

Lowestoft Town Council

Meeting of the Planning and Environment Committee

Via Video Meeting
25 August 2020 at 16.30

MINUTES

Video meeting participants: Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight, Andy Pearce and Alice Taylor

Also participating: Sarah Foote (Deputy Clerk) and Lauren Elliott (Committee Clerk)

449. Welcome

The right to report and the application of the video meeting protocol were explained and noted, and the meeting was welcomed.

450. Apologies for absence

Apologies were received from Cllrs Parker and Carlton and accepted (proposed by Cllr Barnard, seconded by Cllr Pearce) and unanimously agreed. Cllr Eastwood was absent.

451. Declarations of Interests and dispensations

Councillors declared that they had been lobbied in relation to application DC/20/2593/FUL but all confirmed they were not pre-determined and would consider the application and evidence presented at this meeting.

Cllr Taylor declared that the applicant for DC/20/3024/COU London Road South had made contact with her but Cllr Taylor had only provided advice on how to contact the Planning Authority and was not pre-determined.

Cllr Frost declared a non-pecuniary interest in application DC/20/2657/FUL as the applicant was known to her and she was pre-determined.

Cllrs Pearce, Taylor and Cllr Hardie declared they were known to members of Lord Kitchener Memorial Holiday Centre but this did not affect their ability to consider the licensing application as none were predetermined.

452. It was noted that the Minutes of 11 August 2020 would be agreed at the next appropriate meeting

453. Any advance comments from the public on any matters on this agenda –comments had been received for application DC/20/2657/FUL and had been circulated to all Councillors.

454. Planning applications

a. Consideration of the following planning applications (all available on www.eastsuffolk.gov.uk) and deciding the recommendations of the Council:

Table 1 Planning Applications

Reference	Address and Description	District Ward
DC/20/3055/FUL	Sir Morton Peto House Victoria Terrace - Replacement Windows	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Hardie and agreed (five votes in favour, two abstentions (Cllrs Pearce and Barnard)) to recommend approval of this application.		
DC/20/3092/FUL	East Point Academy Kirkley Run - Erection of a dining/multi-use canopy	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/20/3024/COU	309 London Road South - To change shop (A1) to an office (B1)	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		
DC/20/2657/FUL	22 Windsor Road - Retrospective Application - To take down unsafe and unstable pre-existing wall, and to build a new one.	Kirkley and Pakefield

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Reference	Address and Description	District Ward
At 16.46 Cllr Frost was removed from the meeting. Comments submitted by the applicant, members of the public and the District Councillor were noted. It was proposed by Cllr Hardie, seconded by Cllr Taylor and agreed (three votes in favour, two against (Cllrs Barnard and Green), and one abstention (Cllr Pearce)) to recommend approval of this application. At 16.57 Cllr Frost re-joined the meeting.		
DC/20/2948/FUL	11 Birds Lane - Construction of a first floor side extension	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Taylor and unanimously agreed to recommend approval of this application.		
DC/20/2824/COU	51 Kirkley Cliff Road - Change of use from dental practice to residential	Kirkley and Pakefield
It was proposed by Cllr Green, seconded by Cllr Barnard and unanimously agreed to recommend approval of this application.		
DC/20/3034/FUL	18 Corton Road - Front: Remove existing white timber fencing and replace with featured continuous wall with combined vehicular/pedestrian access on the right hand side. Existing gravel area to be extended for off-street parking. Rear: Demolish existing conservatory and replace with single storey extension with pitched, tiled roof and bi-fold doors to South and East elevations.	Gunton and St Margaret's
It was proposed by Cllr Pearce, seconded by Cllr Barnard and unanimously to recommend approval of this application subject to the extended parking area being constructed with a permeable surface.		
DC/20/3060/FUL	11 Glebe Close - Extension to front of Bungalow and internal alterations	Gunton and St Margaret's
It was proposed by Cllr Taylor, seconded by Cllr Pearce and agreed (five votes in favour, two abstentions (Cllrs Hardie and Frost)) to recommend approval of this application.		
DC/20/2903/FUL	56 Yarmouth Road - 1.6m high brick wall with piers to front garden boundary and 1.8m high panel fence to side boundary. Extended drive to allow vehicles to enter and leave in forward gear.	Gunton and St Margaret's
It was proposed by Cllr Frost, seconded by Cllr Hardie and unanimously agreed to recommend approval of this application subject to the extended drive being constructed with a permeable surface.		
DC/20/2905/FUL	Land Behind Velda Close - Construction of a new pumping station, kiosk and telemetry mast. linking to DC/19/0210/FUL. The kiosk is 2m and sits on a plinth 0.8m above EGL. The mast is 6m high.	Carlton and Whitton
It was proposed by Cllr Pearce, seconded by Cllr Barnard and agreed (six votes in favour, one abstention from Cllr Hardie) to recommend approval of this application		
DC/20/3022/FUL	27 Maidstone Road - Construction of a single storey side extension	Harbour and Normanston
It was proposed by Cllr Hardie, seconded by Cllr Pearce and unanimously agreed to recommend approval of this application.		
DC/20/3011/COU	39-39A Hervey Street - Retrospective application for change of use from mixed C3 and A1 to C3 use (single dwelling)	Harbour and Normanston
It was proposed by Cllr Barnard, seconded by Cllr Green and unanimously agreed to recommend approval of this application.		
DC/20/2952/ADI	Currys North Quay Retail Park Peto Way - Illuminated Advertisement Consent - Main signage - Currys PC World illuminated flexbox, 2 x secondary signs 'Business Hub' & 'Repair & support Hub, 1 x you're here to shop, we're here to help sign, 6 x 60 x 40" poster frames, 2x window graphics and 2 x totem sign vinyls	Harbour and Normanston

