

Lowestoft Town Council Grant Awarding Policy Grant Application Form

Please complete this form and send it with:

a. Your Equality Policy, or equivalent (and Safeguarding Policy if project relates to young and/or vulnerable people)

b. Your constitution or equivalent

to The Town Clerk, Lowestoft Town Council, First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE or e-mail admin@lowestofttowncouncil.gov.uk

About your organisation. Insert 'yes' or 'no' and/or provide additional information where relevant
Name of organisation

Name of account to which

payment to be made (explain if not your organisation's name)

[Lowestoft North cliff Community Garden](#)

[REDACTED](#)

What does your organisation do? (100 words max)

[To restore and re-develop a large possibly 600 year old terraced garden on Lowestoft North Cliff. The restoration aims to recreate a "Hanging Garden" space along the lines shown in 18th century etchings, with vegetable and flower beds, fruit trees and small shrubbery planting distributed across the terraces.](#)

[Within the garden plans we will include walkways and viewing points to facilitate recreational use for local residents and tourists. To support the heritage aspect we will provide information boards and leaflets to support the Heritage aspects of this space and its surrounds.](#)

What relevant local area does your organisation cover?

[Lowestoft but in particular former North Lowestoft HAZ area](#)

Who are the main beneficiaries of your work? [The people of Lowestoft](#)

Are you a charity? [Yes](#)

If yes, describe the type of charity [CIO Gardening and restoration](#)

If registered, what is the charity number? 1210028

Not-for-profit? YES

Organisation income (last complete financial year) New organisation so not available

Organisation expenditure (last complete financial year) New organisation so not available

Contact Details

Name REDACTED

Address REDACTED

Telephone number/s REDACTED

E-mail REDACTED

Position within organisation Trustee

Explain how you are authorised to make this application on behalf of the organisation Lead trustee

About your project

Please provide details of the project and how the project will benefit the people of Lowestoft (250 words max). TO PROVIDE FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION BY PROVIDING AN AREA FOR USE AS A COMMUNITY GARDEN AND OTHER ACTIVITIES FOR INDIVIDUALS IN LOWESTOFT AND THE SURROUNDING AREA, WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.

Total cost of project £125

Breakdown of cost NA

What specifically would the grant from the Council fund? [Public liability insurance](#)

Have any funds been requested/agreed from other sources? Provide details [NO](#)

When are the funds required? [October 2024](#)

Project start date [October 2024](#)

Project completion date — [one year later](#)

Compliance Agreements (insert 'YES' to indicate your agreement to the questions below. If you do not intend to comply, insert 'NO'.)

Do you authorise us to hold and use information that you have provided, for the purpose of processing and monitoring this grant application? You can ask us for details of the information we use for this purpose at any time. [yes](#)

Do you acknowledge that if you provide false or misleading information in your application or at any point in the life of any grant, we will provide information to relevant enforcement agencies and take any action to recover any funds and damages, as we deem appropriate? [Yes](#)

Do you authorise us to use information about your project and organisation as part of our publicity and promotion of our grants programme? [Yes](#)

Do you agree to acknowledge the Council appropriately on all of your related publicity and promotional material including posters, advertisements, press releases and leaflets? [Yes](#)

Do you agree not to distribute funds granted to any other organisation, other than as agreed as part of the grant award? [Yes](#)

Do you agree to report the outcome and impact of the grant to the Council as required in the Council's Grant Awarding Policy? [Yes](#)

Do you agree that any grant awarded will only be used for the purpose for which it was given and in compliance with any conditions applied? [YES](#)

Signed REDACTED

Date 30 09 2024