

Lowestoft Town Council
Extraordinary Full Council
Hamilton House, Battery Green Road, Lowestoft, NR32 1DE
Tuesday 15 July 2025 at 18:00

MINUTES

Present: Cllrs Nasima Begum (Mayor), Wendy Brooks, Janet Craig, Jen Jones, John Murray, Graham Parker, Andy Pearce, Bernie Rappensberger, Nick Webb and Elise Youngman

In attendance: Sarah Foote (Acting Town Clerk) and Lauren Elliott (Senior Committee and Project Clerk)

Public: There were no members of the public in attendance

64 Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

65 Apologies for absence

Apologies were received from Cllrs Sonia Barker, Robert Breakspear, Neil Coleby, Christian Newsome, Paul Page, Keith Patience, John Pitts and Deborah Ray, with reasons provided. Cllr Pearce proposed approval of the apologies received; seconded by Cllr Jones; all in favour. Cllrs Connor Blowers and Christine Moore had not provided apologies and were absent. There would not be an announcement in meetings of those who had not provided apologies, but this would be recorded in the minutes.

66 Declarations and dispensations:

66.1 Declarations of disclosable pecuniary, other registerable and non-registerable interests, and of bias and pre-determination on items on the agenda – There were none.

66.2 Written requests for dispensations for interests and note dispensations granted – There were none.

67 Public Forum

No advance comments had been received and there were no members of the public in attendance.

68 A report on matters relating to legal advice and staff terms and conditions (confidential)

To be considered during the confidential session.

69 Marina Theatre:

69.1 An update report on project status and any necessary actions (some aspects may be confidential)

To be considered during the confidential session.

70 Date of next meeting

Tuesday 22 July 2025 at 18:30.

71 Items for the next agenda and close

There were no requests.

Cllr Rappensberger proposed to move the meeting to confidential session; seconded by Cllr Pearce; all in favour.

72 Admission to meetings

69.1 An update report on the Marina Theatre project status and any necessary actions (some aspects may be confidential) – The Acting Town Clerk highlighted some concerns which had been raised and discussed at the recent Project Committee meeting. Cllr Pearce made a proposal regarding this; seconded by Cllr Rappensberger; all in favour.

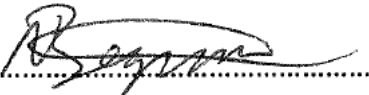
The latest position on the lease, Funding Agreement and Management Services Agreement was relayed. At its meeting the previous day, the Finance and Governance Committee had made a recommendation regarding expenditure from the Town Council's legal budget. Cllr Pearce

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proposed to endorse that recommendation; seconded by Cllr Brooks; all in favour. The Finance and Governance Committee had made a further proposal on this matter. Cllr Pearce proposed to endorse this recommendation also; seconded by Cllr Brooks; all in favour.

The Senior Committee and Project Clerk left the meeting 18:32 for the consideration of the remaining agenda item

Signed: 
24 July 2025