

Lowestoft Town Council

Minutes of Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17.15 on Tuesday 3 May 2022

Present: Cllrs Wendy Brooks, Alan Green, Peter Knight (Chair), Peter Lang, and Alice Taylor

In attendance: Sarah Foote (Deputy Town Clerk)

Public: There were no members of the public in attendance (either in person or via Zoom webinar).

218. Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

219. Apologies for absence

Apologies were received from Cllr Newsome and Cllr Pearce. Cllr Brooks proposed acceptance of the apologies received; seconded by Cllr Taylor; all in favour.

220. Declarations of Interests and dispensations

a. Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda – Cllr Brooks declared a non-pecuniary interest in applications for Leisure Way as these were within her ward. Cllr Green declared a non-pecuniary interest in application DC/21/1015. Cllr Taylor declared an interest in applications DC/22/1327 and DC/22/1328.

221. The draft Minutes of 19 April 2022 - Cllr Brooks proposed acceptance of the Minutes; seconded by Cllr Green; all in favour.

222. Highways

The following concerns were reported to the Community Liaison Engineer:

Oulton Road/Ipswich Road pothole

Rear of Pier Terrace ownership enquiry

Normanston Park to Peto Way vegetation

Members were reminded of the Highway Maintenance Operational Plan for defects criteria which was available to view on the Suffolk County Council website or via this link [Highway Maintenance Operational Plan | Suffolk County Council](#)

223. Any advance comments from the public on any matters on this agenda

Public comments had been received in support and against application DC/22/1395/FUL and the corresponding advertising consent applications. All members confirmed that they had read the comments as submitted. The comments would be published on the Town Council website.

224. Planning applications

a. Consideration of the following planning applications (all available on www.eastsuffolk.gov.uk) and decision of the recommendations of the Council:

Table 1 – List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/1257/ADI	94 St Peters Street - Illuminated Advertisement Consent - New externally illuminated fascia sign.	Harbour and Normanston
It was proposed by Cllr Lang; seconded by Cllr Taylor and agreed (four votes in favour, one against (Cllr Brooks) to vote against approval of this application.		
DC/22/1484/FUL	25 Monckton Avenue - Single storey rear extension	Harbour and Normanston
It was proposed by Cllr Taylor; seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/22/1424/ADI	Advertising Right at Precision Pipework, Horn Hill - Illuminated Advertisement Consent. Erection of new freestanding digital poster display	Kirkley and Pakefield
It was proposed by Cllr Taylor; seconded by Cllr Brooks and unanimously agreed to recommend refusal of this application due to the objections raised in the neighbour comments and level of light which would be emitted.		

