

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**17.00 on Tuesday 16 August 2022**

**MINUTES**

**Present:** Cllrs Wendy Brooks, Peter Knight (Chair), David Le Grice, Christian Newsome and Andy Pearce

**In attendance:** Sarah Foote (Deputy Town Clerk)

**Public:** There were no members of the public in attendance (either in person or remotely via Zoom webinar)

**55. Welcome**

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

**56. Apologies for absence**

Apologies were received from Cllrs Lang, Barker and Green. Cllr Pearce proposed approval of the apologies received; seconded by Cllr Brooks; all in favour.

**57. Declarations of Interests and dispensations**

Cllr Pearce declared he was Chair of the Gunton Residents' Association.

**58. The draft Minutes of 5 July 2022**

Cllr Brooks proposed approval of the minutes; seconded by Cllr Le Grice; all in favour. It was noted that the meetings scheduled for 19 July and 2 August had not taken place due to a quorum not being achieved.

**59. Public forum**

No advance comments had been received.

**60. Planning applications**

a. Consideration of the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and deciding the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/2922/FUL	56 Broadwaters Road - Two storey front extension above existing garage and single storey rear extension.	Carlton and Whitton
It was proposed by Cllr Brooks; seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		
DC/22/2940/FUL	28 Lyngate Avenue -2 x single storey side extensions.	Carlton and Whitton
It was noted that there was no application form submitted with the documents for consideration. It was agreed to recommend approval of the application subject to all details being shown on the plans and no additional detail contained only within the application form. Proposed by Cllr Pearce, seconded by Cllr Newsome; four votes in favour, one against (Cllr Brooks). Cllr Brooks did not vote in favour as she was concerned about the proximity of the extension to the fence.		
DC/22/2742/FUL	105 Oulton Road - New slightly enlarged front porch, 2 storey, to increase bedroom size.	Harbour and Normanston
It was proposed by Cllr Brooks; seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		

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Reference	Address and Description	District Ward
DC/22/2931/FUL	33 Squires Walk -Construction of a rear extension and infilling of existing front door to become window.	Gunton and St Margaret's
It was proposed by Cllr Pearce; seconded by Cllr Le Grice and unanimously agreed to recommend approval of this application.		
DC/22/2702/P3G	136 London Road North -Prior Notification - Conversion of first floor to 1 bedroom self-contained flat and conversion of second floor to 2 bedroom self-contained flat.	Harbour and Normanston
It was proposed by Cllr Pearce; seconded by Cllr Brooks and unanimously agreed to recommend approval of this application.		
DC/22/2989/FUL	13 Monckton Avenue -Single Storey Annexe.	Harbour and Normanston
It was proposed by Cllr Pearce; seconded by Cllr Newsome and unanimously agreed to recommend approval of this application.		
DC/22/2729/FUL	2 Cliff Road Lowestoft -To change front and side windows to white sash windows and door to composite - repair brick work around bay areas.	Kirkley and Pakefield
It was proposed by Cllr Pearce and seconded by Cllr Le Grice to recommend approval of door element of this application and request that the windows are consideration via the East Suffolk Council Windows Scoring Policy.		
DC/22/2710/FUL	4 Silverwood Close - Removal of the existing outbuildings, levelling of site and construction of new outbuilding.	Kirkley and Pakefield
It was proposed by Cllr Brooks; seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		
DC/22/2946/FUL	86 Kirkley Park Road - Single storey rear extension.	Kirkley and Pakefield
It was proposed by Cllr Brooks; seconded by Cllr Newsome and unanimously agreed to recommend approval of this application.		
DC/22/2976/FUL	Store Rear Of 12 And 20 All Saints Road -Change of use to residential single three bedroom dwelling.	Kirkley and Pakefield
It was proposed by Cllr Brooks; seconded by Cllr Newsome and unanimously agreed to recommend approval of this application.		

