

Lowestoft Town Council
Minutes of Meeting of the Planning Committee
held at 17.00 on Tuesday 6 July 2021 at Whitton Residents Hall, Hawthorn Avenue,
Lowestoft , NR33 9BB

Meeting participants: Cllrs Peter Knight (Chair), Wendy Brooks, Jacquie Hardie, Peter Lang, and Alice Taylor. **Also participating:** Sarah Foote (Deputy Clerk) and James Cox (Administration Assistant)

35. Welcome

The right to report and the application of the video meeting protocol were explained and noted, and the meeting was welcomed.

36. Apologies for absence

Apologies were received from Cllr Pearce and accepted. Proposed Cllr Brooks, seconded Cllr Lang and unanimously agreed.

37. Declarations of Interests and dispensation

Cllr Knight declared he was potentially pre-disposed in relation to application DC/21/0454/FUL and would leave the meeting whilst this application was considered.

38. The minutes of the meeting of 8 June 2021 were proposed for acceptance by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed.

39. There were no advance comments from the public on any matters on this agenda.

40. Planning applications

a. The following planning applications (all available on www.eastsuffolk.gov.uk) were considered:

Table 1 Planning Applications

Reference	Address and Description	District Ward
DC/21/2142/FUL	12 Windsor Road - Replace existing front doors and side and over panelling with replacement PVCu flood doors to match existing over six properties within flood prone area.	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Hardie and agreed to recommend support (four votes in favour, one against (Cllr Brooks)).		
DC/21/2550/FUL	43 Kirkley Cliff Road - Single storey rear extension and alterations	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend support.		
DC/21/2713/FUL	Cornwall House 31 The Avenue - Construction of rear Conservatory	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Lang and unanimously agreed to recommend support.		
DC/21/2802/ADI	Claremont Pier The Esplanade - Illuminated Advertisement Consent - Alter signage to illuminate it.	Kirkley and Pakefield
It was noted that this was a retrospective application as the signage was already in place. It was proposed by Cllr Brooks, seconded by Cllr Knight to recommend refusal of the application. This motion was not carried (one vote in favour (Cllr Brooks) and four votes against). It was then proposed by Cllr Lang, seconded by Cllr Taylor and agreed to recommend support (four votes in favour, one against (Cllr Brooks)).		
DC/21/2212/FUL	127 The Avenue - Demolition of existing sheds and erection of new garage/store	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend support.		

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Reference	Address and Description	District Ward
DC/21/2903/FUL	7 Windward Way - Extension to the front of existing garage replace existing garage flat roof with new flat roof aligning with soffit of rear single storey element new shallow pitch roof over front of extension merging into flat roof behind to soften street elevation.	Carlton and Whitton
It was proposed by Cllr Brooks, seconded by Cllr Lang and unanimously agreed to recommend support.		
DC/21/2961/FUL	13 Shoals Walk - Proposed Side Garage, moved forward to the side of existing house to replace demolished rear garage.	Carlton and Whitton
It was proposed by Cllr Brooks, seconded by Cllr Knight to recommend refusal of the application as the proposed build was too close to the neighbouring property. This motion was not carried (one vote in favour (Cllr Brooks) and four against). It was then proposed by Cllr Lang, seconded by Cllr Hardie and agreed (four votes in favour, one against (Cllr Brooks)) to recommend support subject to the Planning Officer being content with the proximity of the new build to the neighbouring property.		
DC/21/2761/FUL	196 Yarmouth Road - Demolition of existing front Conservatory and construction of new kitchen extension. Construction of new single storey side extension to form utility. Provision of two Dormers to bedroom over garage roof slope. Replacement of rear bedroom over garage window with French doors and Juliette Balcony. Removal of front glazed roofing and provision of curtain walling with new 'Cat' slide roof. Replacement of windows/doors as plans. Provision of new window to current utility room to rear elevation.	Gunton and St Margarets
It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to recommend support.		
DC/21/2731/FUL - It was agreed this application would be considered at agenda item B and not as published on the agenda. Proposed by Cllr Brooks, seconded by Cllr Knight and unanimously agreed.		
DC/21/0454/FUL	85-86 High Street - Change of existing first floor into two flats, construction of a second floor to provide two further flats, and alterations to the existing ground floor shopfront	Harbour and Normanston
At 17.22 Cllr Knight left the meeting. It was proposed by Cllr Lang, seconded by Cllr Brooks and agreed to recommend refusal. Noting that the Town Council had previously made a recommendation that this application should be refused, it was agreed that the revised application still represented overdevelopment of the existing building and matters such as bin and cycle storage had not been addressed. At 17.33 Cllr Knight returned to the meeting.		
DC/21/2940/PN3	Suffolk House London Road North - The development consist of retention of ground floor retail and takeaway uses, with apartments to the first/second floor levels The design allows for apartments with external windows for natural light and ventilation suitable for residential use.	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Taylor and agreed (four votes in favour, one against (Cllr Brooks)) to recommend support.		

