

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 19 December 2024

MINUTES

Present: Cllrs Wendy Brooks, John Murray (Deputy Chair), Christian Newsome, Bernadette Rappensberger and Deborah Ray

In Attendance: Taylor Williams (Committee Clerk & Planning Assistant)

124. Welcome

The fire evacuation procedure and right to report was explained and the meeting was welcomed.

125. To receive and consider acceptance of apologies for absence

Apologies were received from Cllrs Neil Coleby, Jen Jones and Andy Pearce with reasons provided. It was proposed by Cllr Brooks, seconded by Cllr Rappensberger and unanimously agreed to approve the apologies received.

126. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda – There were no declarations.

b. To consider written requests for dispensations and note dispensations granted – No written requests for dispensations had been received.

127. Minutes

a. To consider the draft Minutes of 28 November 2024 – It was proposed by Cllr Murray, seconded by Cllr Newsome and unanimously agreed to approve the minutes.

128. Public Forum

a. To consider any advance comments from the public on any matters on this agenda – No advance comments had been received and no members of the public were in attendance.

129. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/24/4104/VOC	318 Beccles Road Carlton Colville - <u>Variation of Condition No 2 of DC/23/1235/FUL - Planning Application for the construction of a detached 3 bedroom Chalet Bungalow and integral garage together with associated works and involving the demolition of an attached double garage to the existing dwelling and the formation of a new vehicular access in connection with the existing dwelling and associated parking - Remove integral garage and add a third parking space</u>	Carlton and Whitton
It was proposed by Cllr Murray, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		
DC/24/4087/FUL	18 Gordon Road - <u>Change of use from Class E Offices to Sui Generis to allow for a 7 bed HMO</u>	Harbour and Normanston

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<p>Cllr Newsome declared his place of work was opposite the development and he was not pre-determined.</p> <p>It was proposed by Cllr Brooks, seconded by Cllr Newsome and unanimously agreed to recommend refusal due to overdevelopment of the property (particularly as the development would be in an area with a large amount of HMOs) and the lack of parking provision. The Committee also expressed concern of the development being sited near a bus station and the resulting noise, vibration and disturbance to the residents and suggested a noise and vibration report be produced.</p>		
DC/24/4095/FUL	22 Pinebanks - <u>Single storey side extension</u>	Harbour and Normanston
<p>It was proposed by Cllr Murray, seconded by Cllr Newsome and unanimously agreed to recommend approval of the application.</p>		
DC/24/4121/ADI	Quay View Business Park Barnards Way - <u>Illuminated Advertisement Consent - Signage in the eaves of the building to advertise that the premises is a veterinary practice. Clear signage is needed in this respect for out of hours emergencies. Other signage includes signage over the front door and an 'entrance this way' sign. Lights will be used to illuminate these signs. The lights used are LED versions of lights previously used.</u>	Harbour and Normanston
<p>It was proposed by Cllr Ray, seconded by Cllr Brooks and unanimously agreed to recommend approval of the application, subject to the lighting levels being compatible with the recommended limits for wildlife, such as bats, and efforts are made to reduce potential disturbance to the wildlife.</p>		
DC/24/4248/CON	Part Land Fronting 70 Love Road - <u>Consultation - BT plan to remove the payphone in this area</u>	Harbour and Normanston
<p>It was proposed by Cllr Brooks, seconded by Cllr Newsome and unanimously agreed to recommend approval of the application.</p>		
DC/24/3378/VOC	22 Kirkley Run - <u>Variation of Condition No. 2 of DC/24/1766/FUL - Erection of single and two storey rear extension including 2No skylights, and erection of single storey side extension comprising side garage including 1No skylights - New Proposal: Erection of L shape wrap around single and partial two storey rear extension comprising side garage, 3 x skylights and roof alteration.</u>	Kirkley and Pakefield
<p>It was proposed by Cllr Rappensberger, seconded by Cllr Murray and unanimously agreed to recommend approval of the application.</p>		
DC/24/3916/FUL	59 The Avenue - <u>Demolition of existing garage/store and construction of single storey extension</u>	Kirkley and Pakefield
<p>It was proposed by Cllr Murray, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application and the Committee supports the neighbour's request that any damage to their wall connecting to the garage during the build of the extension be rectified.</p>		

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Reference	Address and Description	District Ward
DC/24/4178/LBC	3 Kirkley Cliff - Listed Building Consent - Re-Roof Rear Single Storey Pitched Roof Building	Kirkley and Pakefield
It was proposed by Cllr Murray, seconded by Cllr Rappensberger and unanimously agreed to recommend approval of the application.		

b. It was noted that the Planning Authority received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA).

Reference	Address and Description	District Ward
DC/24/4273/TCA	10 Corton Road - 3no. Limes (1, 2 & 3 on plan) - Re-pollard. 1no. Silver Birch (4 on plan) - Reduce in height by 1/3 1no. Eucalyptus (5 on plan) - Re-pollard. 1no. Holly (6 on plan) - Prune 0.5m-1m to re-shape 1no. Dead Cherry (8 on plan) - Fell 17no. Conifer (9-25 on plan) - Reduce height by 1/3	Gunton and St Margarets

130. To receive an update regarding the request from a member of the public to support the extension of double yellow lines on NR33 9RE

The Committee noted the response from Suffolk Highways stating they do not paint double yellow lines to prevent cars blocking driveways as it was an offence to block a driveway, therefore double yellow lines would not be required to enforce this. Suffolk Highways noted the resident could apply and pay for access protection marking to highlight their driveway entrance.

Officers had received a call from the resident who made this request and been informed of the issues experienced with cars blocking their driveways and their deep frustration with the situation and the lack of support from any authority to assist in the matter.

The Committee agreed that there was no further action the Town Council could take to assist the resident in this matter as it had no jurisdiction in highway matters.

131. To note receipt of the Community Infrastructure Levy Liability Notice

The liability was noted to be £0.00.

132. To consider a response to the consultation for the Broads Authority Design Guide and Code Supplementary Planning Document (SPD)

It was agreed to defer the submission of a response to the next meeting.

Cllr Brooks noted the issue of being able to effectively engage with the East Suffolk Council (ESC) Planning through the referral process and how to ensure the District Councillors were aware of the Town Council's request for the referral process to be enforced and the applications to be discussed by the ESC Planning Committee.

Officers were asked to contact ESC Planning and all District Councillors to raise this concern that the system was not transparent enough and to clarify the process.

133. Date and time of the next meeting - 18.45 Thursday 9 January 2025

134. Items for the next agenda

To consider the process to make the Crown Hotel an Asset of Community Value.

The Chair closed the meeting at 19:34

Signed:
 9 January 2025