

# Lowestoft Town Council

For the attention of all Councillors

You are summoned to attend a **Planning Committee** meeting of Lowestoft Town Council, which will be held at **Hamilton House, Battery Green Road, Lowestoft, NR32 1DE** at **6:45 PM** on **Thursday 14 August 2025**.

**The meeting is held in accessible premises and open to the public and press to attend.**

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via [Teams](#). The meeting can also be observed via [YouTube](#).

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with relevant interests in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*S. L. Foote*

.....  
Sarah Foote, Acting Town Clerk and Responsible Financial Officer  
14 August 2025

**Lowestoft Town Council**  
**Planning Committee**  
Hamilton House, Battery Green Road, Lowestoft, NR32 1DE  
6:45 PM on Thursday 14 August 2025

**AGENDA**

**47 Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

**48 To receive and consider approval of apologies for absence**

**49 Declarations of Interests and dispensations**

**49.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda**

**49.2 To consider written requests for dispensations for interests and note dispensations granted**

**50 To consider the draft minutes of the meeting on 10 July 2025**

**51 Public forum**

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

**52 Planning Applications**

**52.1 To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk) ) and decide the recommendations of the Council:**

| Reference      | Address and Description                                                                                                                                                                                                                                                                                                                       | District Ward           |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| DC/25/2800/FUL | 225 Yarmouth Road - <a href="#">Single storey extension of existing outbuilding and use as 'Granny Annexe'</a>                                                                                                                                                                                                                                | Gunton and St Margarets |
| DC/25/2891/FUL | 12 Hillcrest Gardens - <a href="#">Rear extension, garage extension and conversion</a>                                                                                                                                                                                                                                                        | Gunton and St Margarets |
| DC/25/2892/FUL | 20 Windermere Park - <a href="#">Partial loft conversion and dormer</a>                                                                                                                                                                                                                                                                       | Gunton and St Margarets |
| DC/25/2521/ADI | Marina Theatre - <a href="#">Illuminated Advertisement Consent - 1 - LED wrap around screen to front of fascia of canopy above new entrance porch (see planning permission PP-12293474). 2 - Freestanding letters on top of canopy above new entrance porch (see planning permission PP-12293474). 3 - New poster advertisement banner on</a> | Harbour and Normanston  |

# Lowestoft Town Council

## Planning Committee

Hamilton House, Battery Green Road, Lowestoft, NR32 1DE

6:45 PM on Thursday 14 August 2025

|                |                                                                                                                                                                                                                                                                                                                                                                                             |                        |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
|                | <a href="#">existing rotunda. 4 - Individual illuminated letters on brick buttress.</a>                                                                                                                                                                                                                                                                                                     |                        |
| DC/25/2608/FUL | East Coast College Rotterdam Road - <a href="#">Creation of 6m x 12m concrete slab and erection of temporary industrial tent-like tarpaulin structure to provide an overflow Bricklaying workshop as an educational space.</a>                                                                                                                                                              | Harbour and Normanston |
| DC/25/2920/VOC | 5 Battery Green Road - <a href="#">Variation of Condition No.3 of DC/24/2166/FUL - Change of use from Class E Offices to Sui Generis to allow for a 8 bed HMO. No significant external changes will be made as part of the proposed works - The applicant wishes for the condition to be changed due to the specific tenant type being too restrictive on the potential use of the HMO.</a> | Harbour and Normanston |
| DC/25/2949/FUL | 48 Royal Avenue - <a href="#">Insertion of two velux roof lights to facilitate loft conversion</a>                                                                                                                                                                                                                                                                                          | Harbour and Normanston |
| DC/25/2517/FUL | 43 St Johns Road - <a href="#">Extension of detached property to form three storey dwelling</a>                                                                                                                                                                                                                                                                                             | Kirkley and Pakefield  |
| DC/25/2751/CLE | 312 London Road South - <a href="#">Certificate of Lawful Use (Existing) - 5 self-contained C3 dwellinghouses as shown on the plans submitted</a>                                                                                                                                                                                                                                           | Kirkley and Pakefield  |
| DC/25/2762/FUL | 4 Sunningdale Avenue - <a href="#">Two storey rear extension</a>                                                                                                                                                                                                                                                                                                                            | Kirkley and Pakefield  |
| DC/25/2775/CLE | 6A Stradbroke Road - <a href="#">Certificate of Lawful Use (Existing) - Existing use is a hot food takeaway and has been for some time, we'd like a certificate of lawfulness to confirm this. This use was under Class A but since 2020 was under the Sui Generis Planning class</a>                                                                                                       | Kirkley and Pakefield  |
| DC/25/2810/FUL | St Margarets Church Hollingsworth Road - <a href="#">Replacement of timber fence within the grounds of a Grade 1 listed building.</a>                                                                                                                                                                                                                                                       | Harbour and Normanston |

