

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 19 December 2024.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/81229833739>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/ElymeEH3TTo>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Regards,

Sarah Foote

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Sarah Foote, Acting Town Clerk

13 December 2024

Lowestoft Town Council
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18.45 on Thursday 19 December 2024

AGENDA

124. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

125. To receive and consider acceptance of apologies for absence

126. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

127. Minutes

a. To consider the draft Minutes of 28 November 2024.

128. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

129. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/24/4104/VOC	318 Beccles Road Carlton Colville - Variation of Condition No 2 of DC/23/1235/FUL - Planning Application for the construction of a detached 3 bedroom Chalet Bungalow and integral garage together with associated works and involving the demolition of an attached double garage to the existing dwelling and the formation of a new vehicular access in connection with the existing dwelling and associated parking - Remove integral garage and add a third parking space	Carlton and Whitton
DC/24/4087/FUL	18 Gordon Road - Change of use from Class E Offices to Sui Generis to allow for a 7 bed HMO	Harbour and Normanston
DC/24/4095/FUL	22 Pinebanks - Single storey side extension	Harbour and Normanston
DC/24/4121/ADI	Quay View Business Park Barnards Way - Illuminated Advertisement Consent - Signage in the eaves of the building to advertise that the premises is a veterinary practice. Clear signage is needed in this respect for out of hours emergencies. Other signage includes signage over the front door and an 'entrance this way' sign. Lights will be used to illuminate these signs. The lights used are LED versions of lights previously used.	Harbour and Normanston
DC/24/4248/CON	Part Land Fronting 70 Love Road - Consultation - BT plan to remove the payphone in this area	Harbour and Normanston
DC/24/3378/VOC	22 Kirkley Run - Variation of Condition No. 2 of DC/24/1766/FUL - Erection of single and two storey rear extension including 2No skylights, and erection of single storey side extension comprising side garage including 1No skylights - New Proposal: Erection of L shape wrap around single and partial two storey rear extension comprising side garage, 3 x skylights and roof alteration.	Kirkley and Pakefield

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Reference	Address and Description	District Ward
DC/24/3916/FUL	59 The Avenue - Demolition of existing garage/store and construction of single storey extension	Kirkley and Pakefield
DC/24/4178/LBC	3 Kirkley Cliff - Listed Building Consent - Re-Roof Rear Single Storey Pitched Roof Building	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/24/4273/TCA	10 Corton Road - 3no. Limes (1, 2 & 3 on plan) - Re-pollard. 1no. Silver Birch (4 on plan) - Reduce in height by 1/3 1no. Eucalyptus (5 on plan) - Re-pollard. 1no. Holly (6 on plan) - Prune 0.5m-1m to re-shape 1no. Dead Cherry (8 on plan) - Fell 17no. Conifer (9-25 on plan) - Reduce height by 1/3	Gunton and St Margarets

130. To receive an update regarding the request from a member of the public to support the extension of double yellow lines on NR33 9RE

131. To note receipt of the Community Infrastructure Levy Liability Notice

132. To consider a response to the consultation for the Broads Authority Design Guide and Code Supplementary Planning Document (SPD)

133. Date and time of the next meeting - 18.45 Thursday 9 January 2025

134. Items for the next agenda