

**Lowestoft Town Council Planning Committee
For the attention of all Committee Members**

You are summoned to attend a Meeting of the Planning Committee of Lowestoft Town Council, which will be held at **First Floor, Hamilton House, Battery Green Road, Lowestoft, Suffolk, NR32 1DE** at 18.45 on Thursday 23 November 2023.

The meeting is held in accessible premises and open to the public and press to attend. Those attending shall be informed that the meeting may be reported on (including recording, photography and filming). This does not apply to confidential items. Comments can also be submitting regarding any item on the agenda in advance of the meeting. Members of the public can join the meeting remotely via the following link: <https://us02web.zoom.us/j/89916789523>. The meeting can also be observed via YouTube on the following link: <https://youtube.com/live/5SKptkukBgI>.

In providing any comments members of the public accept that, where they are suitable, they may be considered at the meeting and published in our minutes. Any individual submitting the comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. Members of the public accept that their name may be noted and recorded at the meeting. However, their contact details will not be noted and reported publicly.

Councillors must register relevant interests and declare them at a meeting if they have such an interest in a matter to be considered. Under the Localism Act 2011, a councillor with **relevant interests** in matters on the agenda cannot take part or vote on those matters, unless they have been granted a dispensation. Under the Council's Code of Conduct, a councillor must leave the meeting room if they have such an interest, unless they have been granted a dispensation. There may be other interests or matters in which councillors might be considered to be biased or predetermined in which case they will need to consider whether they should leave the room.

The Council has a duty to pay due regard to preventing crime and disorder and to conserve biodiversity as part of relevant decisions.

To help prevent the spread of infectious diseases, all attendees should consider the safety of others, make their own risk assessment of the advisability of attending and consider measures they should take to ensure their own safety.

Regards,

S. Bendix

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Shona Bendix, Town Clerk
17 November 2023

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AGENDA

113. Welcome

To explain the fire evacuation procedure, welcome the meeting, and remind councillors and members of the public right to report.

114. To receive and consider acceptance of apologies for absence

115. Declarations of Interests and dispensations

a. To receive declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the agenda.

b. To consider written requests for dispensations and note dispensations granted.

116. Public Forum

a. To consider any advance comments from the public on any matters on this agenda.

117. Minutes

a. To consider the draft Minutes of 9 November 2023.

118. Planning applications

a. To consider the following planning applications (all available on www.eastsuffolk.gov.uk) and decide the recommendations of the Council:

Table 1 - List of East Suffolk Planning Applications

Reference	Address and Description	District Ward
DC/23/1674/FUL	Hamilton Docks Hamilton Road - <u>Demolition and development of warehousing and offices to store parts for off-shore renewable infrastructure.</u>	Harbour and Normanston
DC/23/4216/FUL	77 Oulton Road - <u>Retrospective Application - Lowering of existing decking</u>	Harbour and Normanston
DC/23/4373/FUL	Crown House Crown Street West - <u>Retaining all internal structural elements that exists and the complete refit to internal spaces except stairways to form the 5 Apartments.</u>	Harbour and Normanston
DC/23/3693/FUL	Flat 14 Kensington Court London Road South - <u>Replacement of bedroom window, bathroom window, and kitchen window</u>	Kirkley and Pakefield
DC/23/4125/FUL	36 Saxon Road - <u>Dropped kerb to provide formalised off-road parking</u>	Kirkley and Pakefield
DC/23/4179/FUL	12 Witney Road - <u>Rear single storey, flat roof extension</u>	Kirkley and Pakefield
DC/23/4217/FUL	4 Kensington Road - <u>Replacement windows</u>	Kirkley and Pakefield
DC/23/4311/FUL	181 The Avenue - <u>Single and two storey extension to dwelling and new garage to rear of garden</u>	Kirkley and Pakefield
SCC/0100/23W	Lowestoft Waste Transfer and Recycling Station, Hadenham Road, Gisleham - <u>Construction and operation of a new food waste building and other associated site infrastructure</u> <u>Construction and operation of a new food waste building and other associated site infrastructure</u>	

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b. Applications for tree works - To note that the Planning Authority has received the following applications for works for trees subject to a tree preservation order (TPO) and/or proposed works to trees within a Conservation Area (TCA) and comment as appropriate.

Reference	Address and Description	District Ward
DC/23/4239/TPO	16 Farm Close - <u>T1 Oak - Reduce and reshape by 2.5m, remove dead wood. Reason - End weight reduction to reduce stresses on main union cavity and increase trees longevity</u> <u>T2 Oak - Remove epicormic growth and remove dead wood. Reason - Remedial pruning works</u> <u>T3 Oak (belonging to neighbour) - Reduce laterals extending towards No.16 by 2m. Reason - Reduce encroachment onto property</u>	Carlton and Whitton
DC/23/4257/TCA	10 Union Place Kirkley - <u>Evergreen Pine - Fully fell to tree as its roots are endangering my neighbours property (8) and the communal patio outside No 9 Union Place</u>	Kirkley and Pakefield

119. Consultations

To consider a response to the following consultations:

119.1 East Suffolk Council - Draft Healthy Environments Supplementary Planning Document

<https://eastsuffolk.inconsult.uk/DraftHESPD2023/consultationHome>

119.2 East Suffolk Council – Draft Rural Development Supplementary Planning Document

<https://eastsuffolk.inconsult.uk/DraftRuralDevelopment23/consultationHome>

119. Date and time of the next meeting – 18.45 Thursday 14 December 2023.

120. Items for the next agenda.