

**Lowestoft Town Council**  
**Extraordinary Full Council Meeting**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18:30 on 3 October 2024**

**MINUTES**

**Present:** Cllrs Nasima Begum (Mayor), Neil Coleby, Janet Craig, John Murray, Andy Pearce, Bernadette Rappensberger, Nick Webb and Elise Youngman

**In attendance:** Lauren Elliott (Senior Committee and Project Clerk)

**Also in attendance:** Emma Bellward (Marina Theatre Project Manager) (Remotely)

**Public:** There were no members of the public in attendance

**116. Welcome**

The fire evacuation procedure and public right to report were explained, and the meeting was welcomed.

**117. Approval of apologies for absence from any Councillors not in attendance**

Apologies were received from Cllrs Sonia Barker, Connor Blowers, Robert Breakspear, Wendy Brooks, Jen Jones, Christine Moore, Christian Newsome, Paul Page, Graham Parker, John Pitts and Deborah Ray, with reasons provided. Cllr Keith Patience had not provided apologies and was absent. Cllr Webb proposed approval of the apologies received; seconded by Cllr Rappensberger; all in favour.

**118. Declarations and dispensations**

118.1. Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda – There were none.

118.2. Written requests for dispensations for interests and note dispensations granted – There were none.

**119. The draft minutes and confidential note of the Full Council meeting on 24 September 2024**

Cllr Pearce proposed approval of the minutes and confidential note; seconded by Cllr Rappensberger; six Councillors voted in favour; two Councillors abstained from the vote.

**120. Public forum**

No advance comments had been received and there were no members of the public in attendance. It was noted that the Marina Theatre Project Manager was in attendance via the webinar, but had no comments to make at this point in the meeting.

**121. Recommendations from the Marina Theatre Project Committee:**

121.1. Appointing the main build contractor (confidential) – To be considered during the confidential session.

121.2. Funding options and terms (confidential) – To be considered during the confidential session.

**122. Date of next meeting**

22 October 2024 at 18:30

It was noted that an Extraordinary Full Council meeting would be taking place on 8 October at 18:30.

**123. Items for the next agenda and close**

Councillors were asked to send any requests to the office.

Cllr Pearce proposed to move the meeting into confidential session; seconded by Cllr Webb; all in favour.

**124. Resolution to close the meeting to the public:**

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124.1. Any matters, including those above as required:

121.1. Appointing the main build contractor (confidential) – There was a confidential discussion regarding the appointment of the main build contractor. Cllr Pearce made four proposals, each seconded by Cllr Coleby. All proposals were unanimously approved.

121.2. Funding options and terms (confidential) – There was a confidential discussion regarding the funding options and terms. Cllr Pearce made a proposal which was seconded by Cllr Coleby and unanimously approved.

The meeting was closed at 18:58.

Signed: .....

8 October 2024