

# Lowestoft Town Council

For the attention of all Councillors

You are summoned to attend an Extraordinary Full Council meeting of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18:30 on 4 February 2025.

**The meeting is held in accessible premises and open to the public and press to attend.**

Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting.

Members of the public can join the meeting remotely via the following link:

<https://us02web.zoom.us/j/82967408397>. The

meeting can also be observed via YouTube on the following link:

<https://youtu.be/UE023pVw5q0>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with relevant interests in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

*N. Begum*

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Nasima Begum, Chair

30 January 2025

# Lowestoft Town Council

## Full Council Meeting

First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE

18:30 on 4 February 2025

### AGENDA

#### **222. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public of the right to report.

#### **223. To receive and consider approval of apologies for absence from any Councillors not in attendance**

#### **224. Declarations and dispensations**

224.1. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable interests from councillors on items on the agenda

224.2. To consider written requests for dispensations for interests and note dispensations granted

#### **225. To consider the draft minutes and confidential note of the Full Council meeting on 17 December 2024**

#### **226. Public forum**

An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public.

#### **227. Finance and Governance**

227.1. Payments for approval, including the following:

227.1a. The purchase of two replacement Dennis mowers, within a maximum budget of £14,570 plus VAT

#### **228. Marina Theatre**

228.1. To consider the following in relation to the Marina Theatre Redevelopment Project:

228.1a. Receive and note the January 2025 progress report from the Project Manager

228.1b. Project variations, including installation of front of house office and buggy store, and associated costs

228.2. To consider costs of repairs to the external canopy (main theatre building)

#### **229. To consider the following legal and governance matters (confidential):**

229.1. To note the January 2025 legal update report

229.2. To consider matters relating land ownership and coastal defence (confidential)

229.3. To consider any land transfers or lease arrangements

229.4. To consider forming a Working Group to give consideration to legal opinion on pending leases, and progress on behalf of Full Council (confidential)

229.5. To consider the meeting paper on Councillor allowances

229.6. To consider the English Devolution White Paper

229.7. To consider a response to the consultation on Strengthening the Standards and Conduct Framework for Local Authorities in England

229.8. To appoint three Councillors to attend the East Suffolk Council Town Council's Conference on 27 February.

#### **230. Personnel**

230.1. To consider any recommendations from the Personnel Committee regarding the following:

230.1a. Staff terms and conditions (confidential)

#### **231. Date of next meeting**

25 February 2025 at 18:30

# **Lowestoft Town Council**

## **Full Council Meeting**

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**18:30 on 4 February 2025**

**232. Items for the next agenda and close**

**233. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal and employment issues relating to the matters on this agenda, including the following:**

**233.1. Any matters, including those above as required**