

Lowestoft Town Council
Meeting of the Budget and Loan Sub-Committee
Via Video Meeting
14:00 on 30 November 2020

MINUTES

Video meeting participants: Cllrs Alan Green (Chair), Graham Parker and Andy Pearce

Also participating: Shona Bendix (Clerk), James Cox (Finance and Administration Assistant) and Lauren Elliott (Committee Clerk)

68. Welcome

Councillors and members of the public were reminded of the right to report and the application of the video meeting protocol, and the meeting was welcomed.

69. Apologies for absence

There were no apologies. Cllr Coleby had not provided apologies and was absent.

70. Declarations of Interests and dispensations

There were none.

71. Receipt of any comments and noting that the draft minutes of the meeting on 23 November 2020 will be considered at the next appropriate meeting

There were no comments and the draft minutes were noted.

72. Advance comments from the public on any matters on this agenda

There were none.

73. Noting that the Standing Orders and Policies Sub-Committee are considering Committee and Sub-Committee structures and Terms of Reference, and consideration of whether to submit any comments

A suggestion had previously been made that Committees and Sub-Committees should be asked to feed in details of their priorities or planned projects to this Sub-Committee no later than 1 October, to be included in the budget considerations.

74. The 2020 – 2021 Lowestoft Town Council Budget, including the following:

74.1 The adequacy of the Repairs and Maintenance budget, including The Ness (confidential)
– To be discussed during the confidential session.

75. The 2021 – 2022 Lowestoft Town Council Budget, including the following:

75.1 Noting that the considerations of this Sub-Committee meeting will form the basis of the recommendation to the Finance and Governance Committee on the draft budget and precept level for 2021 – 2022 – This was noted.

75.2 Any additional repairs costs, including the Fen Park bridge and pond – The costs for Fen Park had not yet been received. Cllr Pearce has been reviewing the budget, including how the budget is structured, and his suggestions will be considered at the next meeting.

75.3 The adequacy of the Repairs and Maintenance budget, including The Ness (confidential)
– To be discussed during the confidential session.

75.4 Any budget variations, including staffing, adult gym equipment, Christmas lights, additional land transfers, contingency and reserves (confidential) – To be discussed during the confidential session.

75.5 Future funding of the Marina Theatre (confidential) – To be discussed during the confidential session.

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76. Date of the next meeting

Monday 7 December 2020 14:00

77. Items for the next Agenda and Close

There were no requests for items to be added to the next agenda, in addition to those items being carried forward from this meeting.

CLlr Pearce proposed moving the meeting into confidential session; seconded by CLlr Parker; all in favour. The Chair thanked those who had been viewing the meeting via live stream and the live stream was closed as the meeting went into confidential session. It was confirmed the meeting would end following the confidential session.

78. Resolution to close the meeting to the public

74.1 The adequacy of the Repairs and Maintenance budget, including The Ness (confidential)

There was a confidential discussion regarding the budget provision for The Ness.

75.3 The adequacy of the Repairs and Maintenance budget, including The Ness (confidential)

– This was covered with the discussion of item 74.1.

75.4 Any budget variations, including staffing, adult gym equipment, Christmas lights, additional land transfers, contingency and reserves (confidential) – A budget for outdoor fitness equipment has been ring fenced in the existing play areas reserve. The budget provision for Christmas lights was discussed. There are some land transfer issues to be resolved before East Suffolk Council will consider any new requests. The staff contingency and reserves were considered and will be discussed further at the next meeting.

75.5 Future funding of the Marina Theatre (confidential) – There was a confidential discussion regarding future funding of the Marina Theatre.

Signed: 

7 December 2020