

Lowestoft Town Council
Meeting of the Parks and Open Spaces Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
17:00 on 4 October 2022

Minutes

Present: Cllrs Robert Breakspear, Wendy Brooks, Christian Newsome, Andy Pearce, Janet Craig and Elise Youngman

In attendance: Sarah Foote (Deputy Town Clerk).

Public: There were no members of the public in attendance (either in person or remotely via Zoom webinar)

69. Welcome

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

70. To receive and consider approval of apologies for absence

Apologies were received from Cllrs Paul Page, Andy Pearce and Christian Newsome. Cllr Breakspear proposed acceptance of the apologies received; seconded by Cllr Youngman; all in favour.

71. Declarations of Interests and dispensations

Cllr Breakspear declared an interest as chair of Kensington Friends Group.

72. To consider the draft minutes of the meeting on 16 August 2022

Cllr Breakspear proposed approval of the minutes; seconded by Cllr Brooks; all in favour.

73. Public forum

No advance comments had been received. There were no members of the public in attendance, either in person or remotely via Zoom webinar.

74. To monitor expenditure by this Sub-Committee from its delegated budget

The budget position had been provided and was noted by members.

75. To consider implementation of the five year plans, including planting plans, in line with budgeting.

Cllr Brooks commented that most of the intentions in the individual plans were being progressed but in particular but Normanston Park needed to be reviewed; namely

Leathes Ham not managed by SWT

Where is the tennis pavilion

SB says we need to make sure we have better signage. You would not know, for example, from the outside of Normanston Park what is in the park. SB proposed improved signage, EY, all in favour. Have plans been progressed to upgrade the changing rooms at Normanston Park. Normanston Park would be considered further in the meeting at agenda item 83.

GELP – link up with St Margaret’s Church with a heritage trail.

Drinking fountains to be removed from all 5Y Plans.

SB – Rosedale and Gunton Community Park, Sparrows Nest

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JP – Normanston and Pakefield

RB – Kensington Gardens

Two per meeting from now on.

76. To consider the purchase of poppies for Belle Vue Park, within a maximum budget of £300

77. To consider

78. To consider

Lowestoft was eligible to apply. Cllr Brooks thought additional funding for the sensory garden and the Ness mural may be items that could be appropriate for a funding application. All memebtrs to consider the criteria and consider againa t next meet SB BB ""

79. To note the Lowestoft Field Club's record for The Ness

Cllr.

80. To consider the following regarding trees:

80.1

80.2 Tree on The Ness - also ask the Field Club.

80.3 It was agreed not to proceed with an application for the Woodland Trust due to ancillary costs. WB, BB; all in favour.

81. Application for Green Flag status for any of the Town Council's parks including to review the summary of criteria – . Find out deadline to make an application. What officer time is needed. Next agenda. How many to submit. Budget for applciations.

82. To consider ways to sign-post parks including progressing public engagement

Pass over to Jonny and Paul and Michael for Communications Officer for thoughts. Delegate to Officers for suggestions. WB SB. " "

83. To consider visual appearance of Normanston Park

WB thinks dreary and lacking in planting. LTC should support tenant to improve planting so the same as Sparrows Nest. Put aside a budget to do planting as you enter the park. Contact tenant and speak to them about ideas they may have. BB Offered to visit tenant. AGENDA NEXT ITEM. Why are both gates not open at entrance to Normanston Park?? Ask East Coast College if students could help as part of work experience – but for next agenda.

84. To consider implementation of the Mulch Policy

Year five is repalring what is in there. BB says now started producing own mulch. Can rush the policy being fully implentned and therefore buying external. How are we going to get mulch on to gardens to stop druign out. Defer to next meeting.

with Cllr Breakspear to advise, on the choice of the supplier and mulch requirements for Kensington Gardens, Sparrows Nest, and the Denes Oval. Proposed by Cllr Breakspear, seconded by Cllr Brooks; all in favour. It was also agreed to put implementation of the Town Council's Mulch Policy on an agenda for a future meeting to consider how practical it is to implement the policy. Proposed by Cllr Pearce, seconded by Cllr Breakspear; all in favour.

85. Date of the next meeting

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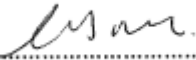
18 October 2022 19:00

86. Items for the next Agenda and Close

87. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the Meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda

There was no confidential business relating to items on the agenda.

The chair closed the meeting at 18.12.


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