

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 27 June 2024.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/81592627766>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/8FMYiff1UKg>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

Sarah Foote

.....
Sarah Foote, Acting Town Clerk
20 June 2024

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 27 June 2024

AGENDA

11. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

12. To receive and consider acceptance of apologies for absence

13. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

14. Minutes

a. To consider the draft Minutes of 13 June 2024.

15. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

16. To receive a presentation on proposed adaptive reuse of 82 St Peter's Street

17. To consider suggesting for the property addressing of new flats on the site of the former Shaftesbury Court

18. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/24/2001/FUL	148 Colville Road - <u>Proposed splitting of one dwelling into two dwellings</u>	Carlton and Whitton
DC/24/2102/FUL	10 Briar Close - <u>Front porch extension</u>	Gunton and St Margarets
DC/24/2013/LBC	Town Hall High Street - <u>Listed Building Consent - Restoration and extension of the Grade II listed Lowestoft Town Hall, to form a heritage hub, cafe, gallery, community event space, Town Council office, and registrar offices.</u>	Harbour and Normanston
DC/24/1495/FUL	1A The Avenue - <u>Replacement of 5 new front facing upstairs windows and the front door frame plus replacement of the front doors. These wooden units have deteriorated beyond economical repair and replacement is necessary to protect the integrity of the property.</u>	Kirkley and Pakefield
DC/24/1549/FUL	6 Sunningdale Avenue - <u>Proposed single storey side and rear extension</u>	Kirkley and Pakefield
DC/24/1766/FUL	22 Kirkley Run - <u>Erection of single and two storey rear extension including 2No skylights. Erection of single storey side extension comprising side garage including 1No skylights.</u>	Kirkley and Pakefield
DC/24/1985/ARM	Part Land Rear Of 18 Morton Road - <u>Approval of Reserved Matters of DC/22/1779/OUT - Outline Application (All Matters Reserved) - Construction of a detached bungalow</u>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
-----------	-------------------------	---------------

Lowestoft Town Council
Meeting of the Planning Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE
18.45 on Thursday 27 June 2024

DC/24/2063/TCA	Coach House Kensington Road - <u>1no. Sycamore (1 on plan) - Reduce to previous pollard points.</u>	Kirkley and Pakefield
DC/24/2143/TPO	8 Murillo Drive - <u>TPO/1-4(4)/1972 W1 1no. Group mixed species (G1 on plan) - Reduce west laterals by 3m. 1no. Conifer (T1 on plan) - Fell.</u>	Gunton and St Margarets
DC/24/2144/TPO	73 Gainsborough Drive - <u>TPO/119/2022 W1 1no. Ash (T1 on plan) - Pollard 7m from ground. 1no. Oak (T2 on plan) - Reduce north lateral growth by 3m.</u>	Gunton and St Margarets

- 19. To appoint a representative to attend the Planning Forum for Town and Parish Councils on Thursday 25th July 9:30am**
- 20. To form a Neighbourhood Development Plan Sub-Committee**
- 21. Date and time of the next meeting - 18.45 Thursday 11 July 2024**
- 22. Items for the next agenda**