



Barge Preservation Community Project

Name of the group – **Barge Preservation Community Project CIC**

The Aims of the Group :

1. **To restore a 1928 Barge as a Cafe and wellbeing support space.**
2. **To improve community health and reduce loneliness.**
3. **To teach new skills and improve confidence.**

To further these aims the steering group shall have the power to:

- 1]** Obtain, collect and receive money or funds by way of donations, grants and any other lawful method towards achieving the aims of the group.
- 2]** Co-operate with, support and work in partnership with other local – statutory authorities, community groups, charities and businesses in common effort to carry out the aims of the group.
- 3]** Do such lawful things as will further the aims of the group.

The group members will consist of:

A

- i)** Individuals over the age of 18 interested in furthering the aims of the group subject to our safeguarding guidelines. (policy)
- ii)** Other voluntary, community or business body the steering group agree to, interested in furthering the groups work.

B

Every member shall have one vote for steering group and for quarterly meetings including the AGM.

C

The steering group may unanimously terminate the membership for good reason (or as quorate 5 members) individual or organisation with the right of that individual to be heard by the steering group, accompanied by a friend or family member before any decision is made.

D

Membership volunteers and helpers will be individually required to complete a basic application form.

Members will come from 1 hour travelling distance from Lowestoft where we are based.

A member is a person who agrees to abide by the policies and procedures set by the steering group in order to gain the rights given in the policies and is thereby eligible to attend the AGM and have a vote.

The group will adhere to principles of data protection, as detailed in the data protection act 1998. Personal data will be safeguarded and only used with a member's consent.

Quorum for Directors' meetings

At a Directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.

The quorum for Directors' meetings may be fixed from time to time by a decision of the Directors, but it must never be less than three, and unless otherwise fixed it is three.

If the total number of Directors for the time being is less than the quorum required, the Directors must not take any decision other than a decision:

To appoint further Directors; or to call a general meeting so as to enable members to appoint further Directors.

Decision-making at meetings

Questions arising at a Directors' meeting shall be decided by a majority of votes.

In all proceedings of Directors each Director must not have more than one vote.

Equality and Diversity Policy

A copy of the equality and Diversity policy for the Barge Preservation Community Project – will be displayed in the rest area.

We will not discriminate on grounds of age, gender, gender reassignment, race or colour, sexual orientation, religion, marital or political belief. (Unless an exemption is required as deemed appropriate in the equality act).

Management of Project

Ownership of the physical barge - 51% owned by the William Gilroy Trust in partnership with the Barge Preservation Community Project. 49% of revenue made will be reinvested into helping the community including those with mental health struggles and disadvantaged families. Grants funding will allow this amount of reinvestment and avoid the need for private investment and keep the money in the local economy.

a) The steering group will represent the needs of the group at the various project phases.

i) Preparing the Barge for fitting

ii) Fitting out the Barge as a Cafe

iii) Running the cafe and wellbeing facility at the quayside.

b) New steering members can be co-opted by the steering group vote.

c) The committee/steering group shall consist of a chair, (floating position for training purposes) treasurer, secretary, and at least one wellbeing representative and two skills and/or training members.

d) The committee shall meet at least 4 times a year.

e) At least 5 members must be present at a quarterly meeting to be able to make decisions.

f) A proper record of all transactions and meetings shall be kept and made accessible to members.

General Meetings

1. An Annual General Meeting shall be held 12 months from the date of adoption of this constitution and each year thereafter.
2. Notices of the AGM meeting and the groups financial position shall be circulated to members at least 3 weeks before the meeting.
3. A special general meeting may be called at any time at the request of the steering group or of more than a quarter of the membership, a notice explaining this will be sent to members in time to respond.
4. 10 members or more present shall enable a special meeting to go ahead.
5. Proposals to change the constitution must be in writing to the secretary giving adequate notice before the meeting and 2/3rds of those present must approve the change by vote.

Finance

The funds of the group will be divided into 3 streams.

1. The monies to be repaid to the trust for the barge ownership and running costs – a separate trust.
2. The funds to operate the volunteer works on the project.
3. As funding is secured, any works already paid for by William Gilroy shall be invoiced to the Barge Community Project as reparation for monies already spent.

a/) The Association funds including all donations, subscriptions and grants, shall be paid into an account operated by the steering group.

All cheques drawn on the account must be autographed by at least 2 of the names on the account.

b) The funds of the group shall only be used to further the aims of the group.

c) A current record of all income and expenditure will be kept.

d) Members will not (unless employed in phase 3 the cafe) receive monies or property from the group unless to refund reasonable out of pocket costs.

Dissolution

a) The group may be dissolved by a resolution passed by a simple 2/3 majority of those present at a special general meeting.

b) If confirmed the steering group shall distribute any assets remaining, (after paying any liabilities) to other groups or organisations that have similar aims to the Group or some other charitable purpose(s) as the group may decide. The Barge will be available to purchase with profits being distributed evenly other groups or organisations that have similar aims.

Setting up of the CIC

Adopted on 30th August 2024 by the people whose signatures appear below. They are the quorate members representing the steering group.

Signed by-

Steering Group Members :

Secretary: REDACTED

Chair: REDACTED

Safeguarding Lead and Director: REDACTED

Director: REDACTED

Equality and Diversity Lead and Director – REDACTED

Health and Safety Lead – REDACTED

other Steering group members :-

REDACTED

REDACTED

REDACTED

Independent witness - REDACTED - Excelsior Trust manager

Barge Preservation Community Group Excelsior Trust Yard, Harbour Road, NR32
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