

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**Hamilton House, Battery Green Road, Lowestoft NR32 1DE**  
**Tuesday 16 November 2021 at 16.30**

**MINUTES**

**Present:** Cllrs Wendy Brooks, Peter Knight (Chair), Alan Green, Andy Pearce, and Alice Taylor

**In attendance:** Sarah Foote (Deputy Town Clerk)

**Public:** None in attendance.

**121. Welcome**

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

**122. Apologies for absence**

Apologies were received from Cllr Newsome and Cllr Lang and accepted. Proposed by Cllr Pearce, seconded by Cllr Green and unanimously agreed.

**123. Declarations of Interests and dispensations**

a. Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda:

Cllr Pearce declared a non-pecuniary interest in applications for the Gunton and St Margaret's ward due to chairship of the Gunton Residents Association. Later in the meeting Cllr Pearce declared a non-pecuniary interest in application DC/21/4822/FUL.

Cllr Brooks declared a non-pecuniary interest in applications for the Gunton and St Margaret's ward due to vice chairship of the Gunton Residents Association.

Cllr Knight declared a non-pecuniary interest in agenda item 127.

b. Written requests for dispensations for Disclosable Pecuniary Interests – there were none.

**124.** The draft Minutes of 2 November 2021 – it was proposed by Cllr Pearce, seconded by Cllr Green and unanimously agreed to accept the minutes.

**125.** Advance comments from the public on any matters on this agenda – none.

**126. Planning applications**

a. Consideration of the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 Planning Applications*

Reference	Address and Description	District Ward
DC/21/4949/FUL	34 Skamacre Crescent - Single storey front extension	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Pearce and agreed (four votes in favour, one against (Cllr Brooks)) to recommend approval.		
DC/21/4707/LBC	8 Corton Road - Construct new Manse in garden to south	Gunton and St Margaret's
It was proposed by Cllr Brooks, seconded by Cllr Pearce and agreed (four votes in favour, one against (Cllr Taylor)) to recommend refusal of the application due to overdevelopment of the site, loss of habitat and lack of land contamination survey to support the application.		
DC/21/4868/FUL	68 Gunton Church Lane - construction of Outbuilding	Gunton and St Margaret's
It was proposed by Cllr Taylor, seconded by Cllr Pearce and agreed recommend approval (four votes in favour, one abstention (Cllr Brooks))		
DC/21/4834/FUL	36 Ashburnham Way - Front porch extension, two storey side extension, rear extension, materials	Carlton and Whitton
It was proposed by Cllr Taylor, seconded by Cllr Green and agreed to recommend approval (four votes in favour, one abstention (Cllr Brooks))		
DC/21/4822/FUL	Petrol Filling Station Leisure Way – installation of one new self-service jet wash bay.	Gunton and St Margaret's

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Reference	Address and Description	District Ward
It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend approval subject to consideration of, and mitigation against, the harm from the waste water (probably with detergent) being discharged from the site..		
DC/21/4744/FUL	88 High Street - Retention of existing shop at ground floor and creation of four one bedroom flats over.	Harbour and Normanston
It was noted that this application had been withdrawn.		

b. Applications for tree works – it was noted that the Planning Authority had received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA):

*Table 2 Applications for Tree Works*

Reference	Address and Description	District Ward
DC/21/4969/TPO	3 Badgerwood Close - TPO 338 Rear garden 1 x Lime - remove to a low stump as roots are raising the patio area. The tree has previously been repeatedly pollarded to try and keep it a smaller tree but it has outgrown the area where it is located and it has low amenity value. Replacement tree to be planted species to be agreed.	Kirkley and Pakefield

c. It was noted that the Planning Authority had received the following applications for repair/replacement windows within a Conservation Area and these would be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

*Table 3 Planning Applications received by Planning Authority*

Reference	Address and Description	District Ward
DC/21/4668/FUL	64 Wilson Road - a new first floor, sea facing window to be installed. The window will be the same dimensions as the current window (approx 1700x700) at the same level on the property.	Kirkley and Pakefield
DC/21/4366/FUL	16 Pakefield Road - Replacement of wooden single glazed sash windows to bedroom and lounge with new white A- rated eco slide vertical sliders with vertical Astral Georgian bar design	Kirkley and Pakefield

d. The following report was received from the East Suffolk Council Referral Panel:

DC/21/4307/FUL Alexandra House, 9 Alexandra Road - planning application for retrospective change of use of Alexandra House, 9 Alexandra Road, Lowestoft into a six bedroom HMO. The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of refusal, due to the impact that the change of use has, and the conflict with the local plan policy on HMO's. At the referral panel it was agreed by the Chair and Vice Chair of both Development Control Committees, that the application could remain at officer delegated level with the recommendation of refusal.

#### **127. Highways**

a. To consider making an approach to Suffolk Highways to make Rants Score a no entry Zone from west to east. It was agreed to defer this item to the next meeting as the councillor who had requested the agenda item was not in attendance.

#### **128. Consultations:**

It was agreed to defer the following consultations for consideration at the next meeting.

- East Suffolk Council Draft Sustainable Construction Supplementary Planning document
- East Suffolk Council Draft Affordable Housing Supplementary Planning document
- East Suffolk Council Draft Cycling and Walking Strategy

**129.** Date of the next meeting – Tuesday 30 November 2021 at 17.00

**130.** Items for the next Agenda – those deferred from above.

Meeting closed 17.12

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Signed:

A handwritten signature in blue ink, appearing to read 'A. Seymour'.

20 November 2021