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b. To note the following applications for tree works:

*Table 2 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/22/3026/TPO	35 Gunton Church Lane Lowestoft Suffolk NR32 4LQ-WDC TPO 1-4 1 x Corsican Pine - Fell to ground level Reason: tree showing signs of die back in the crown from the abiotic and biotic stresses effecting trees across East Anglia. Due to these factors and its structure, species, age and location, it is struggling to keep up with the crowns water demand. This is especially true for the parts of the crown furthest from the roots. The tree is trying to put resources to the lower phototropic branches, loading the ends with new growth, while letting internal growth die off. This response to the die back stress, will cause the lateral branches to be very susceptible to shearing off in hot/humid weather and mild storms. Also there is more potentially if the ground becomes very wet for tree being blown over. The yellow line drawn on the tree shows (very roughly) the potential reduction that would mitigate the structural risks and leave enough crown for the tree to live. But with increased seasonal hotter/dryer weather, it would probably be better to fell the Pine which would allow the neighbouring Oak trees more resources, keeping them sustainably healthy.	Gunton and St Margaret's

c. It was noted that the following recommendations had been submitted under delegated authority:

*Table 3 - List of East Suffolk Planning Applications*


Reference	Address and Description	District Ward
DC/22/1977/FUL	5 Beach Road - To replace the existing timber windows with new PVC windows in similar colour	Harbour and Normanston
It was noted that this application would be scored under the East Suffolk Council Windows Scoring Policy.		
DC/22/2598/LBC	Arnold House 4 High Street - Listed Building Consent - Improvements to existing rainwater disposal system and associated works	Harbour and Normanston
It was agreed to recommend approval of this application.		
DC/22/2595/FUL	Jubilee Filling Station High Street - Removal of the current two jet wash unit and creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure, three jet wash bays and associated forecourt works	Harbour and Normanston
It was agreed to recommend approval of this application.		
DC/22/2520/FUL	Pakefield Caravan Park, Arbor Lane - Extension of Pakefield Holiday Park to provide for the following development on land to the west of the park: 1. A new and improved access and main site entrance off the A12 2. New entrance buildings and clubhouse facility 3. The siting of additional static holiday caravans, involving the rollback of existing static caravans away from the coast 4. Environmental improvements and landscaping throughout	Kirkley and Pakefield

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Reference	Address and Description	District Ward
It was agreed to recommend refusal of this application. The application represents a large scale over development of an area which will impact the local amenity both in terms of noise and intrusion of privacy as well as disturbing and harming habitats/wildlife. The new access road will be straight from the A12/A47 and it is essential that comments are sought from Suffolk Highways and National Highways.		
DC/22/2682/FUL	37 Gunton Drive - Removal of conservatory and new rear extension	Gunton and St Margaret's
It was agreed to recommend approval of this application.		
DC/22/2428/LBC	Somerton House 7 Kirkley Cliff - Listed Building Consent - Internal alterations	Kirkley and Pakefield
It was agreed to recommend approval of this application.		
DC/22/2658/FUL	127 Yarmouth Road - Change two existing bedrooms into office and computer workshop. Additional first floor extension to form two new bedrooms with an additional staircase	Gunton and St Margaret's
It was agreed to recommend approval of this application subject to the changes being for residential use only.		
DC/22/2626/FUL	7 Vermeer Close - Replacement single storey extension, including demolition of existing, flat roof, box extension	Gunton and St Margaret's
It was agreed to recommend approval of this application.		

- 61.** Submission of the **Draft East Suffolk Community Infrastructure Levy (CIL) Charging Schedule** was noted.
- 62.** It was noted that the East Suffolk Council Infrastructure Officer would attend meeting of the Planning Committee on 20 September to provide information on **Community Infrastructure Levy**.
- 63.** Date and time of the next meeting - Tuesday 6 September 2022 at 18.45
- 64.** Items for the next agenda – none specified

The Chair closed the meeting at 17:33

Signed:   
 6 September 2022