

Lowestoft Town Council
Meeting of the Community Safety Sub-Committee
First Floor, Hamilton House, Battery Green Road, Lowestoft NR32 1DE
13.00 on Wednesday 18 September 2024

MINUTES

Present: Cllrs Jen Jones (Chair), Andy Pearce and Elise Youngman

In Attendance: Sarah Foote (Acting Town Clerk)

16. Welcome

The fire evacuation procedure and public right to report was explained and the meeting was welcomed.

17. To receive and consider acceptance of apologies for absence

Cllr Webb was absent with no apologies received.

18. Declarations of Interests and dispensations

18.1. To receive declarations of disclosable pecuniary, other registerable and non-registerable Interests from Councillors on items on the agenda and to note that there are no written requests and grants of dispensations for disclosable pecuniary interests – There were no declarations.

19. To consider the draft minutes and confidential note of the meeting of 1 August 2024

Cllr Pearce proposed approval; seconded by Cllr Jones; all in favour.

20. Public forum

20.1. An opportunity for the public to make comments on any matters on this agenda, and to consider any advance comments from the public – Non advanced comments had been received and no members of the public were in attendance.

21. Finance

21.1. To review any expenditure by this Sub-Committee from its delegated budget – The expenditure report was noted.

21.2. To consider budget requirements for the 2025-2026 financial year and make a recommendation to Budget and Loan Working Group for consideration – It was expected that a defibrillator budget would be required for as long as there are assets where the local community would benefit from access to a defibrillator. The Sub-Committee would need to understand the options for CCTV, whether to buy into an East Suffolk Service or for Lowestoft Town Council (LTC) to purchase its own CCTV system. The Facilities and Contracts Manager would explain the legal requirements regarding data protection, other responsibilities and the required budget for CCTV in a report for the next meeting. An agreed position would be required before the end of the calendar year.

22. To consider measures to improve the security of the Town Council's assets, including the following:

22.1. To note vandalism and crime record of Town Council assets and consider which sites to prioritise – The vandalism report was reviewed.

23. Defibrillators:

23.1. To note the sites considered for defibrillator installation for 2024-2025 – Officers had reviewed the sites and suggested Clarkes Lane, Gunton Community Hall, Uplands, Walmer Road and Britten Road/Whitton Green. The Sub-Committee agreed with these suggestions.

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24. Date of the next meeting

Wednesday 20 November 2024 13:00

25. Items for the next agenda and close

- 26. To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting on the grounds that publicity would be prejudicial to public interest by reason of the confidential nature of the business to be transacted, namely any legal issues relating to the matters on this agenda**

The Chair closed the meeting at 13:25

Signed:

20 November 2024