

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 27 March 2025.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/89876401840>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/6pOVN8mePw8>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Regards,

Sarah Foote

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Sarah Foote, Acting Town Clerk
21 March 2025

Lowestoft Town Council
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AGENDA

189. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

190. To receive and consider acceptance of apologies for absence

191. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

192. Minutes

a. To consider the draft minutes of 13 March 2025.

193. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

194. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/25/0238/FUL	39 Westland Road - <u>Two storey rear extension with internal alterations</u>	Carlton and Whitton
DC/25/0636/FUL	318 Beccles Road - <u>Rear Extension with Room in Roof</u>	Carlton and Whitton
DC/25/0928/FUL	44 Elm Tree Road - <u>Retrospective application for an outbuilding. The building is timber built, open fronted with slatted panels for walls and shingles over a plywood roof. The side of the outbuilding facing the house is an apex with maximum height measured today of 3455mm. There are 5 pitches on the roof for aesthetic purposes and only a very small proportion of the total roof area is therefore over the permitted 3metre height.</u>	Carlton and Whitton
DC/25/1082/FUL	1 Denton Drive - <u>Two storey rear extension. New loft dormer and porch</u>	Carlton and Whitton
DC/25/0865/FUL	St Margarets House Gordon Road - <u>Conversion of existing office space Part Ground Floor, First and Second Floors into residential apartments (office space at ground to remain in part of the building), including insertion of dormer windows on rear second floor level</u>	Harbour and Normanston
DC/25/0869/LBC	St Margarets House Gordon Road - <u>Listed Building Consent - Conversion of existing office space Part Ground Floor, First and Second Floors into residential apartments (office space at ground to remain in part of the building), including insertion of dormer windows on rear second floor level</u>	Harbour and Normanston
DC/25/0872/FUL	97A Normanston Drive - <u>Add first floor to existing bungalow, re-build conservatory on rear to be a single storey rear extension</u>	Harbour and Normanston
DC/25/1006/FUL	45 Essex Road - <u>Construction of a porch</u>	Harbour and Normanston

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Reference	Address and Description	District Ward
DC/25/1075/VOC	16 Gunton Drive - <u>Variation of Condition 2 of DC/24/3855/FUL - Demolishing of conservatory and constructing new single storey rear extension and loft conversion - Lobby added to side of dwelling for access to workroom.</u>	Gunton and St Margarets
DC/25/0507/FUL	284 London Road South - <u>Change of use to HMO (Requirement for Sizewell C workers accommodation)</u>	Kirkley and Pakefield
DC/25/0602/FUL	Tides Reach 17 The Esplanade - <u>Demolition of existing storage outbuilding and replacement with 9 steel containers</u>	Kirkley and Pakefield
DC/25/0729/FUL	13 Grosvenor Road - <u>Installation of an EV charger to side</u>	Kirkley and Pakefield
DC/25/0811/FUL	229 London Road South - <u>Partial change of use to ground floor to form ground floor rear flat (Front retail space to be retained). Reconfiguration of first/second floor flats/space to provide three flats over the first/second floor (currently two). Four flats will be provided in total. Alterations to side/rear openings to provide additional windows for natural lighting/ventilation. Associated internal alterations to structures/services.</u>	Kirkley and Pakefield
DC/25/0835/FUL	26 The Avenue - <u>Outbuilding, Pergola and Landscaping</u>	Kirkley and Pakefield
DC/25/0866/FUL	140/142 London Road South - <u>Replace Façade Door & Glazed Frontage</u>	Kirkley and Pakefield

d. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/25/1059/TPO	54 Gainsborough Drive - <u>TPO 1-4(4) - T50 1no. Oak (T1 on plan) - Reduce east side by 2m (side overhanging 52 Gainsborough Drive)</u>	Gunton and St Margarets
DC/25/1063/TCA	12A Kirkley Cliff - <u>2no. Leylandii (marked on plan) - Fell</u>	Kirkley and Pakefield
DC/25/1103/TCA	29 The Avenue - <u>1no. Lime (1 on plan) - Fell</u>	Kirkley and Pakefield

195. To note the Housing Position Statement, update Local Development Scheme and addendum to the Waveney Local Plan 5 year Review Assessment

196. Date and time of the next meeting - 18.45 Thursday 10 April 2025

197. Items for the next agenda and close