b. It was noted the Planning Authority had received the following applications for repair/replacement windows within a Conservation Area and these would be assessed in line with East Suffolk Councils window policy scoring system.

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Table 2 Applications received by the Planning Authority

Reference	Address and Description	District Ward
DC/21/2826/FUL	240 London Road South - Replacement of rotten windows and one PVCu window at the front of the property to sliding sash white PVC-u (Supplementary information attached). The new windows will be fitted behind the face brickwork to emulate the original sliding sash windows	Kirkley and Pakefield
DC/21/2691/FUL	Flats 1 To 8, No. 49 And Flats 1-4 No. 50 High Street - Repairs and replacement to windows	Harbour and Normanston
DC/21/2692/FUL	Flats 1 To 8, No. 49 And Flats 1-4 No. 50 High Street - Listed Building Consent - Repairs and replacement to windows	Harbour and Normanston
DC/21/2731/FUL	Holm Sands, 9 Gunton Cliff - Replace existing front windows, from timber, numbering five in total with UPVC double glazed units of the same design	Gunton and St Margarets

c. The following report from the East Suffolk Council Referral Panel was noted:

DC/21/1187/FUL - Land Rear Of 17 Yarmouth Road, Lowestoft. The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of approval. At the referral panel it was agreed by the Chair and Vice Chair of both Development Control Committees, that given the planning history on the site the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval subject to conditions

d. To consider pre-planning consultation (WVN18139) by WHP Telecoms for Proposed 5G Telecommunications Installation for H3G UK at The Ravine. It was agreed that there were no objections to this pre-application consultation. Proposed by Cllr Lang, seconded by Cllr Taylor, three votes in favour (Cllrs Lang, Taylor and Knight) and two abstentions (Cllrs Brooks and Hardie).

41. Licensing

The following licensing application was considered:

a. Renewal application for a street trading Licence - Pitstop (Mr Wayne Fallaize) - Wickes car park, Peto Way, To sell: Fast food and soft drinks, Monday to Saturday 7:30 to 14:30. It was proposed by Cllr Taylor, seconded by Cllr Hardie and unanimously agreed to support this application.

42. Highways

The making of Traffic Regulation Order - Suffolk County Council (District Of Waveney) (Stopping, Waiting and Loading Prohibitions And Restrictions and on-Street Parking Places) Order 2018 (Lowestoft) (6u6112/10 Essex Road) (Revocation Of Prohibition Of Waiting) (Variation 14) Order 2021 was noted.

43. Date of the next meeting – 4.30 pm Tuesday 27 July 2021. As the next meeting was in three weeks time, it was agreed to delegate the Deputy Town Clerk authority to respond to time urgent planning applications, after email consultation with members (this was affirmation of an existing delegation). Proposed by Cllr Knight, seconded by Cllr Taylor and agreed (one abstention (Cllr Brooks)).

44. Items for the next Agenda. Cllr Brooks asked for Net Gain to be an item for noting at the next meeting.

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Meeting Closed 17.45.


Signed:
10 August 2021