

Lowestoft Town Council

Minutes of Meeting of the Planning and Environment Committee

Remote meeting at 16.30 on Tuesday 23 February 2021

Video meeting participants: Cllrs Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight (Chair), Andy Pearce (arrived 16.36) and Alice Taylor.

Also participating: Sarah Foote (Deputy Clerk)

586. Welcome

A statement was read at the start of the meeting to mark the passing of Councillor Sue Barnard and a minute's silence was observed.

The right to report and the application of the video meeting protocol were explained and noted, and the meeting was welcomed.

587. To receive and consider acceptance of apologies for absence. Apologies were received and accepted from Cllr Carlton (proposed by Cllr Green, seconded by Cllr Taylor and agreed five votes in favour, one abstention (Cllr Pearce who joined the meeting mid-agenda item). Cllr Eastwood was absent.

588. Declarations of Interests and dispensations

Cllr Knight declared a non-pecuniary interest in application DC/21/0455/FUL.

589. Minutes of last meeting - it was noted that the minutes of 26 January 2021 would be agreed at the next appropriate meeting.

590. One public comment had been submitted in relation to DC/21/0455/FUL and would be noted when this application was considered.

591. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 Planning Applications

Reference	Address and Description	District Ward
DC/21/0396/FUL	29 Kendal Road - Proposed ground floor extension with associated internal works	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/20/4127/FUL	Unit 5 10 Battery Green Road - Change of use from Class B1: Light Industrial to Class E (to be used as a martial arts school)	Harbour and Normanston
It was proposed by Cllr Taylor, seconded by Cllr Pearce and unanimously agreed to recommend approval.		
DC/21/0445/FUL	123 Kirkley Run - Extension and alterations	Kirkley and Pakefield
It was proposed by Cllr Frost, seconded by Cllr Hardie and unanimously agreed to recommend approval.		
DC/21/0454/FUL	85-86 High Street - Development of 2 Flats on the first floor accommodation under GPDO Class E of Existing Use. Construction of a Second floor over the existing first floor accommodation.	Harbour and Normanston
At 16.46 Cllr Knight left the meeting. It was proposed by Cllr Taylor, seconded by Cllr Pearce and agreed to defer consideration of this application to the next meeting pending some clarification needed from ESC. At 16.50 Cllr Knight returned to the meeting		
DC/21/0327/FUL	23 Cranesbill Road - Amended scheme to that approved in 2020 (DC/19/5065/FUL)	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Taylor and agreed (five votes in favour, one abstention (Cllr Frost)) to recommend approval.		

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Reference	Address and Description	District Ward
DC/21/0173/FUL	57 Westwood Avenue - Change of use of the First floor only to Class C3 Residential, from Class E(a) - formally Class A1 retail Ground Floor to remain Class E(a) - formally Class A1 retail. Minor alterations to the façade incorporating new windows as indicated on the submitted plans	Carlton and Whitton
It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/0203/PN3	Carlton Road General Stores 28 Carlton Road - Prior Notification - Conversion from retail shop back to original dwelling i.e. two bedroom flat. Re instate traditional bay frontage while utilising loading bay for bin/bike storage for new & existing flat above. Installation of flat roof domes will enable light into bedrooms	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Taylor and unanimously agreed recommend approval.		
DC/21/0617/FUL	8 The Avenue - Construction of a two storey rear extension and single storey extension with balcony above	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Hardie and unanimously agreed to recommend approval subject to any environmental concerns regarding cooking odours and waste being satisfied.		
DC/21/0422/PN3	168 London Road South - Prior Notification - From off license to takeaway and restaurant	Kirkley and Pakefield
It was proposed by Cllr Frost, seconded by Cllr Pearce and unanimously agreed to recommend approval.		
DC/21/0608/FUL	26 Monckton Avenue - Construction of a single storey side and rear extension	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend approval.		
DC/21/0589/FUL	St Julians 13 Cliftonville Road - Single and two storey side and rear extensions	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Frost and agreed (five votes in favour, one abstention (Cllr Hardie due to internet connection)) to recommend approval.		

b. Applications for tree works - the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) were noted.

Table 2 Applications for tree works

Reference	Address and Description	District Ward
DC/21/0529/TPO	42 Plumtrees - TPO 392 Front garden T1 & T2 - 2 x Silver Birch - Fell to ground level	It was noted that this application was in Oulton Broad.

c. The following reports from the East Suffolk Council Referral Panel were noted:

DC/20/4839/FUL - 110 Park Road, conversion of a garage. The application was referred to referral panel, as the Town Council comments were contrary to the officer recommendation of approval. It was agreed that the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval.

592. The North Lowestoft Conservation Area Appraisal Draft was noted and would be considered in more detail at the next meeting. It was further noted that the proposed changes in the appraisal included the whole of the Denes Oval (LTC asset) being included in the conservation area.

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593. To note the East Suffolk Council [Planning and Building Control Newsletter February 2021](#) edition. In addition to the above correspondence, ESC had recently issued an invitation for one Councillor to attend a Town and Parish Planning Forum. It was proposed by Cllr Knight, seconded by Cllr Taylor and agreed that the Deputy Clerk should attend this forum and if any additional spaces were offered by ESC Cllr Knight would attend.

594. The East Suffolk Planning Policy 2019/20 Monitoring and Open Data Update was noted.

595. Correspondence from Peter Aldous MP for Waveney on changes to permitted development rights and government support for the high street was noted and Mr Aldous was thanked for his support.

At this stage of the meeting, Cllr Taylor declared a non-pecuniary interest in the next agenda item as a board member of Lowestoft Vision.

596. The concept of indoor markets and the charter for markets within the town. It was noted that this matter would now need to be considered in confidential session.

597. Public comments in relation to [creating lasting tributes to the late Councillor Susan Barnard](#) were noted and it was proposed by Cllr Knight, seconded by Cllr Pearce and unanimously agreed that this matter would be given detailed consideration at a later and appropriate date.

At 17.35 it was proposed by Cllr Taylor, seconded by Cllr Pearce and agreed to move the meeting to confidential session.


Pursuant to the Public Bodies Admission to meetings Act the meeting was closed to the press and public and the Deputy Clerk stopped the live stream of the meeting.

596. In confidential session the historic Charter for Markets in Lowestoft and legal advice previously sought was considered and particularly in light of an expression of interest received by the Town Council, for comment only, on the provision of an indoor market in London Road North.

598. Date of the next meeting – 17.00 Tuesday 9 March 2021.

599. Items for the next Agenda - none were requested.

Meeting closed at 17.50

Signed: 
27 April 2021