

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 14 November 2024.

**The meeting is held in accessible premises and open to the public and press to attend.** Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitted regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/83962458940>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/af1VoJjiMgM>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Regards,

*Sarah Foote*

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Sarah Foote, Acting Town Clerk

8 November 2024

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18.45 on Thursday 14 November 2024**

**AGENDA**

**103. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**104. To receive and consider acceptance of apologies for absence**

**105. Declarations of Interests and dispensations**

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

**106. Minutes**

a. To consider the draft Minutes of 24 October 2024.

**107. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**108. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/24/3594/FUL	26 Lyngate Avenue - <b><u>Extensions and internal alterations</u></b>	Carlton and Whitton
DC/24/3760/FUL	123 Long Road - <b><u>Internal alterations to property, including adjustment to partition walls and removal of chimney breasts. Creation of window opening on side elevation.</u></b>	Carlton and Whitton
DC/24/3912/FUL	28 Beechwood Gardens - <b><u>Dropped Kerb Access from Highway (Beechwood Gardens)</u></b>	Carlton and Whitton
DC/24/3595/FUL	Lowestoft Lifeboat Crew Association Links Road - <b><u>Demolition of an existing single storey building previously used as Lowestoft RNLI Lifeboat Crew Association social club. This is to be replaced with a new build detached private dwelling.</u></b>	Gunton and St Margarets
DC/24/3731/FUL	47 Gunton Drive - <b><u>Proposed single storey rear extension.</u></b>	Gunton and St Margarets
DC/24/3855/FUL	16 Gunton Drive - <b><u>Demolishing of conservatory and constructing new single storey rear extension and loft conversion</u></b>	Gunton and St Margarets
DC/24/3443/FUL	3 - 23 Suffolk Road - <b><u>Conversion of Nos 15-23 Suffolk Road to three individual commercial units (retail or office use) at ground floor level (fronting Suffolk Road) with ten proposed residential units comprising of three maisonettes to the rear of the site and flats on the upper floors, including partial demolition.</u></b>	Harbour and Normanston
DC/24/3797/FUL	Ashley Downs School Ashley Downs - <b><u>Single storey modular building to be used as a classroom</u></b>	Harbour and Normanston
DC/24/3428/FUL	30 Kirkley Park - <b><u>Single storey rear/side extension</u></b>	Kirkley and Pakefield

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Reference	Address and Description	District Ward
DC/24/3512/FUL	4 - 5 Ashurst Place - <b><u>To install, two manually operated Weinor Cassita II full cassette folding arm awning. Awning size 7200mm x 1200mm projection 2100mm x 1200mm projection</u></b>	Kirkley and Pakefield
DC/24/3555/FUL	23 Green Drive - <b><u>Rear and side extension as well as internal works.</u></b>	Kirkley and Pakefield
DC/24/3565/FUL	11 Birds Lane - <b><u>Detached Annexe</u></b>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/24/3832/TCA	Flat 1 279 London Road South - <b><u>1no. Bay (T1 on plan) - Fell</u></b>	Kirkley and Pakefield
DC/24/3911/TCA	233 - 239 London Road South - <b><u>Proposal: 1no. Pine (T1 on plan) - Crown raise by 3m from building</u></b>	Kirkley and Pakefield
DC/24/3980/TCA	London Road Baptist Church Kirkley Park Road - <b><u>All works detailed in the submitted Tree Report compiled by David Gillett Tree Services, additionally 1no. Beech (T7 on Plan) - Fell</u></b>	Kirkley and Pakefield

**109. To consider renewal of the Asset of Community Value status of Dip Farm**

**110. Consultation**

110.1 Licensing of commercial operators of jet skis/water scooters within the East Suffolk district

110.2 To consider making a response to Post Office North Lowestoft NR32 1JA – 460136

**111. To consider support for Resident permit parking on Ipswich Road Lowestoft**

**112. To consider support for double yellow lines on NR33 9RE**

**113. Date and time of the next meeting - 18.45 Thursday 28 November 2024**

**114. Items for the next agenda**