

Arnold's Bequest Charity Board Meeting

All Lowestoft Town Council Councillors, as members of the corporate body of Trustees, are requested to participate in a meeting of the Arnold's Bequest Charity Board, to be held **at First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 18:00 on Tuesday 22 April 2025.**

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/86296184267>. The meeting can also be observed via the following link:
<https://youtu.be/z-oKq3urSao>.

Minutes

Present: Cllrs Nasima Begum (Mayor), Wendy Brooks, Jen Jones, Paul Page, John Pitts, Bernadette Rappensberger and Nick Webb

In attendance: Sarah Foote (Acting Town Clerk) and Lauren Elliott (Senior Committee and Project Clerk)

Public: There were no members of the public in attendance

1. Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

2. Apologies for absence

Apologies were received from Cllrs Sonia Barker, Connor Blowers, Christine Moore, Christian Newsome, Graham Parker, Keith Patience, Andy Pearce, Deborah Ray and Elise Youngman, with reasons provided. Cllr Jones proposed approval of the apologies received; seconded by Cllr Webb; all in favour.

3. Declarations of interests and consider any dispensations

There were none.

4. The draft minutes and confidential note of the Extraordinary Meeting on 11 March 2025

Cllr Brooks proposed to approve the minutes and confidential note of the meeting on 11 March 2025; seconded by Cllr Rappensberger; all in favour.

5. A grounds maintenance report and an update on any actions or projects to be progressed

In addition to the day-to-day grounds maintenance of the site, the next priorities were the development of the wildlife pond and removal of ivy from several of the trees. There was not yet a confirmed start date for these works to proceed, which would be scheduled in based on the availability of the Town Council's Grounds Maintenance Team.

Cllr Brooks asked officers to confirm whether more bird boxes were due to be installed. Some had been put up in the last year or so but had been stolen or vandalised. It was understood more were due to be installed but officers would check and confirm.

6. A report relating to an incident on a pathway (confidential)

To be considered during the confidential session.

7. Matters relating to progressing lease arrangements for car parking areas (confidential)

To be considered during the confidential session.

8. Date of the next meeting

Tuesday 22 July 2025 18:00.

9. Items for the next agenda and close

To receive an update on the installation of bird boxes.

Cllr Murray arrived 18:05

Cllr Rappensberger proposed to move the meeting into confidential session; seconded by Cllr Webb; all in favour.

10. Resolution to close the meeting to the public

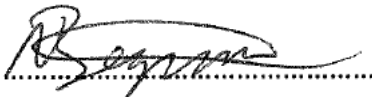
6. A report relating to an incident on a pathway (confidential) – The recent resurfacing of the path was discussed.

Cllr Murray left the meeting 18:17

Cllr Pitts proposed to monitor the situation over the next three months (until the next scheduled meeting on 22 July); seconded by Cllr Brooks; all in favour.

7. Matters relating to progressing lease arrangements for car parking areas (confidential) – Land valuations had been instructed to assist with calculating appropriate rental amounts. Recommendations would be brought back to the Charity Board to consider.

Signed:



1 July 2025