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Reference	Address and Description	District Ward
It was proposed by Cllr Hardie, seconded by Cllr Pearce and unanimously agreed to recommend approval of this application subject to the lighting being turned off overnight.		
DC/20/2589/FUL	Christ Church Hall Whapload Road - Remove existing windows and doors and replace with UPVC & composite doors and windows.	Harbour and Normanston
It was proposed by Cllr Knight, seconded by Cllr Pearce and unanimously agreed to recommend refusal of this application as the style of the replacement windows were not historically accurate or of a suitably sympathetic design style for the history of the building or the surrounding area. The Heritage Action Zone Design Guide (adopted July 2020) and the Waveney Built Heritage and Design Supplementary Planning Document should be referenced when a revised application is submitted. At 17.47 Cllr Frost left the meeting		
DC/20/2587/FUL	Rushmere House Princes Walk - Extend car port and brick up also putting windows in place, turning it into a shed, take down front wall and rebuild to 2 metres including pillars, permission for electric gates for drive way also 2 metres high new fence around the property to the rear 2 metres high	Harbour and Normanston
At 17.52 Cllr Frost returned to the meeting. It was proposed by Cllr Pearce, seconded by Cllr Hardie and agreed (six votes in favour, one abstention from Cllr Barnard) to recommend approval of this application.		

b. Applications for tree works - Noting that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA). The Town Council will note these applications.

Table 2 Applications for tree works

Reference	Address and Description	District Ward
DC/20/2920/TPO	18 Pinebanks - Horse Chestnut (T1) - Fell to ground level. Reason - Linked cavity at 1m & 3m taking up 60% of the main trunk.	Harbour and Normanston
This application was noted and there were no comments or concerns.		

c. The following reports had been received from East Suffolk Council Referral Panel

Table 3 Reports received from East Suffolk Council Referral Panel

Reference	Address and Description	District Ward
DC/20/2094/FUL	Sur-la-Mer, 32 Grand Avenue,	Kirkley and Pakefield
The application was referred to ESC referral panel, as ESC officers' recommendation of approval was contrary to the recommendation of Town Council. At the referral panel it was agreed by the Chair and Vice Chair of both Development Control Committees, that the application did not need to be referred to development control committee, and could remain at officer delegation level with the recommendation of approval.		

d. There were no planning determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council.

455. Consultations

455.a To considering submitting comments to East Suffolk Council on local provision for burials and future cemetery land provision. It was agreed to submit the following response subject to Full Council approval:

-The maintenance and upkeep of the existing ESC run cemeteries in Lowestoft needs to be reviewed. Better communication of re-wilding areas is needed including why areas are being left longer and explanation of ESC environmental policy.

-New cemetery land for the people of Lowestoft doesn't need to be in the LTC parish area. Any spare land within the Lowestoft parish boundary should be kept as public open space and/or allotments

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and cemeteries should be provided in neighbouring parishes where there is more available open space.

456. Licensing

The following new premises licences were considered:

456.a Lord Kitchener Memorial Holiday Centre, 10 Kirkley Cliff

456.b Adams Family Coffee Shop, 149 London Road South

It was agreed that there were no comments to submit, proposed by Cllr Taylor, seconded by Cllr Hardie with one abstention (Cllr Green).

457. Sites and Buildings of interest and concern

457.a The revised listing for the Smoke House, Raglan Street was considered. The Committee were unsure of the request as it did not appear that the listing had been downgraded when it was reviewed. It was noted that part of the building was not listed. It was agreed to ascertain further details including asking the Planning Authority whether the building was included on the Local List. It was noted there had been difficulty obtaining such information from ESC in the past and the Deputy Clerk would chase ESC stressing the importance of this information being freely available.

18.16 Cllr Green left the meeting.

458 Re-wilding/Conservation Areas – sites for consideration

458.a Beeching Drive - it was noted that the process for this still needed to be explored and a consultation process confirmed. It was proposed by Cllr Taylor, seconded by Cllr Barnard and unanimously agreed, to write to ESC to confirm that the Town Council would, as part of its Climate Emergency declaration, support any rewilding areas requested by residents whether the land be in its ownership or that of another authority and that the consultation process for specific pieces of land would be suggest to consultation by the landowner in question.

459. Date of the next meeting – 17.00 Tuesday 8 September 2020.

460. Items for the next Agenda. Further consideration of the Smoke House and its heritage listings. Obtaining Local Listing information. **Meeting Closed 18.26**

Signed:

27 April 2021

