

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 13 March 2025

MINUTES

Present: Cllrs Jen Jones (Chair), John Murray (Deputy Chair), Christian Newsome and Bernadette Rappensberger

In Attendance: Sarah Foote (Acting Town Clerk) and Taylor Williams (Committee Clerk and Planning Assistant)

The meeting commenced at 18:56 once a quorate number of members were in attendance

178. Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

179. To receive and consider acceptance of apologies for absence

Apologies were received from Cllr Wendy Brooks, Neil Coleby and Deborah Ray.

It was noted Cllr Pearce had resigned from the Committee.

Cllr Rappensberger proposal approval of the apologies received; seconded by Cllr Newsome; all in favour.

180. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda – There were no declarations.

b. To consider written requests for dispensations and note dispensations granted – No written requests for dispensations had been received.

181. Minutes

a. To consider the draft minutes of 27 February 2025 – Cllr Rappensberger proposed approval of the draft minutes; seconded by Cllr Newsome; all in favour.

182. Public Forum

a. To consider any advance comments from the public on any matters on this agenda – No advance comments had been received and no members of the public were in attendance.

183. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/25/0483/FUL	53 High Street - <u>Change of use from Class E(c)(iii) to Residential (Class C3) including demolition of the existing shop front and replacement with a new residential frontage including new windows and entrance door and replacement windows at first floor level</u>	Harbour and Normanston
It was proposed by Cllr Murray, seconded by Cllr Newsome and unanimously agreed to recommend approval of the application. The Committee endorsed the statements from the East Suffolk Council Economic Development response to preserve the style and commercial frontage of the building.		
DC/25/0495/FUL	Carpet Right North Quay Retail Park Peto Way - <u>Internal shop fit out including partitions, ceilings and associated MEP. Block up one rear fire exit. Replace rear shutter with double doors. New fascia signage. New totem signage.</u>	Harbour and Normanston
It was proposed by Cllr Newsome, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		

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Reference	Address and Description	District Ward
DC/25/0496/ADI	Carpet Right North Quay Retail Park Peto Way - <u>Illuminated Advertisement Consent - Two fascia signs affixed to front of unit. Two totem signs (one to each side of existing totem) affixed to totem at entrance to retail park (outside Burger King). Pink LED 'Goalpost' lighting to inside of window frames.</u>	Harbour and Normanston
It was proposed by Cllr Murray, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		
DC/25/0500/ADI	46 London Road North - <u>Illuminated Advertisement Consent - Replace existing A0 panel display with 1no new 640x1120mm illuminated suspended double sided light box with flex-face material to be printed with image and finished black frame located internally within the store.</u>	Harbour and Normanston
It was proposed by Cllr Newsome, seconded by Cllr Murray and unanimously agreed to recommend approval of the application.		
DC/25/0521/FUL	46 London Road North - <u>Installation of 1no. new external AC condensing unit to be fixed on ground floor rear elevation and 2no new external AC condensing units to be fixed on first floor rear elevation.</u>	Harbour and Normanston
It was proposed by Cllr Murray, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application. The Committee noted the East Suffolk Council Environmental Protection condition to ensure noise does not have a detrimental impact on the amenity or cause statutory nuisance.		
DC/25/0738/FUL	54-56 London Road North - <u>Change of use of part ground floor 54-56 London Road North from a vacant Class E unit to an Adult Gaming Centre (AGC) (Sui Generis) (SG)</u>	Harbour and Normanston
It was proposed by Cllr Newsome, seconded by Cllr Murray and unanimously agreed to recommend approval of the application.		
DC/25/0739/FUL	54-56 London Road North - <u>Minor alterations to the shopfront</u>	Harbour and Normanston
It was proposed by Cllr Murray, seconded by Cllr Newsome and unanimously agreed to recommend approval of the application. The Committee supported the comments submitted by East Suffolk Council Economic Regeneration.		
DC/25/0740/ADI	54-56 London Road North - <u>Illuminated Advertisement Consent - 1no. internally illuminated fascia sign and 1no. internally illuminated projecting sign.</u>	Harbour and Normanston
It was proposed by Cllr Murray, seconded by Cllr Newsome and unanimously agreed to recommend approval of the application.		
DC/25/0745/FUL	Barnards Meadow Barnards Way - <u>Refurbishment and Internal Alterations Affecting External Elevations to Changing Pavilion</u>	Harbour and Normanston

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Reference	Address and Description	District Ward
It was proposed by Cllr Murray, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		
DC/25/0683/FUL	64 Ship Road - <u>Single storey rear extension</u>	Kirkley and Pakefield
It was proposed by Cllr Murray, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		

b. The Committee noted the Planning Authority had received the following applications for repair/replacement windows within a Conservation Area, which will be assessed in line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches:

Reference	Address and Description	District Ward
DC/25/0682/FUL	Flat 1 13 Marine Parade - <u>Replacement windows to ground floor front elevation and bedroom to rear elevation</u>	Kirkley and Pakefield

184. To receive a report from Cllr Jen Jones on the East Suffolk Planning Forum

Cllr Jones confirmed St Peters Court had not been discussed during the forum. Any further queries from members on the content of the forum would be sent to the office.

185. Licensing

To consider the following application:

Renewal application for Street Trading License - Lamarti's Ice-cream – Links Road Car Park. To sell ice cream, lollies, soft drinks and confectionary. Monday to Sunday 12:00 to 18:00 – Cllr Rappensberger proposed approval; seconded by Cllr Murray; all in favour.

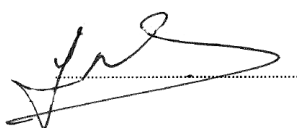
186. To consider appointing a representative to attend a meeting of East Suffolk Town and Parish Councils on Thursday 10 April 18:30-20:30 at Snape Maltings

No members in attendance were able to confirm their availability and it was requested an email be sent to all members.

187. Date and time of the next meeting - 18.45 Thursday 27 March 2025

188. Items for the next agenda and close - No items were requested.

The Chair closed the meeting at 19:11

Signed: 

27 March 2025