

# Extraordinary Arnold's Bequest Charity Board Meeting

All Lowestoft Town Council Councillors, as members of the corporate body of Trustees, are requested to participate in an Extraordinary Meeting of the Arnold's Bequest Charity Board, to be held **at First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 18:00 on Tuesday 27 August 2024**. Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/89871222407>. The meeting can also be observed via the following link:  
<https://youtu.be/RpdT49WhcBM>.

## Minutes

**Present:** Cllrs Sonia Barker, Connor Blowers, Robert Breakspear, Wendy Brooks, Jen Jones, Paul Page, Andy Pearce, Deborah Ray, Nick Webb and Elise Youngman (Deputy Mayor)

**In Attendance:** Sarah Foote (Acting Town Clerk) and Taylor Williams (Committee Clerk)

### 13. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

### 14. To receive and consider approval of apologies for absence

Apologies were received from Cllrs Nasima Begum, Neil Coleby, Christine Moore, John Murray, Christian Newsome, John Pitts and Bernadette Rappensberger with reasons provided. Cllr Jones proposed approval of apologies received; seconded by Cllr Barker; all in favour.

Cllrs Janet Craig, Graham Parker and Keith Patience were absent with no apologies received.

### 15. To note declarations of interests and consider any dispensations

There were no declarations of interests or any dispensations to consider.

### 16. To consider the draft minutes of the meeting on 23 April 2024

Cllr Barker proposed to approve the draft minutes; seconded by Cllr Pearce; all in favour.

### 17. To note any receipts and payments and the accounts to date

Cllr Pearce notified the board that the previous year-end figure brought forward on the accounts appears to be the 2022-2023 figure rather than 2023-2024 figure and requested the Finance and Information Officer check and confirm what figure had been brought forward on the accounts.

### 18. To consider any long-term funding options for Arnold's Bequest

Cllr Brooks proposed officers find appropriate funding sources, such as Coastal Heaths, and apply for funding for the pond and any other works for the asset; seconded by Cllr Pearce. It was noted that the asset could not rely on grants for the funding strategy.

Cllr Pearce made a separate proposal to receive legal advice on long-term funding options for Arnold's Bequest and if there were difficulties with Lowestoft Town Council directly funding the asset when acting as the Board of Trustees; seconded by Cllr Blowers.

*Cllr Page entered the chamber at 18:06*

A vote was held on Cllr Brooks' proposal with nine votes in favour and one abstention as the member was not present for the debate.

A vote was held on Cllr Pearce's proposal with nine votes in favour and one abstention as the member was not present for the debate.

**19. To receive a grounds maintenance report and an update on any actions or projects to be progressed**

Cllr Brooks proposed the handrail be replaced urgently before winter due to the safety risk; seconded by Cllr Pearce; all in favour.

**20. To receive an update on lease arrangements for car parking areas (some aspects may be confidential)**

To be discussed in confidential session.

**21. Date of the next meeting**

Tuesday 22 October 2024 18:00

**22. Items for the next agenda and close**

No items were requested for the next agenda.

**23. To resolve that the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**

Cllr Jones proposed the meeting be moved into confidential session; seconded by Cllr Blowers; all in favour.

*The Chair closed the meeting to the public and moved into confidential session at 18:15*

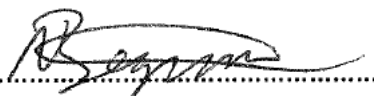
**20. To receive an update on lease arrangements for car parking areas (some aspects may be confidential)**

A confidential update on lease arrangements for car parking areas was provided.

*The Chair closed the meeting at 18:19*

Signed: .....

22 October 2024

A handwritten signature in black ink, appearing to read 'R. Baynes', written over a dotted line.