

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 13 February 2025.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/84823456411>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/JKqCn9w6Jjk>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Regards,

Sarah Foote

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Sarah Foote, Acting Town Clerk

7 February 2025

Lowestoft Town Council
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18.45 on Thursday 13 February 2025

AGENDA

156. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

157. To receive and consider acceptance of apologies for absence

158. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

159. Minutes

a. To consider the draft minutes of 23 January 2025.

160. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

161. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/25/0100/FUL	314 Beccles Road - <u>Single Storey Rear Extension</u>	Carlton and Whitton
DC/25/0181/FUL	104 Corton Road - <u>Construction of garden room to replace existing timber garden room</u>	Gunton and St Margarets
DC/25/0260/FUL	15 Middle Way - <u>Internal alterations and rear extension to accommodate new kitchen and dining area. Enclose front porch to provide new entrance with cloakroom. Fit new windows and render building externally.</u>	Gunton and St Margarets
DC/25/0008/FUL	Barnards Meadow Barnards Way - <u>Resurfacing of the existing 3G pitch, in addition to increasing the pitch footprint on the northern side. Associated development comprising the installation of a fence around the new spectator area, along with other minor works and refurbishment</u>	Harbour and Normanston
DC/25/0126/FUL	Stanley House Stanley Street - <u>Change of use of first floor to a 4-bedroom House in Multiple Occupation (HMO). Associated external works to provide a bin store and cycle store.</u>	Harbour and Normanston
DC/24/4500/FUL	43 Sandringham Road - <u>Conversion of existing offices to ground floor flat and external alterations</u>	Harbour and Normanston
DC/24/4521/P3MA	29 Hervey Street - <u>Prior Notification - Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) - office circa 50 sqm into a 1 bedroom flat.</u>	Harbour and Normanston
DC/24/4498/ADN	Unit 1C North Quay Retail Park Peto Way - <u>Non-Illuminated Advertisement Consent - External sign on top of the existing canopy and poster frames on external front elevation</u>	Harbour and Normanston
DC/25/0047/FUL	65 Pakefield Street - <u>Removal of existing seating area and construction of side extension to facilitate new class E (c) (iii) Barber Shop.</u>	Kirkley and Pakefield

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Reference	Address and Description	District Ward
DC/25/0091/FUL	28 Silverwood Close - <u>Retrospective planning application for change of use from games room to home office</u>	Kirkley and Pakefield
DC/25/0096/FUL	125 Kimberley Road - <u>Proposed two storey rear extension</u>	Kirkley and Pakefield
DC/25/0101/FUL	4 Saxon Road - <u>Proposed front and side extension and re-roofing of garage</u>	Kirkley and Pakefield
DC/25/0167/FUL	83 Carlton Road - <u>Extensions, amended driveway and associated works</u>	Kirkley and Pakefield
DC/25/0224/FUL	64 Stradbroke Road - <u>Proposed annex</u>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/25/0271/TPO	2 Gunton Cliff - <u>TPO No. 162 1991 - A1 1no. Group of Holly (G1 on plan) - Reduce height by approximately 0.5m and trim sides. 1no. Holly (T1 on plan) - Fell</u>	Gunton and St Margarets
DC/25/0321/TCA	Forton House 7 St Peters Road - <u>1no. Lime (T1 on plan) - Re-Pollard</u>	Kirkley and Pakefield
DC/25/0323/TPO	16 Thornham Close - <u>TPO No.50 1983 - T18 & T19. 1no. Oak (T1 on plan) - Reduce branches property side by approx. 3m, crown thin by approx. 25%, remove deadwood. 1no. Oak (T2 on plan) - Reduce branches property side by approx. 2.5m, crown thin by approx. 25%, remove deadwood.</u>	Kirkley and Pakefield

162. To receive a report from Cllr Jen Jones on the East Suffolk Planning Forum

163. To note the updated National Planning Policy Framework and the new standard method to calculate Indicative Local Housing Need

164. Date and time of the next meeting - 18.45 Thursday 27 February 2025

165. Items for the next agenda and close