

Email correspondence from Disability Advice North East Suffolk regarding surplus from their grant

We were very fortunate and grateful to have received a grant of £10k from Lowestoft Town Council towards decorating and furnishing the additional space we have taken on and re fitting the kitchen. This has all taken place and we are now using the space for Craft groups, mindful colouring groups, Carers support group, Easy IT course, Workability in Waveney and have many more things planned which includes working closely with Louise Hamilton Centre and other organisations.

Our new hub will provide a safe space for people with a Disability, long term health conditions and carers in our community.

The reason for my email is to inform you that we have £3k left over from the grant LTC provided. I wanted to know if LTC would like this amount paid back, or if we can use it for something else?

As we have taken over the whole building, we are now responsible for maintaining the intruder alarm, fire alarm, fire extinguishers, emergency lighting, Legionella assessment, H& S assessment, Fire risk assessment along with some training. This is a cost of £2798 in the first year, and I am asking if we could use the surplus money for this, so we can get off on the right foot this year. Moving forward these costs will be built into our budget.

I look forward to hearing back from you.

REDACTED

Manager
Disability Advice *North East Suffolk*