

THE CONSTITUTION
OF
ST. LUKE'S WHITTON PANTRY

The St Luke's Pantry will be managed and operated within the Oulton Team Ministry of the Church of England. St Luke's is a constituent church of the team. St. Marks PCC, under which St Luke's operates is a Registered Charity No 1131698

The finances of the Pantry will be held within the sub accounts of St Luke's as a Restricted Fund.

The Treasurer will oversee the accounts and be appointed by the St Mark's Parochial Church Council at the Annual Parochial Church Meeting.

The Accounts will be audited annually by an Auditor appointed by the St Mark's Parochial Church Council.

The Pantry will operate within the St Luke's building. It will be staffed by volunteers under a leader approved by the Rector.

Statutory requirements on Health and Safety, Hygiene and Food Handling will be adhered to and updated when changes in regulations require.

The Pantry will operate according to the Safeguarding Policy required by the Church of England. In St Luke's Church the name and position of the approved Church's Safeguarding Officer will be clearly displayed.

Each customer using the Pantry will be issued with a letter which sets out the conditions for subscribers (Copy attached).

The customers will also sign a Consent Form in accordance with UK Law on Data Protection. Their consent can be changed or withdrawn at any time (Copy attached)

Dissolution.

If the St Luke's Whitton Pantry shall cease to operate, the remaining assets (i.e. the residue stock of food items) will be distributed free on a fair basis to any current subscribers; any remaining items will be donated to the local Foodbank.

Dated: 14.07.2024