### 52.2 Applications for tree works

To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a conservation area (TCA) and comments as appropriate

| Reference      | Address and Description                                                                                                                         | District Ward           |
|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| DC/25/3051/TCA | 44 Corton Road - <a href="#">2no. Leylandii (T1 &amp; T2 on submitted plan)</a> - <a href="#">Fell 1no. Holly (T3 on submitted plan)</a> - Fell | Gunton and St Margarets |

### 52.3 Applications for window repair/replacement

To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in

# Lowestoft Town Council

## Planning Committee

Hamilton House, Battery Green Road, Lowestoft, NR32 1DE

6:45 PM on Thursday 14 August 2025

line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches.

| Reference      | Address and Description                                                                                                                          | District Ward         |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| DC/25/0072/FUL | South Beach B & B 43 Kirkley Cliff Road - <a href="#">Replacement windows, removal of front door and replacement of inner door and surround.</a> | Kirkley and Pakefield |

### 52.4 To note the following recommendations made under delegated authority when the Planning Committee did not meet on 24 July 2025

| Reference                                                                   | Address and Description                                                                                                                                                            | District Ward           |
|-----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| DC/25/1662/FUL                                                              | 8 Broadwaters Road - <a href="#">Single storey extensions to front and rear, construction of roof dormer (as amended) .</a>                                                        | Carlton and Whitton     |
| It was agreed to recommend approval.                                        |                                                                                                                                                                                    |                         |
| DC/25/2584/FUL                                                              | 237 Long Road - <a href="#">Single storey rear extension</a>                                                                                                                       | Carlton and Whitton     |
| It was agreed to recommend approval.                                        |                                                                                                                                                                                    |                         |
| DC/25/2672/FUL                                                              | 17 Harrington Avenue - <a href="#">Single Storey Rear Extension</a>                                                                                                                | Gunton and St Margarets |
| It was agreed to recommend approval.                                        |                                                                                                                                                                                    |                         |
| DC/25/0872/FUL                                                              | 97A Normanston Drive - <a href="#">Add first floor to existing bungalow, re-build conservatory on rear to be a single storey rear extension</a>                                    | Harbour and Normanston  |
| It was agreed to recommend approval.                                        |                                                                                                                                                                                    |                         |
| DC/25/2420/FUL                                                              | Triangle Market High Street - <a href="#">To install seating planters and children's play panels</a>                                                                               | Harbour and Normanston  |
| It was agreed to recommend approval.                                        |                                                                                                                                                                                    |                         |
| DC/25/2601/FUL                                                              | Natwest Bank Plc 53 London Road North - <a href="#">Removal of ATM's &amp; Night Safe Bezel, existing signage and reinstate materials where required</a>                           | Harbour and Normanston  |
| It was agreed to recommend approval.                                        |                                                                                                                                                                                    |                         |
| DC/25/2602/LBC                                                              | Natwest Bank Plc 53 London Road North - <a href="#">Listed Building Consent - Removal of ATM's &amp; Night Safe Bezel, existing signage and reinstate materials where required</a> | Harbour and Normanston  |
| It was agreed to recommend approval.                                        |                                                                                                                                                                                    |                         |
| DC/25/2210/FUL                                                              | 16 Cliftonville Road - <a href="#">Extensions front and rear, pitch roof to existing garage and materials</a>                                                                      | Kirkley and Pakefield   |
| A consultee response could not be submitted as the application had expired. |                                                                                                                                                                                    |                         |
| DC/25/2232/FUL                                                              | Kirkley Care Clinic Economy Road - <a href="#">Demolition of 2 no. buildings and installation of tarmacadam car park to provide</a>                                                | Kirkley and Pakefield   |

