the Gunton Residents Association.

156.2 To consider written requests for dispensations for interests and note dispensations granted – There were no declarations.

157 To consider the draft minutes of the extraordinary meeting on 4 December 2025

Cllr Newsome proposed approval of the draft minutes; seconded by Cllr Murray; all in favour.

158 Public Forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No members of the public were in attendance. A public comment had been submitted in relation to item 160 and would be reviewed with the item.

159 Planning Applications

159.1 To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Reference	Address and Description	District Ward
DC/25/4824/FUL	86 Cowslip Crescent - Single Storey Front Extension	Carlton and Whitton
It was proposed by Cllr Murray, seconded by Cllr Pearce and unanimously agreed to recommend approval of the application.		
DC/25/4793/FUL	39 Gunton Drive - Replacement side and rear extension, proposed porch and proposed entrance drive widening	Gunton and St Margarets
It was proposed by Cllr Pearce, seconded by Cllr Murray and unanimously agreed to recommend approval of the application.		
DC/25/3602/FUL	61 Royal Avenue - Retrospective application - Installation of EV charger	Harbour and Normanston
It was proposed by Cllr Murray, seconded by Cllr Pearce and unanimously agreed to recommend approval of the application, though to note that the procedure for this scheme seemed overly complex and suggest the procedure be less bureaucratic.		

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The Committee requested the Case Officer be contact to highlight that the Suffolk County Council information pack for this scheme seems to encourage retrospective applications, specifying that members of the public may apply for the required planning permission after the home charger has been installed.		
DC/25/4338/FUL	183 The Avenue - To construct a vehicular access over the public footpath to the front of my property. This access will be constructed to the standard Highways specification and by an approved contractor. There is already a vehicular access to neighbouring properties each side of my own, so this will link the three together.	Kirkley and Pakefield
It was proposed by Cllr Pearce, seconded by Cllr Newsome and unanimously agreed to recommend approval of the application.		
DC/25/4460/FUL	454 London Road South - Retrospective Application - Home Charger point This was pre approved with a local council scheme for a charging channel for non driveway participants.	Kirkley and Pakefield
It was proposed by Cllr Pearce, seconded by Cllr Murray and unanimously agreed to recommend approval of the application, though to note that the procedure for this scheme seemed overly complex and suggest the procedure be less bureaucratic. The Committee requested the Case Officer be contact to highlight that the Suffolk County Council information pack for this scheme seems to encourage retrospective applications, specifying that members of the public may apply for the required planning permission after the home charger has been installed.		
DC/25/4765/FUL	8 Honeysuckle Close - Front porch	Kirkley and Pakefield
It was proposed by Cllr Newsome, seconded by Cllr Murray and unanimously agreed to recommend approval of the application.		

160 To consider if the Town Council should support a request from a member of public for double yellow lines on Pinebanks, NR32 2QE

Members felt more information was needed on alternative options and agreed to defer this item to the next agenda. Cllr Pearce proposed officers speak with East Suffolk Parking Enforcement to determine alternative options, such as if the company vehicles could be compelled to park elsewhere, and officers would also confirm if the request was supported by the other residents in Pinebanks. Cllrs Jones seconded the proposal and a vote was held with all in favour.

161 To consider a Traffic Regulation Order proposal for Commercial Road, NR32 2TD and provide feedback to Suffolk Highways

A Traffic Regulation Order has been proposed to amend the loading restrictions on Commercial Road, Lowestoft NR32 2TD as the current loading restrictions caused difficulties for vital businesses to receive deliveries, and congestion on the south side of the road created safety and access issues. The adjusted loading restrictions would ensure businesses could operate effectively whilst keeping the south side of the road clear for improved traffic flow and safety. The deadline for feedback was 21st January 2026.

Cllr Newsome proposed the request for feedback be acknowledged and the Town Council raise no issue with the Traffic Regulation Order.

Cllr Pearce declared a non-registerable interest as a trustee of Disability Advice North East Suffolk (DANES) and due to his association with the owner of Shopmobility (who was a fellow trustee of

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DANES), which was highlighted on the plan as an affected business. Cllr Pearce requested the proposal be amended to approve the change in principal, but to delegate to officers to liaise with Shopmobility to seek their views on the proposal and submit the Town Council's response, taking into account the views of Shopmobility as an affected organisation. Cllr Newsome accepted the amendment and Cllr Pearce seconded the amended proposal. A vote was held with all in favour.

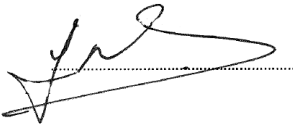
162 Date of next meeting

Thursday 22 January 18:45

163 Items for the next agenda and close

An item was requested to consider the schedule of meetings for this Committee. The Committee Clerk noted this item had been considered recently and would check if any resolutions had been made.

The Chair closed the meeting at 19:16

A handwritten signature in black ink, appearing to be 'J. Newsome', written over a horizontal dotted line.

Signed:

12 February 2026