

## Item 111 Policy Reviews

Thoughts from Cllrs Nasima Begum and Wendy Brooks on the following policies

### Civic

Policy
Arts
Conferring the Title of Honorary Freemen and Freewomen
Conferring the Title of Honorary Freemen and Freewomen – Post award
Heritage Plaques

### Public Engagement

Policy
Community Engagement
Media
Noticeboard Protocol
Social Media

### Arts

Cllrs Begum and Brooks suggested item 3.6 be amended with the wording 'both rural and urban and' deleted as there was no rural community in Lowestoft.

### Conferring the Title of Honorary Freemen and Freewomen Conferring Title

Cllrs Begum and Brooks had no comments on this policy.

### Conferring the Title of Honorary Freemen and Freewomen – Post award Post Award

Cllrs Begum and Brooks had no comments on this policy.

### Heritage Plaques

Cllrs Brooks suggested 4.1 be placed at the end of Section 4.

Cllr Begum suggested 2.4 be removed as most of the details were already covered under 2.1.

### Community Engagement

Cllrs Begum and Brooks suggested the Noticeboard Protocol be referenced in this policy.

Cllr Brooks suggested 6.3 be reworded to state Lowestoft Town Council would contact the Lowestoft Journal for appropriate press releases.

### Noticeboard Protocol

Cllrs Begum and Brooks suggested the protocol be reviewed with excessive or repetitive information to be removed.

Officers will need to update the list of noticeboards (e.g. Rosedale Park, Fen Park, Clarks Lane and St Margarets).

Cllr Begum noticed 1.2 (bullet point 6) 'offence comments' needed to be amended to 'offensive comments'.

Cllrs Begum and Brooks suggested under 1.3 the example sentence ('where an event date has passed') be removed. The second sentence of 1.3 be split into two separate items ('no material is to be displayed without adherence to the above criteria' becomes item 1.4 and 'any unauthorised notices of fly-posting will be immediately removed' becomes 1.5.

Then the final point of that section (1.4) becomes 1.6.

### **Media**

Cllrs Begum and Brooks felt section 6 needed to be reviewed by officers to clarify when different members (i.e. the Clerk, the Chair and the Committee Chair) are responsible for reviewing media releases.

Cllrs Begum and Brooks suggested 6.7 be removed as it was already covered under 6.3 and 6.6.

Cllr Begum suggested 9.0 be amended to only refer to the separate Social Media Policy, with 9.1-9.4 to be removed.

### **Social Media**

Cllrs Begum and Brooks felt the policy needed to be completely re-written as it was initially written to be a protocol document.

Cllr Begum, as an example, suggested 3.3 be removed as the listing of types of social media was no longer required.