

**Lowestoft Town Council Planning Committee  
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 25 January 2024.

**The meeting is held in accessible premises and open to the public and press to attend.** Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/86994152640>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/33ku-USRdVk>.

*In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.*

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

*Sarah Foote*

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Sarah Foote, Acting Town Clerk  
18 January 2024

**Lowestoft Town Council**  
**Meeting of the Planning Committee**  
**First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE**  
**18.45 on Thursday 25 January 2024**

**AGENDA**

**141. Welcome**

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

**142. To receive and consider acceptance of apologies for absence**

**143. Declarations of Interests and dispensations**

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

**144. Public Forum**

a. To consider any advance comments from the public on any matters on this agenda.

**145. Minutes**

a. To consider the draft Minutes of 11 January 2024.

**146. Planning applications**

a. To consider the following planning applications (all available on [www.eastsuffolk.gov.uk](http://www.eastsuffolk.gov.uk)) and decide the recommendations of the Council:

*Table 1 - List of East Suffolk Planning Applications*

Reference	Address and Description	District Ward
DC/23/4928/FUL	38 Colville Road - <b><u>Construction of chalet bungalow</u></b>	Carlton and Whitton
DC/23/3400/FUL	315 Whapload Road - <b><u>The proposal sets out the plans for a refurbished, reduced commercial unit with trade counter type frontage to 315 Whapload Road, removing the smaller protrusions to the front (South). The proposal is 784m2 (GEA) Use Class E(a). This proposal includes the demolition of 250.1m2 (GEA) commercial space to the front to allow a necessary refurbishment of existing walls and roof, and allowing a forecourt with associated frontage and parking to work on the development site.</u></b>	Harbour and Normanston
DC/23/4765/ADI	78 - 80 London Road North - <b><u>Illuminated Advertisement Consent - Erection and display of internally illuminated fascia and projecting signage.</u></b>	Harbour and Normanston
DC/23/4822/FUL	37 London Road North - <b><u>Change of use of part ground floor from vacant Class E unit to Adult Gaming Centre (AGC) (Sui Generis) and external alterations to the front and rear of the unit. Merkur Slots are relocating from their existing unit at 54 London Road North in the opposite frontage.</u></b>	Harbour and Normanston
DC/23/4823/ADI	37 London Road North - <b><u>Illuminated Advertisement Consent - 1no. Internally illuminated fascia sign and 1no. internally illuminated projecting sign</u></b>	Harbour and Normanston
DC/23/4849/FUL	106 London Road North - <b><u>Conversion and extension on first, second and third floors to provide 3no. Residential Apartments</u></b>	Harbour and Normanston
DC/23/4865/FUL	The Bethel, Battery Green Road - <b><u>First Floor Extension including changes to Front Elevation, Rear Extension and new access ramp</u></b>	Harbour and Normanston
DC/23/4933/DEM	Battery Green Car Park And Surrounding Land, Marina Road - <b><u>Prior Notification Demolition - Existing Battery Green Car Park</u></b>	Harbour and Normanston

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Reference	Address and Description	District Ward
DC/23/4641/FUL	Stradbroke Court Residential Home, Green Drive - <b><u>Single storey extension to provide 7 new Bedrooms, along with communal lounge area and Bathroom</u></b>	Kirkley and Pakefield
DC/23/4690/FUL	26 All Saints Road - <b><u>Rear extension and alterations</u></b>	Kirkley and Pakefield
DC/24/0004/SCO	Land Off Waveney Drive - <b><u>Environmental Impact Assessment Scoping Request for an EIA Proposed Development; for the demolition of all existing on-site buildings and construction of up to 500 residential dwellings (Class C3 use) and up to 3.2 hectares of employment land (Class B2 / B8 use) as well as associated access, infrastructure and landscaping</u></b>	Oulton Broad

b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/24/0061/TPO	30 Uplands Road North - <b><u>T1 &amp; T2 - Oak - Crown reduction by approx. 2.5m as part of general maintenance process for the trees. Crown thin by approx. 25% to allow more light to access the inner crown, benefiting the health of the tree. Crown lift to approx. 5m to reduce the risk of branches encroaching on the house or being damaged by passing large vehicles.</u></b>	Carlton and Whitton
DC/24/0012/TCA	The Surgery High Street - <b><u>T1 - Holm oak - reduce back the canopy from over 30 St Margarets Road, sympathetically reducing the lumps in the canopy which over hang the garden and shade it whilst maintaining the over all shape of the canopy as indicated on the photos.</u></b>	Harbour and Normanston

c. To note that the Planning Authority has received the following applications for repair/replacement windows within a Conservation Area and this will be assessed in line with East Suffolk Council's Historic Environment Supplementary Planning Document | June 2021 | Windows, Doors and Porches.

Reference	Address and Description	District Ward
DC/24/0032/FUL	39 Kirkley Cliff Road - <b><u>Retrospective Application - Windows replacement, double glazed, like-for-like.</u></b>	Kirkley and Pakefield

**147. DC/22/4241/FUL - Site Off Denmark Road - Construction of 3 storey building for 6 self contained 1 bedroom flats, and 2 ground floor retail units - To note the decision of the referral panel was contrary to the Planning Officer's recommendation for approval and the application will be heard by ESC Planning Committee on 13 February 2024. To appoint a Town Council representative to attend.**

**148. Consultations**

To consider a response to the following consultations:

a. New draft Local Validation List for Planning Applications

**149.** Date and time of the next meeting – 18.45 Thursday 8 February 2024.

**150.** Items for the next agenda.