

Lowestoft Town Council
Planning Committee
Hamilton House, Battery Green Road, Lowestoft, NR32 1DE
Thursday 10 July 2025 18:45

MINUTES

Present: Cllrs Wendy Brooks, Jen Jones (Chair), Christian Newsome, Bernie Rappensberger and Elise Youngman

In attendance: Sarah Foote (Acting Town Clerk)

32 Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

33 To receive and consider approval of apologies for absence

Apologies were received from Cllrs Neil Coleby and John Murray with reasons provided. Cllr Rappensberger proposed approval of the apologies received; seconded by Cllr Youngman; all in favour.

34 Declarations of interests and dispensations

34.1 To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda – There were no declarations.

34.2 To consider written requests for dispensations for interests and note dispensations granted – No written requests had been received.

35 To consider the draft minutes of the meeting on 26 June 2025

Cllr Brooks proposed approval of the draft minutes; seconded by Cllr Youngman; all in favour.

36 Public Forum

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No advance comments had been received and no members of the public were in attendance.

37 Planning Applications

37.1 To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the council:

Reference	Address and Description	District Ward
DC/25/0636/FUL	318 Beccles Road Carlton Colville - Rear Extension	Carlton And Whitton
It was proposed by Cllr Brooks, seconded by Cllr Youngman and unanimously agreed to recommend refusal of the application due to loss of amenity.		
DC/25/2365/FUL	8 Cypress Way - Demolition of garage and construction of a single storey rear extension	Carlton and Whitton
It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		
DC/25/2385/FUL	157 St Peters Street - Change Opening Times & Add Roller Shutters for Security	Harbour And Normanston
It was proposed by Cllr Brooks, seconded by Cllr Youngman and unanimously agreed to recommend approval of the application.		

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DC/25/2492/ADI	Lloyds Tsb Bank Plc 47 - 49 London Road North - Illuminated Advertisement Consent - New external bank signage	Harbour And Normanston
It was proposed by Cllr Brooks, seconded by Cllr Youngman and unanimously agreed to recommend approval of the application.		
DC/25/2563/VOC	12 Beach Road - Variation of Condition No. 3 of DC/24/2368/FUL - Change of use of existing property, from class E (hairdressers at ground floor) and class C3 (residential apartment at first and second floor) to 8-bedroom house of multiple occupancy (Sui Generis) (ground, first and second floor) - Multiple Occupation Circumstances	Harbour And Normanston
It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend refusal of the application as the property is situated in a conservation area and the variation of the condition would remove the exceptional circumstances under which this application was originally approved.		
DC/25/1914/FUL	87 - 91 London Road South - Change of use of existing offices to create 3 self contained flats	Kirkley And Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		
DC/25/2443/FUL	14 Nightingale Road - To replace outbuildings with rear single storey extension	Kirkley And Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		

37.2 Applications for tree works

It was noted that the Planning Authority received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA):

Reference	Address and Description	District Ward
DC/25/2444/TPO	Foxburrow Wood - TPO/119/2022 - W1 All works to be carried out as detailed in the submitted Woodland Management Plan by A. T. Coombs Associates Ltd over a 10-year period	Gunton and St Margarets
The Committee were pleased to note that the Woodland Management Plan had been submitted for Foxburrow Wood.		
DC/25/2512/TPO	Potters Kiln Leisure Way - TPO/101/2021 - W1 1no. Group (G1 on submitted plan) - Crown raise to 5.2m from ground level roadside, prune road encroachment to main stems	Gunton and St Margarets
DC/25/2526/TPO	8 Gainsborough Drive - Proposal: TPO 1-4(3) - G13 1no. Oak (T1 on submitted plan) - 3m whole crown reduction, remove epicormic growth from main stem	Gunton and St Margarets

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DC/25/2573/TCA	46 Kirkley Park Road - 1no Ash (marked on submitted plan) - Fell	Kirkley and Pakefield
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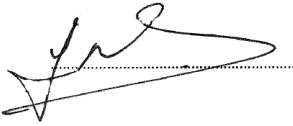
38 Date of next meeting

Thursday 24 July 18:45

39 Items for the next agenda and close

An item was requested for the next agenda to receive a feedback report from Cllr Brooks on the East Suffolk Planning Forum.

The Chair closed the meeting at 19:01



Signed:

14 August 2025