

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 13 March 2025.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/82953809430>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/djIDNAUtYr8>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Regards,

Sarah Foote

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Sarah Foote, Acting Town Clerk

7 March 2025

Lowestoft Town Council
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AGENDA

178. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

179. To receive and consider acceptance of apologies for absence

180. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

181. Minutes

a. To consider the draft minutes of 27 February 2025.

182. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

183. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/25/0483/FUL	53 High Street - <u>Change of use from Class E(c)(iii) to Residential (Class C3) including demolition of the existing shop front and replacement with a new residential frontage including new windows and entrance door and replacement windows at first floor level</u>	Harbour and Normanston
DC/25/0495/FUL	Carpet Right North Quay Retail Park Peto Way - <u>Internal shop fit out including partitions, ceilings and associated MEP. Block up one rear fire exit. Replace rear shutter with double doors. New fascia signage. New totem signage.</u>	Harbour and Normanston
DC/25/0496/ADI	Carpet Right North Quay Retail Park Peto Way - <u>Illuminated Advertisement Consent - Two fascia signs affixed to front of unit. Two totem signs (one to each side of existing totem) affixed to totem at entrance to retail park (outside Burger King). Pink LED 'Goalpost' lighting to inside of window frames.</u>	Harbour and Normanston
DC/25/0500/ADI	46 London Road North - <u>Illuminated Advertisement Consent - Replace existing A0 panel display with 1no new 640x1120mm illuminated suspended double sided light box with flex-face material to be printed with image and finished black frame located internally within the store.</u>	Harbour and Normanston
DC/25/0521/FUL	46 London Road North - <u>Installation of 1no. new external AC condensing unit to be fixed on ground floor rear elevation and 2no new external AC condensing units to be fixed on first floor rear elevation.</u>	Harbour and Normanston
DC/25/0738/FUL	54-56 London Road North - <u>Change of use of part ground floor 54-56 London Road North from a vacant Class E unit to an Adult Gaming Centre (AGC) (Sui Generis) (SG)</u>	Harbour and Normanston
DC/25/0739/FUL	54-56 London Road North - <u>Minor alterations to the shopfront</u>	Harbour and Normanston
DC/25/0740/ADI	54-56 London Road North - <u>Illuminated Advertisement Consent - 1no. internally illuminated fascia sign and 1no. internally illuminated projecting sign.</u>	Harbour and Normanston

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Reference	Address and Description	District Ward
DC/25/0745/FUL	Barnards Meadow Barnards Way - <u>Refurbishment and Internal Alterations Affecting External Elevations to Changing Pavilion</u>	Harbour and Normanston
DC/25/0683/FUL	64 Ship Road - <u>Single storey rear extension</u>	Kirkley and Pakefield

b. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches.

Reference	Address and Description	District Ward
DC/25/0682/FUL	Flat 1 13 Marine Parade - <u>Replacement windows to ground floor front elevation and bedroom to rear elevation</u>	Kirkley and Pakefield

184. To receive a report from Cllr Jen Jones on the East Suffolk Planning Forum

185. Licensing

To consider the following application:

Renewal application for Street Trading License - Lamarti's Ice-cream – Links Road Car Park. To sell ice cream, lollies, soft drinks and confectionary. Monday to Sunday 12:00 to 18:00

186. To consider appointing a representative to attend a meeting of East Suffolk Town and Parish Councils on Thursday 10 April 18:30-20:30 at Snape Maltings

187. Date and time of the next meeting - 18.45 Thursday 27 March 2025

188. Items for the next agenda and close