

Lowestoft Town Council
Extraordinary Meeting of the Community Safety Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
13.00 on Tuesday 19 March 2024

MINUTES

Present: Cllrs Jen Jones (Chair), Andy Pearce, John Pitts and Elise Youngman

In Attendance: Lauren Elliott (Project and Committee Clerk) and Taylor Williams (Committee Clerk)

71. Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

72. To receive and consider acceptance of apologies for absence

No apologies were received and all members were in attendance.

73. Declarations of Interests and dispensations

73.1. To receive declarations of disclosable pecuniary, other registerable and non-registerable Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for disclosable pecuniary interests – There were no declarations.

74. To consider the draft minutes and confidential note of the meeting of 24 January 2024

Cllr Pearce proposed approval; seconded by Cllr Youngman; all in favour.

75. Public forum

75.1. An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – No advanced comments had been received and no members of the public were in attendance.

76. Finance

76.1. To review any expenditure by this Sub-Committee from its delegated budget – The updated position will be provided at the official meeting next week.

77. To consider the matter of vandalism of public conveniences and make a recommendation to Full Council

Due to the recent vandalism of refurbished toilets, this Sub-Committee needed to assess the situation and provide recommendations on security measures for parks and open spaces. These measures would also be considered as part of the design process of refurbishment projects, such as for the Lowestoft Cemetery and Normanston Park toilets which were due to be refurbished next.

Localised CCTV could be explored for some assets where appropriate, but high resolution for quality images would be required for it to be an effective security measure against vandalism. The Sub-Committee would need to consider how the images are used and it may be necessary to acquire permission for CCTV to cover the buildings.

Lighting had been considered before and would be effective when used in conjunction with CCTV, therefore both security measures needed to be progressed to cover the play areas and toilets. As a short-term solution it was suggested to install solar panel lights to the walls of the toilet building.

For Fen Park Cllr Pearce proposed a recommendation to Full Council to progress the implementation of lighting and CCTV in the park per the Design Out crime report and ensure the area covered includes the toilets and play area as they are, with solar lights to be affixed to

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the toilet block as a temporary measure in the interim. If Full Council is agreeable with the interim measure then quotes would be obtained for installation. Cllr Jones seconded the proposal and a vote was held with all in favour.

Cllr Pearce proposed for security and prevention measures to be built into the design of toilet refurbishments, starting with Lowestoft Cemetery and Normanston Park; seconded by Cllr Youngman; all in favour.

78. Date of the next meeting

Wednesday 27 March 2024 13:00

79. Items for the next agenda and close

- 80. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**

The Chair closed the meeting at 13:20

Signed: 

1 August 2024