

Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee

Remote meeting at 16.30 on Tuesday 4 May 2021

Video meeting participants: Cllrs Amanda Frost, Alan Green, Jacqueline Hardie (arrived 17.08), Peter Knight (Chair), Andy Pearce and Alice Taylor.

Also participating: Sarah Foote (Deputy Clerk)

640. Welcome

The right to report and the application of the video meeting protocol were explained and noted, and the meeting was welcomed.

641. Apologies for absence

Apologies were received from Cllr Lang and accepted. Proposed by Cllr Pearce, seconded by Cllr Taylor and unanimously agreed. Cllr Carlton was absent.

642. Declarations of Interests and dispensations – none.

643. Minutes of last meeting

The minutes of 27 April 2021 were agreed as a true record and signed by the Chair (proposed by Cllr Taylor, seconded by Cllr Green.

644. Public comments

None had been submitted.

645. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 Planning Applications

Reference	Address and Description	District Ward
DC/21/1723/FUL	8 Spurgeon Score - To change existing wooden single pane windows at front of house and front door to double glazed sash upvc windows	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Frost and unanimously agreed that this application be determined via the ESC Windows Scoring Policy.		
DC/21/1858/FUL	21 Gunton Cliff - Two storey side extension	Gunton and St Margaret's
It was proposed by Cllr Taylor seconded by Cllr Pearce and unanimously agreed to recommend approval		
DC/21/1900/FUL	59 Homefield Avenue - Removal of existing porch and conservatory. Provide new rear extension, side extension and conservatory	Carlton and Whitton
It was proposed by Cllr Frost, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/1876/TEL	London Road South - Proposed 18m Phase 8 Monopole C/W wrapround cabinet at base and associated ancillary works.	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/1376/FUL	17 Grosvenor Road - Removal of unsafe redundant chimney from rear corner of back extension. No similar chimneys exist on similar neighbouring properties	Kirkley and Pakefield
It was proposed by Cllr Frost, seconded by Cllr Pearce and unanimously agreed to recommend approval.		
DC/21/1891/CLE	39 Kirkley Cliff Road - Certificate of Lawful Development (Existing) - application to request lawful use certificate for HMO use.	Kirkley and Pakefield

Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee

Remote meeting at 16.30 on Tuesday 4 May 2021

Reference	Address and Description	District Ward
	It was proposed by Cllr Taylor, seconded by Cllr Frost and unanimously agreed to recommend refusal. It was agreed that an application for an HMO, whether respective or not, is contrary to Waveney Local Plan policy WLP8.4 (Flat Saturation Zone) which does not permit HMOs on Kirkley Cliff Road. The Council were also concerned for the internal layout and provision of safe exits.	

c. The following report from the East Suffolk Council Referral Panel was noted:

DC/21/0709/FUL – 9 Glebe Close, detached dwelling - The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of approval. It was agreed by the Chair and Vice Chair of both Development Control Committees, that given the planning history on the site the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval subject to conditions.

646. Neighbourhood Development Plan


It was unanimously agreed to approve a request from the NDP Sub-Committee for its status to return to Working Group to enable practical progression of the NDP. Proposed by Cllr Taylor, seconded by Cllr Frost.

647. The voting arrangements for this committee going forward and, in particular, if the policy of recorded votes will remain in place, would be further considered after the Annual General Meeting of the Council.

648. It was unanimously agreed to delegate authority to the Deputy Clerk, after email liaison with Committee members to respond to urgent planning applications which need a recommendation from the Town Council before the Committee was able to meet again in person. Proposed by Cllr Green, seconded by Cllr Pearce.

649. Date of the next meeting – **16.30 on Tuesday 25 May 2021**

650. Items for the next Agenda. None. Meeting Closed at 17.10.

Signed: 
25 May 2021