Reference	Address and Description	District Ward
DC/22/1015/FUL	Orme House 59 Kirkley Cliff Road - Demolition of existing rear, single storey buildings originally built for the earlier use as a care home. These are in poor condition , badly insulated and leaking. The aim is to provide a larger garden area for the present use as a family home, bring more light into the habitable rooms and better access to the garden and better heat retention. Part of the extension to be retained and converted to a bike shed.	Kirkley and Pakefield
It was proposed by Cllr Brooks; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/22/1159/FUL	11 Grand Avenue - Single storey side extension and Front Porch	Kirkley and Pakefield
It was proposed by Cllr Lang; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application		
DC/22/1327/FUL	243 London Road South - Change of use A5 to A1 Barber shop, shutter to the front with associated new shop front, removal of chimney and replacement of first floor upvc window.	Kirkley and Pakefield
It was proposed by Cllr Lang; seconded by Cllr Taylor and unanimously agreed to recommend refusal of this application. It is noted that this was a retrospective application and proper process has not been followed. The replacement window is upvc and not of a heritage style, the chimney has already been removed and should be inspected by Building Control with some urgency before measures are enforced for it to be reinstated.		
DC/22/1328/ADI	243 London Road South - Illuminated Acrylic advertisement.	Kirkley and Pakefield
It was proposed by Cllr Lang; seconded by Cllr Taylor and unanimously agreed to recommend refusal of this application. The proposed advertisement is too large, there is little, or no need, for it to be illuminated given the operational hours of the business and the design of the advertisement is not in keeping with the aesthetics of the area. It is noted that this is a retrospective application and the advertisement should be removed.		
DC/22/1395/FUL	Land South Of Leisure Way - Hybrid Application. Erection of a freestanding restaurant with drive-thru facility, car parking, landscaping and associated works, including Customer Order Displays (COD) and Play Frame (Class E/Sui Generis). (ii) Outline Planning Application (All Maters Reserved) - Installation of 8 EV Charging Bays with associated infrastructure.	Gunton and St Margaret's
It was proposed by Cllr Taylor; seconded by Cllr Lang and agreed (four votes in favour, one against (Cllr Brooks)) to recommend approval of this application.		
DC/22/1378/ADI	Land At Leisure Way - Illuminated Advertisement Consent - Various site signage including 4 no. freestanding signs, 1 no. playland sign, 1 no. banner sign and 28 no. DOT signs	Gunton and St Margaret's
It was proposed by Cllr Taylor; seconded by Cllr Lang and agreed (four votes in favour, one against (Cllr Brooks)) to recommend approval of this application.		
DC/22/1372/ADI	Land At Leisure Way - Illuminated Advertisement Consent - Installation of 6 no. fascia signs, 3 no. booth lettering signs and 1 no. 15" digital booth screen	Gunton and St Margaret's
It was proposed by Cllr Taylor; seconded by Cllr Lang and agreed (four votes in favour, one against (Cllr Brooks)) to recommend approval of this application.		
DC/22/1377/ADI	Land At Leisure Way - Illuminated Advertisement Consent - Installation of a freestanding totem sign	Gunton and St Margaret's
It was proposed by Cllr Taylor; seconded by Cllr Lang and agreed (four votes in favour, one against (Cllr Brooks)) to recommend approval of this application.		

Reference	Address and Description	District Ward
DC/22/1444/FUL	14 Squires Walk - Remove asbestos garage. Internal alterations to existing bungalow and extension to rear and side. Change windows and render front and side of existing bungalow. Re-roof complete building	Gunton and St Margaret's
It was proposed by Cllr Taylor; seconded by Cllr Lang and agreed (four votes in favour, one abstention (Cllr Brooks)) to recommend approval of this application.		
DC/22/1335/FUL	11 Broadwaters Road - Proposed single and two storey extensions.	Carlton and Whitton
It was proposed by Cllr Brooks; seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/22/1532/FUL	5 Fritton Close - Single storey front extension	Oulton Broad
It was proposed by Cllr Green; seconded by Cllr Lang and unanimously agreed to recommend approval of this application.		

b. Applications for tree works – it was noted that the Planning Authority had received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA). The Town Council will note these applications.

Table 2 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/22/1137/TPO	Tesco Superstore Leisure Way - ESC TPO 101/2021 (Trees numbered as per TPO & with GC reference) W1 (GC024715) English Oak - Clean Out Crown. W1 (GC024716) English Oak - Clean Out Crown and Remove Ivy. T4 (GC024727) Hybrid Black Poplar - Clean Out Crown and Remove Ivy. T5 (GC024725) Lime - Clean Out Crown and Remove Basal and Epicormic Growth up to 2.5m. T25 (GC024723) Turkey Oak - Clean Out Crown	Gunton and St Margaret's

225. Correspondence from 'Residents Against Noise' with concerns relating to the Gateway Retail Park and Kessingland Bypass was noted. Cllr Green declared a non-pecuniary interest as a member of Kessingland Parish Council. Whilst members were sympathetic to the concerns raised, it was agreed the Town Council did not have any powers to deal with the matters raised and the suggestions which the Officers had already provided to the correspondent were the most appropriate measures; Suffolk Police, East Suffolk Council Communities Team (anti-social behaviour) and Environmental Health (noise).

226. Consultations

a. East Suffolk Council – Views on Fire Works displays on Council owned land. This consultation was noted and individual councillors may respond in their personal capacity.

b. East Suffolk Council – Quality of Place Awards 2022. Noted.

227 Date and time of the next meeting - Tuesday 18 May at 17.00

228. Items for the next Agenda – none were requested.

The Chair closed the meeting 18.30

Signed: 

17 May 2022