

Dear Town Clerk

As you may be aware, the Overview and Scrutiny Committee acts as a counterbalance to the powers of the Cabinet by having the ability to call-in Cabinet decisions for review (see page 33, para 34.11 of the Council's [Constitution-A-B-C.pdf](#) for more details of the call-in procedure).

In accordance with the Constitution, two members of the Overview and Scrutiny Committee have called-in Cabinet Report ES/2213 – Car Parking Fees and Charges 2025/26 specifically around the level of increases in our coastal towns. This report was considered by Cabinet on 7 January 2025 and links to the main report and the tariffs are below:

[Document.ashx](#)

[Tariff Review 2024](#)

The Committee needs to deal with the call-in as quickly as possible, therefore, it will be discussed at an Extraordinary Overview and Scrutiny Committee meeting **on Thursday, 30 January 2025 at 6.30pm at East Suffolk House.**

Given the call-in relates to matters that affect your area, the Committee Chair, Councillor Deacon, has asked me to formally extend an invitation to your Town Council for a representative to address the Committee to hear your views on the potential impact this decision will have on communities and businesses. I appreciate that this is a very short timescale but please can you let me know **by Friday 24 January** if you or a colleague is able to attend. Please note that guest speakers normally have around 5 minutes to address the Committee (a powerpoint presentation is not necessary) and this is then followed by questions from Councillors. Alternatively, you can submit your views in writing provided that we receive it **by noon on Tuesday 28 January.**

I look forward to hearing from you regarding this invitation but obviously, if you have any queries in the meantime, please do not hesitate to contact me.

Regards

Sarah Davis | Democratic Services Officer (Scrutiny and Member Development)

East Suffolk Council