# Lowestoft Town Council

## Planning Committee

Hamilton House, Battery Green Road, Lowestoft, NR32 1DE

6:45 PM on Thursday 14 August 2025

|                                                                                                                               |                                                                                                                                                                              |                       |
|-------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
|                                                                                                                               | <a href="#">additional 40 no. parking bays. Works also include installation of car park lighting and 2 no. new EV electric chargers.</a>                                     |                       |
| It was agreed to recommend approval.                                                                                          |                                                                                                                                                                              |                       |
| DC/25/2642/ADI                                                                                                                | Pakefield Caravan Park Arbor Lane - <a href="#">Illuminated Advertisement Consent - Erection of 2 illuminated entrance signs and 2 flag poles for Pakefield Holiday Park</a> | Kirkley and Pakefield |
| It was agreed to recommend approval, subject to compliance with Suffolk County Council's Street Lighting Engineer's comments. |                                                                                                                                                                              |                       |

**53 To receive a report from Cllr Brooks on the East Suffolk Town and Parish Planning Forum**

**54 To consider responses for the following consultations**

**54.1 East Suffolk Council - Consultation on community involvement in developing planning policy for East Suffolk**

**54.2 Broads Authority - Local Plan for the Broad**

**55 To note the new guidance published on the redevelopment of the Kirkley Waterfront**  
East Suffolk Council has published guidance on the redevelopment of Kirkley Waterfront, which can be found here: [Kirkley Waterfront Planning Position Statement](#)

**56 To consider the following requests for double yellow lines from members of the public**

**56.1 Double yellow lines on the junction of The Croft and Norwich Road NR32 2BQ**

**56.2 Double yellow lines outside property on Westwood Avenue NR33 9RS**

**57 Date of next meeting**  
Thursday 28 August 18:45

**58 Items for the next agenda and close**

**Lowestoft Town Council**  
**Planning Committee**  
**Hamilton House, Battery Green Road, Lowestoft, NR32 1DE**  
**Thursday 10 July 2025 18:45**

**MINUTES**

**Present:** Cllrs Wendy Brooks, Jen Jones (Chair), Christian Newsome, Bernie Rappensberger and Elise Youngman

**In attendance:** Sarah Foote (Acting Town Clerk)

**32 Welcome**

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

**33 To receive and consider approval of apologies for absence**

Apologies were received from Cllrs Neil Coleby and John Murray with reasons provided. Cllr Rappensberger proposed approval of the apologies received; seconded by Cllr Youngman; all in favour.

**34 Declarations of interests and dispensations**

34.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda – There were no declarations.

34.2 To consider written requests for dispensations for interests and note dispensations granted – No written requests had been received.

**35 To consider the draft minutes of the meeting on 26 June 2025**

Cllr Brooks proposed approval of the draft minutes; seconded by Cllr Youngman; all in favour.

**36 Public Forum**

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No advance comments had been received and no members of the public were in attendance.

**37 Planning Applications**

37.1 To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the council:

| Reference                                                                                                                                        | Address and Description                                                                                 | District Ward          |
|--------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|------------------------|
| DC/25/0636/FUL                                                                                                                                   | 318 Beccles Road Carlton Colville - <a href="#">Rear Extension</a>                                      | Carlton And Whitton    |
| It was proposed by Cllr Brooks, seconded by Cllr Youngman and unanimously agreed to recommend refusal of the application due to loss of amenity. |                                                                                                         |                        |
| DC/25/2365/FUL                                                                                                                                   | 8 Cypress Way - <a href="#">Demolition of garage and construction of a single storey rear extension</a> | Carlton and Whitton    |
| It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.                  |                                                                                                         |                        |
| DC/25/2385/FUL                                                                                                                                   | 157 St Peters Street - <a href="#">Change Opening Times &amp; Add Roller Shutters for Security</a>      | Harbour And Normanston |
| It was proposed by Cllr Brooks, seconded by Cllr Youngman and unanimously agreed to recommend approval of the application.                       |                                                                                                         |                        |

