

# Lowestoft Town Council

## Minutes of Meeting of the Planning Committee

First Floor, Hamilton House, Battery Green Road, Lowestoft at 17.15 on Tuesday 1<sup>st</sup> March 2022

### Minutes

**Present:** Cllrs Wendy Brooks, Peter Knight (Chair), Christian Newsome, Alan Green, Andy Pearce and Alice Taylor

In attendance: Sarah Foote (Deputy Town Clerk)

**Public:** There were no members of the public in attendance (either in person or via Zoom webinar).

#### 181. Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

#### 182. Apologies for absence

Apologies were received from Cllr Lang. Cllr Knight proposed acceptance of the apologies received; seconded by Cllr Pearce; all in favour.

#### 183. Declarations of Interests and dispensations

a. No Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda were received.

b. No written requests for dispensations for Disclosable Pecuniary Interests were received.

**184.** The draft Minutes of 15 February 2022 - Cllr Taylor proposed acceptance the Minutes; seconded by Cllr Newsome; all in favour.

**185.** Any advance comments from the public on any matters on this agenda - No advance comments were recorded.

#### 186. Planning applications

a. Consideration of the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decision of the recommendations of the Council:

*Table 1 - Planning Applications*

Reference	Address and Description	District Ward
DC/22/0487/FUL	49 Morton Road - Single storey extensions to rear of house	Kirkley and Pakefield
It was proposed by Cllr Brooks; seconded by Cllr Pearce; all in favour, to recommend approval of this application.		
DC/22/0328/FUL	146 Raglan Street - Porch to front of dwelling and conversion of loft space to bedroom.	Harbour and Normanston
It was proposed by Cllr Brooks; seconded by Cllr Pearce; all in favour, to recommend approval of this application.		
DC/21/4872/ADI	North Quay Retail Park, Curry's, Peto Way. Illuminated Advertisement Consent - 1no internally illuminated econoflex box sign (8200 x 2900mm), 2no non illuminated flexface box sign (1 x 2960 x 1415mm) (1 x 6760 x 720mm)	Harbour and Normanston
It was proposed by Cllr Taylor; seconded by Cllr Pearce; all in favour, to recommend approval of this application.		

b. Applications for tree works – It was proposed that the Planning Authority had received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

*Table 2 - Tree Works*

Reference	Address and Description	District Ward
DC/22/0549/TCA	Electricity Sub Station 11M From Flat 1, 117 London Road South 9M From Cleveland Road - G1 Trees located within substation grounds T1 Self set Sycamore, TT2 Self set Silver Birch & T3 - Self set Buddleia - Fell to ground level due to overgrowth near public footpath and to maintain fence line.	Kirkley and Pakefield

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DC/22/0494/TCA	63 The Avenue - Front garden. T6 Cherry - Fell due to close proximity to house, potential to cause damage to building. Rear garden. T1 Lime - Pollard back to secondary growth points by approx. 4m. Works are proposed to reduce shading, while retrenching the crown to encourage even regeneration growth. T2 Acer - Reduce by approx. 2.5m. Crown lift by approx. 2.5m. Crown thin by approx. 10% Works are proposed to reduce shading, while retrenching the crown to encourage even regeneration growth. T3 Tree of Heaven - Pollard back to primary growth points. Works are proposed to reduce shading, while retrenching the crown to encourage even regeneration growth. G1 - 6x Silver Birch - Crown reduction by approx. 2.5m. Works are proposed to reduce shading, while retrenching the crown to encourage even regeneration growth. T4 Birch - Fell to reduce overcrowding in the grouping of Birch trees. T5 Beech - Crown reduction by approx. 3.5m to reduce end weight on lateral branches and reduce shading, while retrenching the crown to encourage even regeneration growth.	Kirkley and Pakefield
DC/22/0429/TCA	High Street Surgery, High Street - G1 Holm Oaks - Crown lift from off the neighbours buildings, St Margaret's Road and Parkholme Terrace, where possible to give a 2m clearance unless a major branch and crown lift and side prune from the public footpath and from over the car park to give clearance for the cars to pass under.	Harbour and Normanston
DC/22/0486/TCA	8 Turner Close - WDC TPO 1-4(2) 1971 Rear garden T1 Oak - Crown reduce and shape by up to 30% and prune back radial spread from property by up to 3m T2 Oak - Remove deadwood Reason: General remedial pruning works	Kirkley and Pakefield

c. To note the Planning Authority had received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

Table 3 Applications received by Planning Authority

Reference	Address and Description	District Ward
DC/22/0302/FUL  (It was noted Lowestoft Town Council was the applicant for this application)	Bowls Pavilion Kensington Gardens - to replace existing wooden windows (no longer fit for purpose after several repairs) with four PVC windows to match existing style with 18mm white Georgian bar. Specification attached	Kirkley and Pakefield

d. DC/21/3493/AND 169 – 170 High Street. An appeal had been submitted to the Planning Inspectorate in respect of East Suffolk Council's decision refuse planning permission for retrospective application for non-illuminated advertisement consent for the retention of 2 fascia signs.

e. Any reports from the East Suffolk Council Referral Panel – there were none.

### 187. Consultations:

East Suffolk Council - Review of Local Validation List, Initial consultation

Cllr Pearce proposed that individual councillors submit comments to the Deputy Clerk to then respond on the behalf of the committee by the deadline of 13 March. Cllr Brooks seconded. All in favour.

### 188. Highways

Feedback was received on matters reported to the Suffolk Highways Community Liaison Engineer at meeting of 1 February 2022. Cllr Brooks raised that some speed bumps in the High Street were in a bad state of repair and the cycle lane signs needed repainting. Cllr Pearce suggested this matter was raised

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again with Suffolk Highways Community Liaison Engineer who would be asked to attend an April meeting.

**189. Start time of meetings**

Cllr Knight proposed to start the meetings at 17.00 going forward; Cllr Pearce seconded; all in favour.

**190.** Date and time of the next meeting - Tuesday 15 March 2022 at 17.00.

**191.** Items for the next Agenda – none were requested.

The Chair closed the meeting 17.38.



Signed:

15 March 2022