

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 9 November 2023.

**The meeting is held in accessible premises and open to the public and press to attend.** Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/81382492912>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/ZJbXLRu9bZk>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*S. Bendix*

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Shona Bendix, Town Clerk  
3 November 2023

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
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## AGENDA

### 104. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

### 105. To receive and consider acceptance of apologies for absence

### 106. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

### 107. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

### 108. Minutes

a. To consider the draft Minutes of 26 October 2023.

### 109. Planning applications

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/23/4007/LBC	Boudreaux Lodge 18 Whitton Close - <b><u>Listed Building Consent - Replacing the roof covering to the front and rear pitches of the front gable, external crack repair to the front elevation and left flank, internal crack repair to the two front bedrooms and the lounge, replacing the ceiling to the front right bedroom, replacing the wall plaster to part of the same bedroom and decorations to the damaged rooms</u></b>	Carlton and Whitton
DC/23/4186/FUL	19 The Ridgeways - <b><u>Porch</u></b>	Carlton and Whitton
DC/23/3925/FUL	Oakland View 162 Yarmouth Road - <b><u>Retrospective Application - Covered BBQ area.</u></b>	Gunton and St Margarets
DC/23/4081/FUL	313 Yarmouth Road - <b><u>Roof extension to gable end for loft conversion (App DC/23/1374/FUL) now with Dormer added to plans.</u></b>	Gunton and St Margarets
DC/23/3859/FUL	14 Beach Road - <b><u>Change of Use from residential to HMO</u></b>	Harbour and Normanston
DC/23/3985/P3MA	43 Raglan Street - <b><u>Prior Notification - Part conversion of rear section of ground floor to create a self contained 1 bedroom flat.</u></b>	Harbour and Normanston
DC/23/3994/FUL	74 Somerton Avenue - <b><u>Construction of two storey dwelling and all associated works.</u></b>	Harbour and Normanston
DC/23/4168/FUL	First Floor Flat 86A Love Road - <b><u>Sub-division of first floor two bedroom flat, incorporating roof space to form 2No. self-contained flats.</u></b>	Harbour and Normanston
DC/23/3941/FUL	8 St Peters Road - <b><u>Replace rotten windows to front of house</u></b>	Kirkley and Pakefield

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b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/23/3922/TPO	112 Corton Road - <b><u>Light tree pruning required to create 0.5m circumference line of sight from Openreach telecoms pole DP331 to 112 Corton Road to allow CityFibre to install new fibre cabling to the property.</u></b>	Gunton and St Margarets
DC/23/3898/TCA	35 Kirkley Park Road - <b><u>2no. Hornbeam (T1 and T3 on plan) - Crown reduction by up to 2 metres to bring away from neighbouring property and maintain shape 1no. Sycamore (T2 on plan) - Crown reduction by up to 2 metres to bring away from neighbouring property and maintain shape</u></b>	Kirkley and Pakefield
DC/23/4063/TPO	29 Thornham Close - <b><u>WDC TPO 1983(50) T1 T2 Oak - Reduce and reshape select over extending laterals by 2.5m, thin by removal of epicormic growth and remove dead wood Reason - Reduce encroachment onto garden and neighbouring property, increase light transmission</u></b>	Kirkley and Pakefield
DC/23/4169/TCA	Kensington Gardens Adjacent Kirkley Cliff Road - <b><u>T1: Sycamore. Large area (1.2m x 50cm) part missing bark on park side of stem with further smaller areas around the base. Bark above large would also dead but attached. West half of crown &gt;50% dead. opposite half of crown has 70% expected foliage. Tree is tagged with tree tag No.277. To be felled.</u></b>	Kirkley and Pakefield
DC/23/4201/TPO	31 Thornham Close - <b><u>T1 Oak - Reduce and reshape over extending laterals by 2.5m. Remove epicormic growth and dead wood. TPO 1983 No.50 Reason - Reduce encroachment onto neighbouring property and road side. Reduce risk of branch failure in strong winds.</u></b>	Kirkley and Pakefield

c. To note the following recommendations made under delegated authority when the Planning Committee would have been inquorate on the meeting 12 October 2023:

Reference	Address and Description	District Ward
DC/23/3668/FUL	13 Clover Way - <b><u>Retrospective Application - Single Storey Rear Extension. Conversion Front roof hip to form Gable and open covered front porch</u></b>	Gunton and St Margarets
The Council did not submit a recommendation for this application.		
DC/23/3635/RG3	Jubilee Parade - <b><u>Temporary siting of WC facilities and cafe on Jubilee Parade for duration of construction works to new two storey facility. Temporary relocation of beach huts as indicated on drawings</u></b>	Kirkley and Pakefield
It was agreed to recommend refusal. The Council were concerned there was no permission in place for the construction of the proposed new two storey building and wished to support the response from the Environment Agency and the evaluation of the Flood Risk Assessment.		

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**110. Consultations**

To consider responses to the following consultations:

- a.** East Suffolk Council renewal of Public Space Protection Order – Dogs on Leads
- b.** The proposed Lowestoft Tidal Barrier Order
- c.** East Suffolk Council Street Trading Policy

**111.** Date and time of the next meeting – 18.45 Thursday 23 November 2023.

**112.** Items for the next agenda.