**Lowestoft Town Council**  
**Planning Committee**  
**Hamilton House, Battery Green Road, Lowestoft, NR32 1DE**  
**Thursday 10 July 2025 18:45**

|                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                             |                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| DC/25/2492/ADI                                                                                                                                                                                                                                                                                                       | Lloyds Tsb Bank Plc 47 - 49 London Road North - <a href="#">Illuminated Advertisement Consent - New external bank signage</a>                                                                                                                                                                                                                               | Harbour And Normanston |
| It was proposed by Cllr Brooks, seconded by Cllr Youngman and unanimously agreed to recommend approval of the application.                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                             |                        |
| DC/25/2563/VOC                                                                                                                                                                                                                                                                                                       | 12 Beach Road - <a href="#">Variation of Condition No. 3 of DC/24/2368/FUL - Change of use of existing property, from class E (hairdressers at ground floor) and class C3 (residential apartment at first and second floor) to 8-bedroom house of multiple occupancy (Sui Generis) (ground, first and second floor) - Multiple Occupation Circumstances</a> | Harbour And Normanston |
| It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend refusal of the application as the property is situated in a conservation area and the variation of the condition would remove the exceptional circumstances under which this application was originally approved. |                                                                                                                                                                                                                                                                                                                                                             |                        |
| DC/25/1914/FUL                                                                                                                                                                                                                                                                                                       | 87 - 91 London Road South - <a href="#">Change of use of existing offices to create 3 self contained flats</a>                                                                                                                                                                                                                                              | Kirkley And Pakefield  |
| It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                             |                        |
| DC/25/2443/FUL                                                                                                                                                                                                                                                                                                       | 14 Nightingale Road - <a href="#">To replace outbuildings with rear single storey extension</a>                                                                                                                                                                                                                                                             | Kirkley And Pakefield  |
| It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                             |                        |

### 37.2 Applications for tree works

It was noted that the Planning Authority received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA):

| Reference                                                                                                   | Address and Description                                                                                                                                                                   | District Ward           |
|-------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| DC/25/2444/TPO                                                                                              | Foxburrow Wood - <a href="#">TPO/119/2022 - W1 All works to be carried out as detailed in the submitted Woodland Management Plan by A. T. Coombs Associates Ltd over a 10-year period</a> | Gunton and St Margarets |
| The Committee were pleased to note that the Woodland Management Plan had been submitted for Foxburrow Wood. |                                                                                                                                                                                           |                         |
| DC/25/2512/TPO                                                                                              | Potters Kiln Leisure Way - <a href="#">TPO/101/2021 - W1 1no. Group (G1 on submitted plan) - Crown raise to 5.2m from ground level roadside, prune road encroachment to main stems</a>    | Gunton and St Margarets |
| DC/25/2526/TPO                                                                                              | 8 Gainsborough Drive - <a href="#">Proposal: TPO 1-4(3) - G13 1no. Oak (T1 on submitted plan) - 3m whole crown reduction, remove epicormic growth from main stem</a>                      | Gunton and St Margarets |

**Lowestoft Town Council**  
**Planning Committee**  
**Hamilton House, Battery Green Road, Lowestoft, NR32 1DE**  
**Thursday 10 July 2025 18:45**

|                |                                                                                  |                          |
|----------------|----------------------------------------------------------------------------------|--------------------------|
| DC/25/2573/TCA | 46 Kirkley Park Road - <a href="#">1no Ash (marked on submitted plan) - Fell</a> | Kirkley and<br>Pakefield |
|----------------|----------------------------------------------------------------------------------|--------------------------|

**38 Date of next meeting**

Thursday 24 July 18:45

**39 Items for the next agenda and close**

An item was requested for the next agenda to receive a feedback report from Cllr Brooks on the East Suffolk Planning Forum.

The Chair closed the meeting at 19:01

Signed: .....

24 July 2025

**Objection to DC/25/2517/FUL – 43 St Johns Road – Extension of detached property to form 3-storey dwelling**

Please could the following objection in connection with the above application be forwarded to committee members prior to the planning meeting on Thursday 14 August 2025 at 18.45?

