

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18.45 on Thursday 26 September 2024**

**MINUTES**

**Present:** Cllrs Nasima Begum (ex officio), Jen Jones (Chair), Andy Pearce and Deborah Ray

**In Attendance:** Taylor Williams (Committee Clerk)

**75. Welcome**

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

**76. To receive and consider acceptance of apologies for absence**

Apologies were received from Cllrs Wendy Brooks, Neil Coleby, John Murray, Christian Newsome, Bernadette Rappensberger and Elise Youngman with reasons provided. Cllr Pearce proposed approval; seconded by Cllr Begum; all in favour.

**77. Declarations of Interests and dispensations**

77.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda – The Committee declared a corporate interest in application DC/24/3089/VOC as there was a party wall agreement with the adjacent Marina Centre and Marina Theatre.

77.2. To consider written requests for dispensations and note dispensations granted – There were no written requests for dispensations to consider.

**78. Minutes**

78.1. To consider the draft Minutes of 12 September 2024 – The minutes were in progress and would be deferred for approval at the next meeting.

**79. Public Forum**

79.1. To consider any advance comments from the public on any matters on this agenda – No members of the public were in attendance. An advance comment had been received from a member of the public regarding item 81, which was displayed and would be considered in conjunction with item 81.

**80. Planning applications**

80.1. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/24/3089/VOC	Battery Green Car Park and Surrounding Land - <b><u>Variation of Condition No's 4, 5, 6, 7, 8, 9, 10, 16 of DC/23/4537/RG3 - Part demolition of the existing Battery Green car park and northern wing of the Marina Centre building, realignment of Marina Road, the erection of a new circulation core in the retained car park area. Change of use of partially retained car park to competitive leisure use. New cultural building consisting of single and two storey elements, containing multi use hall, lobby, cafe, studio spaces, plant areas, restaurant and first floor multi use space. Externally providing new soft and hard landscaping with external lighting scheme to create new linkages and new public realm - We would like to discharge Condition 6 to facilitate the progression of the Marina Centre works. In order to progress the Marina Centre works we also require variations to the wording of Condition 4, 5, 7, 8, 9, 10 and 16 to enable the Marina Centre works to be undertaken prior to the discharge of the conditions in question. The conditions already refer to the exception of the car park demolition so we would like to append the Marina Centre works to this exemption.</u></b>	Harbour and Normanston

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Reference	Address and Description	District Ward
It was proposed by Cllr Pearce, seconded by Cllr Begum and unanimously agreed to propose approval of the application with a request for East Suffolk Council to engage with the Marina Theatre and other neighbours to mitigate disturbance to them during the works.		
DC/24/2963/FUL	13 St Peters Road- <b><u>Replacement of existing single glazed wooden windows, with double glazed upvc wood grain affect windows</u></b>	Kirkley and Pakefield
It was proposed by Cllr Pearce, seconded by Cllr Begum and unanimously agreed to recommend approval, subject to the Design and Conservation Officer having no objection if the road is in the conservation area and planning consent is required.		
DC/24/3238/CLE	7 - 9 Commercial Road- <b><u>Certificate of Lawful Use (Existing) - 14 individual one-bedroom flats with offices on the ground floor</u></b>	Harbour and Normanston
It was proposed by Cllr Pearce, seconded by Cllr Ray and unanimously agreed to recommend approval of the application.		
DC/24/3187/FUL	38 Fleet Dyke Drive - <b><u>1st floor Side/Front extension above existing garage.</u></b>	Carlton and Whitton
It was proposed by Cllr Pearce, seconded by Cllr Begum and unanimously agreed to recommend approval of the application.		

80.2. The Committed noted the Planning Authority received the following applications for works for trees:

Reference	Address and Description	District Ward
DC/24/3200/TCA	Cliff Lodge Pakefield Road- <b><u>1no. Holly (Yellow circle on plan) - Reduce to 2ft above fence height and shape to create a long rectangle.</u></b>	Kirkley And Pakefield
DC/24/3268/TPO	38 Royal Avenue- <b><u>TPO/352/2004 T1 1no. Pine (Tree on plan) - Fell Replant 1no. Acer Campestre Lienco/Elrijk (Proposed location of new tree on plan) - 3-4m height</u></b>	Harbour and Normanston

**81.To consider support for Resident permit parking on Ipswich Road Lowestoft.**

It was proposed by Cllr Pearce, seconded by Cllr Begum and unanimously agreed to ask the member of public to provide the opinion of their neighbours to determine the need for permit parking and consider at a future meeting. It was suggested the Harbour & Normanston Ward Councillors also speak to the residents to gauge their opinions on the matter.

**82. To consider the costs of the decision made in relation to the consultation response on East Suffolk Street Trading**

It was proposed by Cllr Pearce, seconded by Cllr Ray and unanimously agreed to recommend the streets be undesignated due to feedback received on the cost for Consent Streets.

**82. Date and time of the next meeting** - 18.45 Thursday 10 October 2024

**83. Items for the next agenda** - No items were requested for the next agenda.

*The Chair closed the meeting at 19:06*

Signed: .....

24 October 2024