

### Health and Safety

Policy
Defibrillator
Health and Safety
Legionella Control and Water Hygiene
Councillor Wellbeing
Pandemic Contingency and Recovery
Risk Assessment and Management
Water Management

### Defibrillator

It was suggested bleed kits be considered for addition in the policy, perhaps with a statement that the provision of bleed kits would be on a case-by-case basis.

Alternatively, the policy could be evolved as an emergency policy with a section on defibrillators.

A query was raised regarding section 4.1c and how frequently training was undertaken. The Acting Town Clerk confirmed contact details were held for organisations who could provide training and it was suggested the training be made available on an annual basis.

Section 5.1 referred to guidance from the *Cardiopulmonary Resuscitation, Automated Defibrillators and the Law 2018* and it was requested officers check if that was the latest iteration of the guidance.

Section 6.3 would need to amend Community Safety as a Sub-Committee.

It was suggested section 9.2 be reviewed for rewording, perhaps with a clearer disclaimer on circumstances where Lowestoft Town Council would not accept liability. Alternatively, 9.2 could be merged with the last bullet point on section 5.1.

Annex 1 needed to be reviewed with regards to the photos and layout. It was requested there be a page break for Annex 1 so it would be separate from the main policy, and the photos be updated with the newly installed defibrillators.

### Health and Safety

As this policy had been implemented in September 2024 and was overseen by the Health and Safety Consultant, there was no need to review the policy for the civic year and it was suggested the review be deferred to 2025/2026.

### Legionella

It was requested this policy be reviewed by the Health and Safety Consultant, the Facilities and Contracts Manager and the Parks and Grounds Maintenance Manager. In their reviews it was requested they consider elements such as Full Council's recent resolution on water butts and whether the current policy or required updating.

### Councillor Wellbeing

Lowestoft Town Council was reviewing the scope and implementation of the policy in conjunction with an external Consultant, who may be able to provide recommendations on the policy.

It was requested section 2.6 be amended to the matters being considered by the Personnel Committee (on behalf of Full Council) in conjunction with the Clerk.

**Pandemic**

It was suggested this policy be archived as various policies already dealt with emergency contingency.

**Risk Assessment**

It was requested this policy be circulated and send directly to the Finance and Governance Committee as it was a governance policy.

A suggestion was made to relocate the risk table which would be cross-referenced by the policy.

**Water Management**

This was a draft policy.

It was requested this policy be sent to the Climate and Ecological Emergency Committee and ask the members to consider if the policy draft should instead be built into the Climate Action Plan.