

Arnold's Bequest Charity Board Extraordinary Meeting

All Lowestoft Town Council Councillors, as members of the corporate body of Trustees, are requested to participate in a meeting of the Arnold's Bequest Charity Board, to be held **at First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE at 18:00 on Tuesday 28 January 2025.**

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/82397454724>. The meeting can also be observed via the following link:

<https://youtu.be/p3sDHwsxiCA>.

Minutes

Present: Cllrs Sonia Barker, Nasima Begum (Chair), Connor Blowers, Wendy Brooks, Andy Pearce, John Pitts, Bernadette Rappensberger and Deborah Ray

In Attendance: Sarah Foote (Acting Town Clerk), James Cox (Finance Manager) and Taylor Williams (Committee Clerk and Planning Assistant)

45. Welcome

The fire evacuation procedure and public right to report were explained and the meeting was welcomed.

46. To receive and consider approval of apologies for absence

Apologies were received from Cllrs Neil Coleby, Christian Newsome and Nick Webb with reasons provided. Cllr Pearce proposed approval of apologies received; seconded by Cllr Rappensberger; all in favour.

Cllrs Robert Breakspear, Janet Craig, Jen Jones, Christine Moore, John Murray, Paul Page, Graham Parker, Keith Patience and Elise Youngman were absent with no apologies received.

47. To note declarations of interests and consider any dispensations

There were no declarations.

48. To consider the draft minutes and confidential note of the Extraordinary Meeting on 17 December 2024

Cllr Brooks proposed to approve the draft minutes and defer approval of the confidential note; seconded by Cllr Pearce; all in favour.

49. To consider scheduling an Extraordinary Meeting to discuss project planning and long-term funding options

Cllr Brooks proposed to approve the suggestion and organise a stand-alone meeting to discuss project planning and long-term funding options; seconded by Cllr Pearce; all in favour.

50. To consider pathway resurfacing works, within a maximum budget of £11,500, and any funding options

Three options had been presented for resurfacing works and the Grounds Maintenance Team had advised option one was their preferred choice. Cllr Brooks proposed to approve option one; seconded by Cllr Pearce; all in favour. It was requested the stand-alone meeting to be organised also consider future funding and sustainability.

51. To receive a grounds maintenance report and an update on any actions or projects to be progressed

There were no comments. An item would be on the next agenda to discuss solutions for the flooding for the area opposite the Lighthouse Diner's outdoor seating space.

52. To receive an update on next steps for progressing lease arrangements for car parking areas (confidential)

This item would be discussed in confidential session.

53. Date of the next meeting

Tuesday 22 April 2025 18:00 (plus an Extraordinary Meeting to be arranged by officers).

54. Items for the next agenda and close

No items were requested for the next agenda.

55. To resolve that the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda

Cllr Pearce proposed the meeting be moved into confidential session; seconded by Cllr Rappensberger; all in favour.

The Chair closed the meeting to the public and moved into confidential session at 18:12

48. To consider the draft minutes and confidential note of the Extraordinary Meeting on 17 December 2024

Cllr Pearce proposed approval of the confidential note; seconded by Cllr Barker; all in favour.

52. To receive an update on next steps for progressing lease arrangements for car parking areas (confidential)

A public comment had been received and was discussed.

Cllr Pearce made a confidential proposal; seconded by Cllr Brooks; all in favour.

The Chair closed the meeting at 18:26

Signed:

22 April 2025