

Lowestoft Town Council

Minutes of Meeting of the Planning Committee

held at 17.00 on Tuesday 27 July 2021 at Whitton Residents Hall, Hawthorn Avenue,
Lowestoft , NR33 9BB

Meeting participants: Cllrs Peter Knight (Chair), Wendy Brooks, Jacquie Hardie, Peter Lang, and Alice Taylor. **Also participating:** Sarah Foote (Deputy Clerk) and Lauren Elliott (Committee Clerk)

46. Welcome

The right to report and the application of the video meeting protocol were explained and noted, and the meeting was welcomed. The Chair stated that the Committee was no longer correctly constituted in line with its Terms of Reference which stated seven members and therefore tonight's meeting would only deal with planning applications, making recommendations which the Deputy Clerk would use their delegated authority to submit to the Planning Authority.

47. Apologies for absence

48. Declarations of Interests and dispensation

None.

49. The minutes of the meeting of 6 July 2021 would be agreed at the next meeting.

50. Public comments relating to DC/21/3990/FUL were noted and it was agreed that this application would be considered first on the agenda.

51. Considered of Cllr Frost's request to join the Planning Committee was deferred to the next meeting.

52. Planning applications

a. The following planning applications (all available on www.eastsuffolk.gov.uk) were considered:

Table 1 Planning Applications

Reference	Address and Description	District Ward
DC/21/3390/FUL	5 Clover Way - Extensions and re-roofing to bungalow to create chalet bungalow. Proposed removal of garage and construction of replacement garage. Proposed games room to garden and proposed additional entrance to site	Gunton and St Margaret's
It was proposed by Cllr Taylor, seconded by Cllr Brooks and unanimously agreed to recommend refusal due to the dominance of the proposed works and in particular the roof height and line.		
DC/21/3129/FUL	16 The Parklands - Front and rear two storey extension	Carlton and Whitton
It was proposed by Cllr Taylor, seconded by Cllr Lang and agreed to recommend support (four votes in favour, one abstention (Cllr Brooks)).		
DC/21/3353/FUL	15 Thistledown - Construction of single storey front and two storey side extensions	Carlton and Whitton
It was proposed by Cllr Taylor, seconded by Cllr Lang and agreed to recommend support (four votes in favour, one against (Cllr Brooks)).		
DC/21/3284/FUL	18 Periwinkle Close -Construction of a front extension	Carlton and Whitton
Cllr Lang stated that this property was close to his home address but he did not have any interest to declare. It was proposed by Cllr Taylor, seconded by Cllr Lang and unanimously agreed to recommend support.		
DC/21/3286/FUL	82 Kimberley Road - Rear extension - Single and two storey and internal works to suit	Kirkley and Pakefield

Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee

held at 17.00 on Tuesday 27 July 2021 at Whitton Residents Hall, Hawthorn Avenue,
Lowestoft , NR33 9BB

Reference	Address and Description	District Ward
It was proposed by Cllr Taylor, seconded by Cllr Lang and agreed to recommend support (four votes in favour, one abstention (Cllr Brooks)).		
DC/21/3219/FUL	25 Walmer Road -Proposed single storey rear extension to form new sitting room	Kirkley and Pakefield
It was proposed by Cllr Lang, seconded by Cllr Taylor and unanimously agreed to recommend support.		
DC/21/3147/FUL	21 Kirkley Run - First floor extension to form play room and shower room	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Lang and agreed to recommend support (four votes in favour, one against (Cllr Brooks)).		
DC/21/3322/FUL	82 Toning Street - Re-position the front door	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Lang and unanimously agreed to recommend support.		
DC/21/3248/PN3	10 Bevan Street East - Prior Notification - Currently Building have Class A5 permission and want to change Class A3 permission for operating Restaurant or Café	Harbour and Normanston
It was proposed by Cllr Brooks, seconded by Cllr Pearce and unanimously agreed to recommend support, however, it was noted that the Class permission should now read as Class E and not A3.		
DC/21/3380/FUL	201 St Peters Street - Conversion of existing dwelling to form 2No. self-contained flats	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Lang and agreed (three votes in favour, two abstentions (Cllrs Brooks and Pearce)) to recommend refusal due to the size of the flats being created being too small for purpose.		
DC/21/3025/FUL	1 Lynton Gardens - Single storey front and rear extension	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Lang and unanimously agreed to recommend support.		
DC/21/2905/FUL	Lorem House, Marina - Construction of a single storey rear extension to Office (B1a) at ground floor level and conversion from office (B1a) to a self contained 2 bed flat (C3) at first floor level together with a roof terrace above the ground floor extension (to serve the flat)	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Pearce and agreed to recommend support (four votes in favour, one abstention (Cllr Brooks)).		
DC/21/2997/LBC	Boundary Wall To Crown Score, Crown Score - Reconstruction of collapsed Grade II listed boundary wall to Crown Score on a like for like basis with the addition of two buttresses on the north garden elevation for lateral stability	Harbour and Normanston
It was proposed by Cllr Lang, seconded by Cllr Taylor and unanimously agreed to recommend support.		

Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee

held at 17.00 on Tuesday 27 July 2021 at Whitton Residents Hall, Hawthorn Avenue,
Lowestoft , NR33 9BB

Reference	Address and Description	District Ward
DC/21/3263/FUL	207 St Margaret's Road - Construction of rear single storey extension	Harbour and Normanston
At this stage of the meeting, Cllr Knight declared a non-pecuniary interest in this application. It was proposed by Cllr Lang, seconded by Cllr Taylor and agreed to recommend support (four votes in favour, one abstention (Cllr Brooks)).		
DC/21/3126/FUL	12 Trafalgar Street - Infill rear extension at first floor (Loft conversion falls under permitted development and does not require planning permission)	Harbour and Normanston
It was proposed by Cllr Lang, seconded by Cllr Pearce and agreed to recommend support (four votes in favour, one abstention (Cllr Brooks)).		
DC/21/3015/FUL	3 Van Dyck Close - Proposed front extension	Gunton and St Margaret's
It was proposed by Cllr Taylor, seconded by Cllr Lang and agreed to recommend support (four votes in favour, one against (Cllr Brooks)).		
DC/21/2975/FUL	208 Yarmouth Road - New bedroom extension - replace garage. New storage - replacing existing building. New garage. Solid roof construction to match existing conservatory including elevation and design improvements and materials	Gunton and St Margaret's
It was proposed by Cllr Taylor, seconded by Cllr Pearce and unanimously agreed to recommend support.		
DC/21/3224/FUL	225 Yarmouth Road - Demolish existing double garage and install new proposed double garage and garden room with pitched roof. Current garage is 6.1 X 6m and we would like to enlarge the garage and add garden room to the rear new size of building 6.1m X 13m	Gunton and St Margaret's
It was proposed by Cllr Brooks, seconded by Cllr Pearce and unanimously agreed to recommend support.		

b. To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Table 2 Applications received by the Planning Authority

Reference	Address and Description	District Ward
DC/21/3313/TCA	St Marys Primary School, Kirkley Cliff Road - T2 Rowan - Remove and replace. Poor quality tree T7 Holm Oak - Clean out the crown of all deadwood, crossing and suppressed branches. Raise low branches over the footpath to give a 3m ground clearance. T8 Hawthorn - Tip reduce the upper crown and shape into a dome to lessen the wind loading on the roots. T10 Mountain Ash - Clean out the crown of all deadwood, crossing and suppressed branches, Reduce the upper crown of the two branches with tight V shaped union and carefully remove a circle of turf around the stem base without damaging underlying roots, mulch the root zone to a depth of 8cm with composted woodchips T19 Sycamore - Remove the medium sized piece of deadwood at 7m to the north. T20 Sycamore - Clean out the crown of all deadwood, crossing and suppressed branches and remove the damaged branch marked with tree paint	Kirkley and Pakefield

Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee

held at 17.00 on Tuesday 27 July 2021 at Whitton Residents Hall, Hawthorn Avenue,
Lowestoft , NR33 9BB

c. It was noted that the following applications had been considered by members from 7 July to 21 July and the Deputy Clerk had submitted the following comments under delegated authority.

Table 3 Comments submitted by Deputy Clerk under Delegated Authority

Reference	Address and Description	District Ward
DC/21/2946/FUL	22 El Alamein Road - Rear extension to house including new granny annexe	Gunton and St Margarets
A response had been submitted to support this application.		
DC/21/2977/VOC	Birds Eye Ltd Whapload Road - Variation of Condition(s) 2 on planning permission DC/20/4733/FUL (Proposed extension to existing Food factory)	Harbour and Normanston
A response had been submitted to support this application.		
DC/21/2934/TEL	A47 Lowestoft - Proposed 15.0m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works	Harbour and Normanston
A response had been submitted to support this application.		
DC/21/3056/TEL	The Ravine, Proposed Telecommunications Unit WVN18189 - Proposed 18.0m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works	Harbour and Normanston
A response had been submitted to support this application		
DC/21/2881/ADN	Lowestoft Central Library Clapham Road South - Painted mural of a broadland wildlife species found at Carlton Marshes Nature reserve - likely to be a heron in this case	Harbour and Normanston
A response had been submitted to support this application.		

d. The following report from the East Suffolk Council Referral Panel was noted:

DC/21/2616/VOC - Pakefield Caravan Park, Arbor Lane, variation of condition application to allow for 11 month occupation of the section of Pakefield Caravan Park. The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of approval. At the referral panel it was agreed by the Chair and Vice Chair of both Development Control Committees, that given the planning history on the site the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval subject to conditions including that it only be occupied as holiday accommodation and that the units not be occupied during the month of February.

53. Consultations

Changes to the South Lowestoft and Kirkley Conservation Area (reappraisal of the Conservation Area through the London Road, Lowestoft High Street Heritage Action Zone). Members made comments regarding the description of the car dealership and the inclusion of the Claremont Pier. The consultation was also being considered by the AID Committee and the Deputy Clerk would form a response on behalf of the Town Council.

54. Date of the next meeting – 5.00 pm Tuesday 10 August 2021. It was noted that this could be in the form of an informal working group and take place via Zoom. However, since the meeting Full


Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee held at 17.00 on Tuesday 27 July 2021 at Whitton Residents Hall, Hawthorn Avenue, Lowestoft , NR33 9BB

Council has amended the Committees terms of reference and appointed an additional member and the meeting will take place in person at Hamilton House.

55. Items for the next Agenda. Consideration of new members for the Committee and a revised meeting schedule.

Meeting Closed 17.45.


Signed:
10 August 2021