

Lowestoft Town Council
Meeting of the Planning Committee
Hamilton House, Battery Green Road, Lowestoft NR32 1DE
Tuesday 19 October 2021 at 16.30

MINUTES

Present: Cllrs Wendy Brooks, Peter Knight (Chair), Alan Green, and Alice Taylor

In attendance: Sarah Foote (Deputy Town Clerk)

Public: There was one member of the public in attendance at Hamilton House.

104. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

105. Apologies for absence

Apologies were received from Cllr Pearce and Cllr Lang and accepted. Proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed. Cllr Newsome was absent.

106. Declarations of Interests and dispensations

a. Declarations of Disclosable Pecuniary and Non-Pecuniary Interests from councillors on items on the Agenda:

Cllr Knight declared an interest in applications DC/21/4515 and DC/21/4514 and stated he would leave the meeting when these were discussed.

b. Written requests for dispensations for Disclosable Pecuniary Interests – There were none.

107. The draft Minutes of 5 October 2021 – it was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to accept the minutes.

108. Advance comments from the public on any matters on this agenda – none.

109. Planning applications

a. Consideration of the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 Planning Applications

Reference	Address and Description	District Ward
DC/21/4313/FUL	North Quay Retail Park Peto Way - Standalone office pod erected for the purpose of purchasing vehicles from the general public	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Green and agreed (three votes in favour, one against (Cllr Brooks)) to recommend approval.		
DC/21/4515/LBC	29 High Street - Listed Building Consent - Erection of replacement garden room	Harbour and Normanston
At 16.37 Cllr Knight left the meeting. It was proposed by Cllr Brooks, seconded by Cllr Green and agreed to recommend approval.		
DC/21/4514/FUL	29 High Street - Erection of replacement garden room	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Green and unanimously agreed to recommend approval. At 16.39 Cllr Knight returned to the meeting.		
DC/21/3946/FUL	2 Christ Church Square, Whapload Road - Change of use from 'light industrial' to storage and distribution with a small retail element	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Taylor and unanimously agreed to recommend approval subject to consideration of comments from Suffolk Fire and Rescue.		
DC/21/4361/FUL	The Hog Hotel 41 London Road - Retrospective Application - Change of use from Garden Land to Commercial use for the benefit of the hotel, residents and neighbouring locals.	Kirkley and Pakefield
It was proposed by Cllr Knight, seconded by Cllr Brooks and unanimously agreed to recommend approval subject to the appropriate licences being in place for this type of operation in a residential area.		
DC/21/4249/FUL	86 All Saints Road - Construction of single and two storey extensions	Kirkley and Pakefield

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Reference	Address and Description	District Ward
It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend approval.		
DC/21/4450/FUL	The Mission Hall, St Georges Road - Conversion of Mission Hall into dwelling and construction of new dwelling	Kirkley and Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Taylor and agreed (five votes in favour, one against (Cllr Brooks)) to recommend approval.		
DC/21/4378/FUL	110 Walmer Road - Rear extension and change of materials	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Brooks and unanimously agreed to recommend approval.		
DC/21/4362/FUL	633 London Road South - Replace pre-fab garage with log cabin	Kirkley and Pakefield
It was proposed by Cllr Brooks, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/4560/FUL	4 Pennygate Drive - Single storey side extension and alterations to convert existing garage to habitable use	Carlton and Whitton
It was proposed by Cllr Green, seconded by Cllr Taylor and agreed (three votes in favour, one abstention (Cllr Brooks))to recommend approval subject to the extension remaining part of the main dwelling and not creating a separate dwelling		
DC/21/4424/FUL	84 Oulton Road - Demolition of garage. West side two storey extension. North rear single storey extension	Gunton and St Margaret's
It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend approval.		
DC/21/4454/FUL	Balnacraig Stanton Close - to install a log cabin/shed in rear garden size - 9.3 metres x 4 metres. Height 3.51 metres to the top of dual pitched roof. 2 rooms. Eaves height 2.23 metres	Gunton St Margarets
It was proposed by Cllr Green, seconded by Cllr Taylor and unanimously agreed to recommend approval.		

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Table 2 Applications for Tree Works

Reference	Address and Description	District Ward
DC/21/4492/TPO	13 Gainsborough Drive - TPO 1-4 T1 Oak - Crown reduce and shape by up to 30% Reason: general maintenance	Gunton St Margarets

c. It was noted that the Planning Authority had received the following applications for repair/replacement windows within a Conservation Area and these would be assessed in line with East Suffolk Councils window policy scoring system. <https://www.eastsuffolk.gov.uk/planning/design-and-conservation/conservation-areas/value-your-historic-windows/window-policy-scoring-system/>

Table 3 Applications received by Planning Authority

Reference	Address and Description	District Ward
DC/21/4237/FUL	29 Kirkley Park Road - Replace existing front door with new white UPVC door	Kirkley and Pakefield
DC/21/4477/FUL	8 St Margaret's Road - Replace existing front windows and door with new white UPVC	Harbour and Normanston

d. There were no reports from the East Suffolk Council Referral Panel

e. DC/21/0749/VOC Pakefield Caravan Park, Arbor Lane – It was noted that an appeal had been made to the Secretary of State against the decision of East Suffolk Council to refuse planning permission for Variation of Condition No 2 of W8089/7 - Use of approx 7.1 acres as static holiday caravan site and the construction of roads, drains and hard-standings for reorganised layout ("The Bushes Site") - Allow 12 month, all year round holiday occupation.

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110. Date of the next meeting – Tuesday 2 November 2021 at 17.15.

111. Items for the next Agenda – There were no requests for items to be added to the next agenda.

Meeting closed 17.05.



Signed:

2 November 2021