

**Lowestoft Town Council**  
**Meeting of the Planning and Environment Committee**  
**Held by video conference at 17.00 on Tuesday 7 July 2020**

**MINUTES**

**Present:** Cllrs Sue Barnard, Amanda Frost, Alan Green, Jacqueline Hardie, Peter Knight, Graham Parker, Andy Pearce, Alice Taylor

**In attendance:.** Sarah Foote, Deputy Town Clerk and James Cox, Administration Assistant.

**420. Welcome**

The Video Meeting protocol was read and noted.

**421. Receipt and consideration of acceptance of apologies for absence**

Cllrs Eastwood and Carlton were absent.

**422. Declarations of Interests and dispensations**

Cllr Barnard declared a non-pecuniary interest in application DC/20/2248/FUL and would withdraw from the meeting when this application was considered.

Cllr Green declared that he had been lobbied in relation to application DC/20/2094/FUL but was not pre-determined and would consider all the information as presented during the meeting.

**423.** The **Minutes of 23 June 2020** were noted and would be approved and signed at the next appropriate meeting.

**424.** Comments received from members of the public were noted at the relevant agenda items.

**425. Planning applications**

The following planning applications were considered and recommendations would be submitted to the Planning Authority.

*Table 1 Planning Applications*

Reference	Address and Description	District Ward
DC/20/2094/FUL	Sur-la-Mer 32 Grand Avenue - Construction of one bedroom single storey annex	Kirkley and Pakefield
It was agreed proposed by Cllr Hardie, seconded by Cllr Taylor and unanimously agreed to recommend refusal of the application. The construction of the proposed annex is contrary to Waveney Local Plan Policy WLP8.10 and as per the current proposal forms a another dwelling to the rear of the property. The building of this additional property (described as an annex in the application) would further be over development of the site and contrary to Waveney Local Plan Policy WLP8.29 and WLP8.33 which seek to protect residential amenity including the amenity of the neighbouring residents, space between buildings, and the context and character of the street scene.		
DC/20/2290/FUL	16 Pakefield Road - Construction of a single storey rear extension	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Frost and unanimously agreed to recommend approval of the application		
DC/20/2204/FUL	P F K Ling Riverside Road - Creation of hard standing and associated kerbing for car parking display. Erection of fence to create secure compound for car storage. Erection of bollards and barriers to prevent vehicle incursion in to the show room and parked vehicles.	Kirkley and Pakefield
It was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed to recommend approval of this application with a request that a permable surface is used and where possible trees are planted.		
DC/20/2349/FUL	84 Kirkley Park Road - Proposed single and two storey rear extensions	Kirkley and Pakefield
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to recommend refusal of this application due to the proposed extension overlooking the neighbouring property (a 45 degree line of sight cannot be achieved if this extension is permitted).		
DC/20/1271/FUL	Port House The Bridge Station Square - Change of use from offices to restaurant. Re-instatement of double door and patio. Associated works to surrounding external areas.	Harbour and Normanston

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Reference	Address and Description	District Ward
It was proposed by Cllr Frost, seconded by Cllr Hardie and unanimously agreed to recommend approval of this application.		
DC/20/1272/LBC	Port House The Bridge Station Square - Listed Building Consent - Change of use from offices to restaurant. Re-instatement of double door and patio	Harbour and Normanston
It was proposed by Cllr Frost, seconded by Cllr Hardie and unanimously agreed to recommend approval of this application. The		
DC/20/2333/FUL	22 Damask Close - Proposed single storey front extension	Carlton and Whitton
It was proposed by Cllr Hardie, seconded by Cllr Barnard and unanimously agreed to refusal approval of this application due to the proposed extension being detrimental to the street scene.		
DC/20/2248/FUL	5 Reynolds Walk - Construction of a single storey side extension to house an en-suite and dressing room	Gunton and St Margarets
17.36 Cllr Barnard left the meeting. It was proposed by Cllr Hardie, seconded by Cllr Pearce and unanimously agreed to recommend approval of this application. 17.39 Cllr Barnard returned to the meeting.		

**b.** The following planning applications for tree works were noted and it was agreed there were no comments to submit.

*Table 2 Tree Works Planning Applications*

Reference	Address and Description	District Ward
DC/20/2229/TCA	8 Yarmouth Road - Front garden T1 Group of Leylandii conifers - Reduce height and lateral limbs by max. 2.5m	Gunton and St Margarets
DC/20/2390/TCA	30 Corton Road - 1 x Evergreen Holm Oak - Reduce crown by 20% and overhang to perimeter and neighbouring property and reshape. The planned work is routine maintenance last carried out in 2013.	Gunton and St Margarets

**c.** The briefing paper for Sizewell C including details of the planning application accepted for examination was noted.

**d.** To note planning enforcement case AP/20/0047/ENF (North Denes Caravan Park, The Ravine, Lowestoft) had been appealed and the Planning Inspectorate has called a local hearing to determine the appeal. The Town Council were liaising with ESC over how the Council would be represented, as landowner, as the hearing.

**e.** There were no Planning Determinations issued by the Planning Authority which were contrary to the recommendations of the Town Council. It was noted that the application for 35 proposed apartments at Herring Score had been withdrawn.

**f.** To receive reports from East Suffolk Council Referral Panel - there were none to note.

**426. Licensing**

A request relating to trading locations within London Road North (between Milton Road East and Station Square) was considered. It was agreed that the hot food stall should move to a location as agreed between the stall holder and the licensing authority (in the licensed area) but not in front of any other food premises. It was also agreed that the Licensing Authority should liaise with Lowestoft Vision to seek their opinion. This was proposed by Cllr Taylor, seconded by Cllr Green and unanimously agreed.

**427. Biodiversity Areas**

Information from East Suffolk Council on how requests for areas of longer grass should be request and consulted on was considered. It was agreed, in principle, that the Town Council were in support of such 'wilding' areas but any area put forward should meet these criteria; be a safe area and by virtue the longer grass will not lead to a visibility problem, that the area will look pleasant and be a natural asset, and that local consultation will take place. Proposed by Cllr Knight, seconded by Cllr Frost and unanimously agreed.

It was further agreed that the Town Council should lead on the consultation process and a standard letter would be written and approved at the next meeting. It was also requested that ESC provide a budget to re-wild areas and provide items such as wild flower seed mixes.

**428. Date of the next meeting** – 16.30 Tuesday 28 July 2020.

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**429. Items for the next Agenda** - Cllr Taylor requested ongoing update be provided to Councillors as changes were made to the planning system. This would be particularly pertinent to considering planning applications for the work on the Neighbourhood Development Plan.  
Meeting closed at 17.11

Signed:   
27 April 2021