

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 26 October 2023.

**The meeting is held in accessible premises and open to the public and press to attend.** Those attending shall be informed that the meeting may be reported on (including recording, photographing and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/82627076909>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/0uYtx23ty9Y>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*S. Bendix*

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Shona Bendix, Town Clerk

19 October 2023

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18.45 on Thursday 26 October 2023**

**AGENDA**

**93. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**94. To receive and consider acceptance of apologies for absence**

**95. Declarations of Interests and dispensations**

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

**96. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**97. Minutes**

a. To consider the draft Minutes of 12 October 2023.

**98. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/23/3881/FUL	1 Delius Close - <b><u>Single story rear extension. Existing conservatory will be removed and replaced with new extension.</u></b>	Carlton and Whitton
DC/23/3400/FUL	315 Whapload Road - <b><u>The proposal sets out the plans for a refurbished, reduced commercial unit with trade counter type frontage to 315 Whapload Road, removing the smaller protrusions to the front (South). The proposal is 784m2 (GEA) Use Class E(a). This proposal includes the demolition of 250.1m2 (GEA) commercial space to the front to allow a necessary refurbishment of existing walls and roof, and allowing a forecourt with associated frontage and parking to work on the development site.</u></b>	Harbour and Normanston
DC/23/3670/FUL	11 Regent Road - <b><u>Change of Use from Office to Residential</u></b>	Harbour and Normanston
DC/23/3673/FUL	Basement 128 London Road North - <b><u>Change of Use from commercial retail to sale of alcohol in form of micro pub. There will be no structural changes from the current layout of the building. it is a small scale project, we expect capacity to be approximately 30 persons. Initially opening will be limited to weekends.</u></b>	Harbour and Normanston
DC/23/3754/FUL	Flint House 80 High Street - <b><u>Renewal of Consent for continuation of restaurant use with associated outdoor oven structure</u></b>	Harbour and Normanston
DC/23/3714/FUL	3 Kensington Road - <b><u>Replacement windows</u></b>	Kirkley and Pakefield
DC/23/3806/FUL	3 Durban Road - <b><u>Rear first floor extension</u></b>	Kirkley and Pakefield
DC/23/3849/FUL	136 London Road South - <b><u>Change of use from storage building to residential unit.</u></b>	Kirkley and Pakefield

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Reference	Address and Description	District Ward
DC/23/3856/FUL	69 Saxon Road - <b><u>Retrospective Application - Erection of balustrade on rear flat roof existing extension.</u></b>	Kirkley and Pakefield

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/23/3932/TCA	26 Uplands Road North - <b><u>G2 of TPO No. 047/2021 1no. Oak (T1 on plan) - Reduce limb over garden by 1.8 metres</u></b>	Carlton and Whitton
DC/23/3903/TCA	32 High Street - <b><u>1no. Sycamore (T1 on plan) - Reduction of total tree height and crown width by 50%</u></b>	Harbour and Normanston
DC/23/3904/TCA	30 High Street - <b><u>1no. Horse chestnut (T2 on plan) - Cut back to boundary line of no. 30 and no. 31</u></b>	Harbour and Normanston
DC/23/3795/TPO	25 Thornham Close - <b><u>T1 + T2: Oak. Lift the lower canopy of both trees to the hight of 4.5m to allow adequate clearance over the highway. Thin the canopy of both trees via the removal of dead, suppressed and crossing branches.</u></b>	Kirkley and Pakefield

99. To receive an update on the Lowestoft Neighbourhood Development Plan

100. To consider concerns raised on the new mini mart in the Kirkley Heritage Action Zone, 219-221 London Road South

101. To consider the East Suffolk Council Referral process for the determination of planning applications

102. Date and time of the next meeting – 18.45 Thursday 9 November 2023.

103. Items for the next agenda.