

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 28 November 2024.

**The meeting is held in accessible premises and open to the public and press to attend.** Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/81988170668>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/FPfirthkErQ>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Regards,

*Sarah Foote*

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Sarah Foote, Acting Town Clerk

22 November 2024

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18.45 on Thursday 28 November 2024**

**AGENDA**

**115. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**116. To receive and consider acceptance of apologies for absence**

**117. Declarations of Interests and dispensations**

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

**118. Minutes**

a. To consider the draft Minutes of 24 October 2024 and 14 November 2024.

**119. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**120. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/24/3905/FUL	113 London Road North - <b><u>Change of Use to HMO retaining front existing ground floor for commercial use</u></b>	Harbour and Normanston
DC/24/3998/DEM	St Peters Court Chapel Street - <b><u>Prior Notification (Demolition) - 17 Storey Block of Residential Flats. The Building is now Vacant &amp; Redundant, Demolition will Remove Risks Associated with a Vacant Building and Make the Site Ready for Redevelopment. Soft Stripping by Hand, Demolition by Controlled Mechanical from the 16th Floor Down to 5th using Top Down Method, Followed by High Reach Machinery.</u></b>	Harbour and Normanston
DC/24/3953/FUL	Manor House Pakefield Street - <b><u>Alterations to facilitate ancillary use of existing outbuilding as annexe for Manor House</u></b>	Kirkley and Pakefield
DC/24/3954/LBC	Manor House Pakefield Street - <b><u>Listed Building Consent - Alterations to facilitate ancillary use of existing outbuilding as annexe for Manor House</u></b>	Kirkley and Pakefield
DC/24/4107/FUL	110 Pakefield Street - <b><u>Rear extension, internal alterations and front wall replacement</u></b>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/24/4152/TCA	28 Corton Road - <b><u>1 no. Maple (T1 on plan) - Fell 5 no. Beech (5 x Beech on plan) - Reduce by approx. 40% to old pollard points</u></b>	Gunton and St Margarets

c. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches.

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Reference	Address and Description	District Ward
DC/24/3853/FUL	31 Marine Parade - <b><u>Replacement of all windows and doors to the front and rear of the property.</u></b>	Kirkley and Pakefield

d. To note the recommendations made under delegated authority when the Planning Committee did not meet on 10 October 2024

Reference	Address and Description	District Ward
DC/24/1424/FUL	42 Westland Road - <b><u>Erection of garage and boundary fence</u></b>	Carlton and Whitton

It was agreed to recommend approval of the application.

DC/24/2999/FUL	Gunton Garage 265 - 271 Yarmouth Road - <b><u>Demolition of the existing sales building, forecourt, vacant site manager's bungalow, and hand car wash facility, and for the erection of a new sales building with a drive-thru facility to provide 'Food to Go'/ hot food takeaway, along with a forecourt, pumps, canopy, car wash, underground tanks car parking including EV bays, and associated works</u></b>	Gunton and St Margarets
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It was agreed to recommend approval of the application, subject to the information requested by Suffolk Highways being provided.

DC/24/3293/FUL	17 Johnson Way - <b><u>Proposed single storey front extension</u></b>	Gunton and St Margarets
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It was agreed to recommend approval of the application.

DC/24/3346/FUL	17 Gunton Church Lane - <b><u>Proposed first floor side and single storey rear extensions</u></b>	Gunton and St Margarets
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A consultee comment was unable to be submitted as the application expired before a decision was agreed.

DC/24/3267/P3MA	23 Alexandra Road - <b><u>Prior Approval Commercial to Dwelling - Part 3 Class MA - Development consisting of a change of use of a building and any land within its curtilage from a use falling within Class E (commercial, business and service) of Schedule 2 to the Use Classes Order to a use falling within Class C3 (dwellinghouses)</u></b>	Harbour and Normanston
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It was agreed to recommend approval of the application, subject to the applicant meeting the requirements set out by Suffolk Highways and East Suffolk Environmental Protection.

**121. To consider a request from a member of the public to support re-painting of yellow lines at Wentworth Way NR33 9JJ**

**122. Date and time of the next meeting - 18.45 Thursday 12 December 2024**

**123. Items for the next agenda**