1. 43 St Johns Road is a single storey lock-up, a commercial building, formerly a printer's workshop. In essence, as can be seen from the photos on pages 2 and 3 of the Design and Access report, the building is little more than a long, thin garage.
2. The application title "extension of a detached property" is ambiguous. It paints a picture of a detached house which the applicant merely wishes to extend. In fact, the plans cover the entirety of the existing garage footprint so it's not an "extension" but a complete "rebuild".
3. 43 St Johns Road is not a residential property and I cannot see where the change from commercial to residential has ever taken place.
4. The proposed 3-storey, 3-bedroom house and a self-contained flat seems to be very excessive for such a small plot.
5. The plans do not allow for any outside space or storage for bins and bikes etc.
6. At most, the self-contained flat with outside space and storage would be all that is suitable for this site.
7. This building was flooded, as was the whole of this part of St Johns Road, in 2013 and is in Flood Zone 3. Therefore new build ground floor accommodation is unsuitable.
8. The proposed plans would have 3-storeys of windows overlooking my property [REDACTED]  
[REDACTED] Currently there are no windows at 43 St Johns Road, just a red garage door. This would greatly intrude on the privateness of my property.
9. The proposed 3-storey plans would increase the existing single storey by 2 more floors, which would take considerable natural light from my property [REDACTED]
10. Other issues are that parking in St Johns Road, which is a one-way street, is already problematic and as the plans propose to cover the entire site with new build, there is nowhere for building materials and equipment to be stored.
11. The plans seek to build onto the existing property at 44 St Johns Road from the first storey up, which is currently an "end terrace" property but would become a "mid terrace".
12. There is a right of way to 47 London Road South via the pathway of 43 St Johns Road, to be kept clear and free at all times for the purpose of access/putting bins out for collection etc.
13. The applicant previously put in a planning application in 2021 for a 4-storey building containing 7 self-contained flats, which was refused. This application is also overdevelopment of a small commercial site that should be refused on similar grounds.
14. The owners of 43 St Johns Road have owned this commercial building for 25 years and in that time have left it to decay, doing nothing to maintain it at all, no doubt in the hope that it will fall down eventually and can be redeveloped. There is a great demand locally for small lock-ups with a distinct shortage of this type of building available.

Kind regards

[REDACTED]



# How would you like to be involved in **planning the future of your area?**

How we plan for the future of East Suffolk affects everyone who lives, works and visits here.

---

Complete our **short questionnaire** about how you'd like to be involved in planning, and join our **mailing list** to be kept up-to-date.

Visit [www.eastsuffolk.gov.uk/planning](http://www.eastsuffolk.gov.uk/planning)

---



You can also find questionnaires at local libraries

Please respond by  
**3rd September**





## How to involve you in preparing planning policy

**How we plan for the future of East Suffolk affects everyone who lives, works or visits here. It is important that our communities can help to shape planning policy and guidance.**

Whether you are a resident, business, developer, community organisation, or a town/parish council based in East Suffolk, we would like to hear your views. We would like to hear how we can best engage, inform, and consult you during the process of preparing new planning policy documents such as Local Plans, Design Codes, neighbourhood plans, and planning guidance.

Responses can be submitted anonymously. If you'd like to discuss your feedback or have any questions, please email us at [planningpolicy@eastsuffolk.gov.uk](mailto:planningpolicy@eastsuffolk.gov.uk). Alternatively, please call 01394 444557.

Please note this questionnaire does not cover planning applications and appeals.

Please let us know your views by **3 September 2025**. This questionnaire can also be completed online at [www.eastsuffolk.gov.uk/planning-policy-consultations](http://www.eastsuffolk.gov.uk/planning-policy-consultations).

## About you or your organisation

**Which of the following best describes you or the organisation you are responding on behalf of?**

- ☐ Resident of East Suffolk
- ☐ Business or community organisation operating in East Suffolk
- ☐ Town or Parish Council
- ☐ Other (please specify)

**If applicable, what is the name of your organisation or the Town or Parish Council you are representing?**

**If applicable, what is the nature of your/your organisation's work?**

- ☐ Agriculture, forestry, fishing and land management
- ☐ Built environment professions, e.g. architect, developer, planning consultant
- ☐ Community or charity organisation
- ☐ Education
- ☐ Finance
- ☐ Health and social care
- ☐ Manufacturing, storage and distribution
- ☐ Public administration
- ☐ Retail and hospitality
- ☐ Prefer not to say
- ☐ Other (please specify)

## Your involvement in previous consultations

**Have you responded to any planning policy consultations in the past 10 years?**

Our previous planning policy consultations have included those on Local Plans, neighbourhood plans, and guidance documents. Planning policy consultations do not include those on planning applications or appeals.

