

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 12 September 2024.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/87494248926>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/v8FLBB8viiY>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

Regards,

Sarah Foote

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Sarah Foote, Acting Town Clerk

6 September 2024

Lowestoft Town Council
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AGENDA

63. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

64. To receive and consider acceptance of apologies for absence

65. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

66. Minutes

a. To consider the draft Minutes of 8 August 2024.

67. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

68. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/24/2175/FUL	104 Corton Road - <u>Single Storey Rear Extension</u>	Gunton and St Margarets
DC/24/2205/FUL	30 Oulton Road - <u>Installation of dropped kerb and retrospective planning application for driveway at the front of the property</u>	Gunton and St Margarets
DC/24/2952/FUL	5 The Meads - <u>Single Storey Extension</u>	Gunton and St Margarets
DC/24/2998/FUL	15 Clovelly Rise - <u>Proposed single storey extensions and a detached garage/store</u>	Gunton and St Margarets
DC/24/2752/FUL	Christ Church Christ Church Square - <u>Replace the existing west porch with a foyer that includes toilets and milling space. Create new steps suitable for ambulant disabled, up into the parish office. Create four car parking spaces of which two will be for inclusive access.</u>	Harbour and Normanston
DC/24/2827/FUL	58 High Street - <u>Conversion of a shop and ancillary storage space at ground floor level to a 2 Bedroom Self Contained Flat at the rear and an office at the front</u>	Harbour and Normanston
DC/24/2853/FUL	24 Bramfield Road - <u>Single storey rear extension and two storey front extension</u>	Harbour and Normanston
DC/24/2896/P3MA	44 Alexandra Road - <u>Prior Notification - Change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (Use Class C3) - From Office to Residential.</u>	Harbour and Normanston
DC/24/2945/FUL	175 Rotterdam Road - <u>Single storey rear extension.</u>	Harbour and Normanston
DC/24/2058/FUL	19 Kirkley Run - <u>Rear single and two storey extensions</u>	Kirkley and Pakefield

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Reference	Address and Description	District Ward
DC/24/2349/FUL	151 Stradbroke Road - <u>Single storey side extension</u>	Kirkley and Pakefield
DC/24/2995/FUL	148 Blackheath Road - <u>Single storey rear extension</u>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/24/3143/TPO	289 Yarmouth Road - <u>TPO/157/2022 - T13 1no. Oak (Oak on plan) - 2-3m whole tree reduction.</u>	Gunton and St Margarets

c. To note the recommendations made under delegated authority when the Planning Committee did not meet on 22 August 2024:

Reference	Address and Description	District Ward
DC/24/1424/FUL	42 Westland Road - <u>Erection of garage and boundary fence</u>	Carlton and Whitton
It was agreed to recommend approval of the application.		
DC/24/2818/FUL	1 Carnoustie Drive - <u>Existing garage (currently an Annexe) to be converted into a hair salon, with 1 hairdresser working on 1 client at a time.</u>	Carlton and Whitton
It was agreed to recommend approval of the application.		
DC/24/2785/FUL	13 Gunton St Peters Avenue - <u>Loft conversion, roof lights and front dormer</u>	Gunton and St Margarets
It was agreed to recommend approval of the application.		
DC/24/2431/FUL	Former Cold Store Whapload Road - <u>Alterations including Windows to First Floor to replace Existing Louvres, and redundant Roller Shutter Door at First Floor Level to be removed and cladding reinstated. All aforementioned form part of the works to upper floor office, acting as the final part of the buildings conversion from the former cold store.</u>	Harbour and Normanston
It was agreed to recommend approval of the application.		
DC/24/2728/FUL	9 Elizabeth Close - <u>Single Storey Rear Extension and Loft Conversion</u>	Harbour and Normanston
It was agreed to recommend approval of the application.		
DC/24/2563/ADI	233 - 239 London Road South - <u>Illuminated Advertisement Consent - 1 x halo illuminated letter and non illuminated fascia, 1 x non illuminated fascia, 1 x window graphic</u>	Kirkley and Pakefield

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It was agreed to recommend approval of the application.		
DC/24/2758/FUL	13 Mount Pleasant - <u>Extension and alterations. Construct single storey side extension.</u>	Harbour and Normanston
It was agreed to recommend approval of the application.		
DC/24/2857/FUL	29 Grayson Avenue - <u>Two-storey rear extension & front storm porch</u>	Kirkley and Pakefield
It was agreed to recommend approval of the application.		

69. To consider support for double yellow lines on the corners of Huntingdon Close NR33 7BN out to Grayson Avenue NR33 7BB

70. To consider a response to the following consultations:

- a. East Suffolk Council consultation on House in Multiple Occupation Exceptional Circumstances Guidance Note
- b. The revised Street Trading consultation

71. Licencing

71.1 To consider the following Licencing Application:

71.1.a. Renewal application for Street Trading Licence – Lamarti’s Ice-cream – To sell ice cream, lollies, soft drinks and confectionary. Monday to Sunday 12:00 to 19:00

72. To note correspondence with ESC regard application DC/24/2276/FUL and consider support of the planning officer’s recommendation

73. Date and time of the next meeting - 18.45 Thursday 26 September 2024

74. Items for the next agenda