- ☐ Yes
- ☐ No
- ☐ Don't know

## Engagement in consultations

**Can you tell us about your experience of engaging in previous planning policy consultations? If you have not responded to planning policy consultations, please tell us why.**

Please consider the effectiveness of the methods used for previous consultations, and anything you would like to tell us about the process of participation.

## Finding out about planning policy consultations

**Which methods would best enable you to find out about planning policy consultations?**

Please tick each potential method by effectiveness.

| Method                                                                                | Ineffective | May be effective | Highly effective |
|---------------------------------------------------------------------------------------|-------------|------------------|------------------|
| Articles in local newspapers (online)                                                 |             |                  |                  |
| Article in local magazine (online)                                                    |             |                  |                  |
| Email                                                                                 |             |                  |                  |
| East Suffolk Council website adverts (e.g. banners)                                   |             |                  |                  |
| Adverts on smartphone apps                                                            |             |                  |                  |
| Social media                                                                          |             |                  |                  |
| Posters on community notice boards (e.g. parish notice boards)                        |             |                  |                  |
| Flyers or posters in community buildings (e.g. libraries, village halls) and/or shops |             |                  |                  |
| Article in local magazine (printed)                                                   |             |                  |                  |
| Article in local newspapers (printed)                                                 |             |                  |                  |
| Letters sent by post                                                                  |             |                  |                  |
| Radio adverts                                                                         |             |                  |                  |

**Are there any other ways you'd like to find out about upcoming consultations that we haven't included?**

## Giving your views on planning policy consultations

**How would you like to be able to access more information about and submit your views to planning policy consultations?**

Please tick each potential method by effectiveness.

| Method                                                                                                     | Ineffective | May be effective | Highly effective |
|------------------------------------------------------------------------------------------------------------|-------------|------------------|------------------|
| Consultation website – text and supporting visuals                                                         |             |                  |                  |
| Short information videos (e.g. YouTube shorts)                                                             |             |                  |                  |
| Online questionnaire survey                                                                                |             |                  |                  |
| Map-based consultations (i.e. drop a pin on a map and add a comment)                                       |             |                  |                  |
| Webinars/presentations at online meetings                                                                  |             |                  |                  |
| Public exhibition ‘drop in’ community space e.g. village hall                                              |             |                  |                  |
| Public exhibition ‘drop in’ – high footfall areas or at public events e.g. high streets, supermarkets      |             |                  |                  |
| Forum or workshop style sessions (structured sessions with a presentation followed by discussion/activity) |             |                  |                  |
| Printed questionnaire to be sent and returned via post                                                     |             |                  |                  |

## Getting more people involved

**How do you think we can enable and encourage more people to participate in planning policy consultations?**

This could relate to increasing accessibility and inclusivity of consultations, or making them more attractive and enjoyable to participate in, e.g. if we ran competitions with prizes.

**Is there anything else you want to tell us about your views on engagement and consultation processes?**

## About you

Responses to the following questions will help us to identify which consultation methods would be most effective for reaching different age groups and in different areas of the district. This is helpful information for us if we need to undertake targeted engagement or consultation activities. Please be reminded that providing information that identifies you is optional.

### What age group do you belong to?

- ☐ 14-15
- ☐ 16-21
- ☐ 22-40
- ☐ 41-54
- ☐ 55-64
- ☐ 65+
- ☐ Prefer not to say

### What is your/your organisation's postcode?

Please provide the first 5 digits only e.g. IP12 1

### How did you find about this questionnaire?

- ☐ Already on mailing list
- ☐ Poster in doctors surgery
- ☐ Poster in library
- ☐ Poster on community noticeboard
- ☐ Social media
- ☐ Word of mouth
- ☐ Prefer not to say
- ☐ Other (please specify)

## Privacy Statement

The information you have supplied is being collected to provide feedback on how the Council engages with the community in relation to planning policy consultations. By completing this form, you consent to East Suffolk Council using your information in this way. If you do not provide your consent, we will not be able to incorporate your feedback.

Your information will not be used for any other purpose unless we obtain your consent and your information will not be shared with any other third parties. Your information will be retained for up to one year for us to consider your feedback and for reporting purposes. You may withdraw your consent at any time. However, responses are recorded anonymously where possible, and therefore it may not be possible to identify your response.

Data will be processed and held securely and in accordance with the UK General Data Protection Regulation and the Data Protection Act 2018 (and any updates). Further information about data protection can be found on the East Suffolk Website:

<https://www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Planning-Policy-and-Delivery-and-Design-and-Heritage-Privacy-Notice.pdf>.

## Submitting your questionnaire

Please send your completed questionnaire to:

East Suffolk Council,  
Riverside,  
4 Canning Road,  
Lowestoft,  
Suffolk,  
NR33 0EQ

If you have any further questions, please email [planningpolicy@eastsuffolk.gov.uk](mailto:planningpolicy@eastsuffolk.gov.uk).

# Local Plan and planning policy mailing list

Subscribe to receive East Suffolk planning policy consultations and updates.

**Name**

**Organisation (if applicable)**

**Email**

**Postal address**

Please only include your postal address if you do not have an email address.

## Privacy Statement

The information you have supplied is being collected to add you to the East Suffolk mailing list for Planning Policy which will include new policy, updates to policy and new guidance, Local Plans and Neighbourhood Plans. By completing this form, you consent to East Suffolk Council using your information to add you to the mailing list and to contact you regarding Planning Policy, such as obtaining your feedback and input on the implementation, delivery and engagement of the Local Plan. If you do not provide your consent, we will not be able to notify you about the preparation of and consultations on Local Plans, Neighbourhood Plans or other planning policy guidance implementation and/or delivery for East Suffolk.

Your information will not be used for any other purpose unless we obtain your consent or as permitted by law. Your information will be shared with our email service provider, Brevo, to

manage and administrate the East Suffolk Planning Policy and Local Plan mailing list, and will not be shared with any other third parties. Your information will be retained until you withdraw your consent. You can request that your information is deleted at any time. Data will be processed and held securely and in accordance with the Data Protection Act 2018 and UK General Data Protection Regulation (and any updates). Further information about data protection and your rights can be found in our Privacy Notice at [www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Planning-Policy-and-Delivery-and-Design-and-Heritage-Privacy-Notice.pdf](http://www.eastsuffolk.gov.uk/assets/Your-Council/Access-to-Information/Privacy-Notices/Planning-Policy-and-Delivery-and-Design-and-Heritage-Privacy-Notice.pdf).

**Publication Consultation**  
**28 July to 26 September 2025**

# Local Plan for the Broads

**This is the last round of consultation before we submit the Local Plan.**



You can find the Publication Consultation here:  
[www.broads-authority.gov.uk/about-us/how-we-work/transparency/consultations](http://www.broads-authority.gov.uk/about-us/how-we-work/transparency/consultations)

**Hard copy will be at these venues (check websites for opening times):**

- **Libraries:** Acle, Beccles, Brundall, Bungay, Cromer, Great Yarmouth, Loddon, Lowestoft, Oulton Broad, Norwich Millennium, Stalham and Wroxham.
- **Council Offices:** Broadland and South Norfolk, North Norfolk, Norfolk County.
- **Yare House (Broads Authority)**



Tell us your thoughts by filling out this form:  
[www.surveymonkey.com/r/GLK3VMV](http://www.surveymonkey.com/r/GLK3VMV)

**Planning Officers will be attending the drop in sessions at:**

**Acle Recreation Centre:** 6 September, 1pm–4pm

**Blyburgate Hall, Beccles:** 8 September, 5pm – 8:30pm

**New Victory Hall, Neatishead:** 9 September, 5pm – 8:30pm

**Have your say:** Deadline for comments 4pm 26 Sept 2025



## MEETING PAPER

Subject: Request for support for double yellow lines

Meeting: Planning Committee – Agenda Item 56

Date: 14 August 2025

### ~~CONFIDENTIAL~~/NON-CONFIDENTIAL

The Council has received correspondence from two members of the public seeking support for double yellow lines:

Double yellow lines on the junction of The Croft and Norwich Road NR32 2BQ

*Double yellow lines are needed on the junction of the Croft and Norwich road NR32 2BQ, people are parking on the corner and on the path, several near misses have happen and an accident will happen soon.*

Double yellow lines outside property on Westwood Avenue NR33 9RS

*Myself and my husband have experienced so many people parking to go to the co-op shop nearby, we even had a lorry parked halfway over our drive. This does make it quite dangerous as it is difficult to see traffic coming down Westwood Avenue.*